



Warehouse Worker Job Description Template

We are searching for a hard-working, diligent and experienced Warehouse Worker to join our team. In this role, you will be responsible for working within the warehouse to ensure its efficient operation through work duties like quality control, inventory management, logistics, shipping, receiving, and delivery.

The candidate should have excellent communication and interpersonal skills. You should be detail-oriented and self-motivated. You should be able to work well with others and be capable of learning the operation of multiple heavy duty machines and equipment within the warehouse, as well as lift at least 50 lbs with accommodations.

Warehouse Worker Responsibilities

- Accept deliveries for receiving
- Load and unload pallets
- Operate machinery and heavy duty equipment like forklift operators
- Perfect quality control checks
- Pick and pack orders
- Manage inventory
- Inspect, analyze, and store inventory
- Reporting, as needed

Warehouse Worker Requirements

- High school diploma or equivalent
- The ability to lift at least 50 lbs with accommodations
- Experience working as a general laborer
- Excellent communication and interpersonal skills
- The ability to work well with others in a team setting
- Strong attention to detail
- Deadline-driven
- Able to work extended hours, as needed