

Library Board Minutes
August 11, 2009

CALL TO ORDER:

Chairman Annette Sosa called the regular meeting of the Stevens County Library Board of Trustees to order on Tuesday, August 11, 2009. Those in attendance were Annette Sosa, Heather Augustine, Charlotte Veatch and Director Eunice Schroeder.

AGENDA APPROVAL:

The agenda was amended to add "staff appreciation" under New Business.

Minutes:

Minutes of July 13, 2009, were approved as printed.

CORRESPONDENCE:

A note from the Council Grove library congratulated the Stevens County Library on its 95th anniversary.

REPORTS:

Director Schroeder presented her monthly report and also the Assistant Director's report as Stacey was on vacation leave.

UNFINISHED BUSINESS:

1. The Board and Director discussed the 2010 budget. Charlotte Veatch moved and Heather Augustine that the budget of \$458,062 which the Stevens County Commissioners authorized be accepted. Motion carried.
2. The Director reported that 106 individuals attended the 95th anniversary celebration.
3. During the installation of the front door, a window on the door was broken and will be replaced by the company. The Director announced that the door is handicapped accessible.
4. The Director announced that using the courier has been very successful, and she anticipates continued success.
5. Director Schroeder announced that the filtering software that is included on the T-1 line is much too restrictive and she has contacted an individual to help with the problem.
6. Director Schroeder informed the Board of the CD update at the Citizen State Bank.
7. The Board and Director reviewed the policy revisions that were presented at the July 13, meeting. Heather Augustine moved and Charlotte Veatch seconded to accept the changes regarding Appearance and Grooming under Article VII of STAFF ATTITUDE AND CONDUCT, section III of Article VII Attendance of the STEVENS COUNTY LIBRARY BYLAWS, and the Stevens County Library Board of Trustees Policy. Motion carried.
8. The Board and Director discussed the bids for the security cameras. No action was taken.

NEW BUSINESS:

1. Charlotte Veatch moved and Heather Augustine seconded to accept a bid for carpet cleaning from Buhrmann Cleaning Service in the amount of \$932. Motion carried.
2. Staff appreciation was discussed. No action taken.

FINANCIAL REPORT, CHECK SUMMARY, RECEIPTS AND DISTBURSEMENTS:

Heather Augustine moved and Charlotte Veatch seconded to accept the financial report receipts, and disbursements numbered 22238 – 22341 and payrolls for periods of 8/17/09 and 8/31/09. Motion carried.

Meeting Adjourned

Charlotte Veatch, Secretary