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## FACULTY AFFAIRS COMMITTEE

**MEETING DATE:** Wednesday, **October 2, 2024**, 2:00-3:50pm via Zoom

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### APPROVED MINUTES

**Present:** Kevin Pina, Brandon Philips, Jiannan Wang, Duke Austin, Alina Engelman, Meiling Wu, Lyn Scott, Ekin Alakent, Jessica Weiss, Silvina Ituarte

**Guests:** Mark Robinson, Angela, Becca, Gretchen Reevey

**Absent:** none

1. Elect Secretary - Lyn
  - a. Motion: Meiling; Second: Jiannan. APPROVED UNANIMOUSLY.
2. Approval of the agenda
  - a. Motion: Meiling; Second: Jiannan. APPROVED UNANIMOUSLY.
3. Approval of [9/18/24 minutes](#)
  - a. Motion: Ekin; Second: Brandon. APPROVED UNANIMOUSLY.
4. **Reports:**
  - a. Report of the Chair
    - i. [FAC Chair report from 23-24](#)
      1. Motion: Duke; Second: Meiling. APPROVED UNANIMOUSLY.
    - ii. [Report of the FAC Chair](#)
      1. Duke explained a Google Doc to poll all FAC members in order to Rank FAC Action Items for the coming year. [See Google Form.](#)
  - b. Report of the Presidential Appointee
5. **Appointments/Approvals**
  - a. Not discussed; held over to the upcoming meeting.
6. **New Business:**
  - a. [Discussion of 24-25 FAC X](#): Temporary Faculty Assigned Time Service Award [Gretchen Reevey] (**Time Certain 3:35**)
    - i. Gretchen presented information about this new Award. There is a time urgency to address this immediately to allow time for this to go to Excom and then the president so that lecturers can apply and receive awards prior to the Spring 2025 semester.
    - ii. Alina asked if more units for fewer lecturers would be more impactful. Duke recommended more units for fewer lecturers. Gretchen recommended 1 or .5 units for more lecturers.

- iii. Silvina asked and Gretchen clarified that this is a newly bargained Award (not to be confused with the existing Exceptional Levels of Service Award) and thus a new policy for Temporary Faculty Assigned Time Service Award is needed. Gretchen developed this new policy based on the existing awards.
- iv. Discussion of which committee should handle this. Silvina suggests that it be assigned to the same committee that reviews for the Exceptional Levels of Service Award.
- v. Motion: Meiling; Second: Alina. APPROVED by those present with Silvina abstaining. “Motion to approve the 24-25 FAC X with the updates of removing ‘maximum’ and award to be determined by the Exceptional Service committee.”

b. Discuss, Rank, and Assign Leaders for items in “Old Business”

i. [FAC Action Items Ranking Poll](#)

- 1. Duke explained the Ranking Poll. After completing the ranking, the highest ranked were discussed.

**7. Old Business**

- a. [Discussion of 22-23 FAC 15](#): Updates to Appointment Table for Hiring Administrative Officers
  - i. Alina volunteered to split this into two items for further discussion and consideration.
  - ii. Meiling spoke to the importance of this issue.
  - iii. Jessica spoke to needing the history of this proposed change.
- b. Other old business items were not discussed. Held over to next meeting.

**8. Information:**

- a.

**9. Discussion:**

- a. Not discussed; held over to the upcoming meeting.

**10. Adjournment at 3:59pm by Duke**