

BOARD WORKSHOP

September 26, 2024 – 7:00 p.m.

Education Center

2229 E. Buck Road, Pennsburg, PA 18073

AGENDA

- a. **CALL TO ORDER**
- b. Pledge of Allegiance
- c. Roll Call

II. COMMITTEE REPORTS

- a. Communications Committee - Liz Fluckey
- b. Educational Programs and Services Committee – Emily McCormick
- c. Extracurricular Committee – Emily McCormick
- d. Facilities Committee – JP Prego
- e. Finance Committee – Melanie Cunningham
- f. Policy Committee – Peg Pennepacker
- g. Western Montgomery Career & Technology Center – Keith McCarrick
- h. Upper Perkiomen Education Foundation – Leah Cianfrani
- i. Montgomery County Intermediate Unit – Leah Cianfrani
- j. Legislative Liaison Report – Peg Pennepacker
- k. Regional Planning Commission Representative – Sarah Bieber

III. PRESENTATIONS/DISCUSSION

IV. SOLICITOR’S REPORT/SUNSHINE ACT ANNOUNCEMENTS

V. PUBLIC COMMENTS ON ACTION ITEMS

VI. APPROVAL OF MINUTES

- a. Motion to approve the August 22, 2024 Board Workshop Minutes ([Attachment A](#))

VII. PERSONNEL

a. RETIREMENTS

- i. **Carol Bedford**, Administrative Assistant for the School Counseling Department, submitted her intent to retire from her position with the district, effective December 31, 2024.
- ii. **Bonnie Smith**, Food Service Staff, submitted her intent to retire from her position with the district, effective November 21, 2024.

b. **RESIGNATIONS**

- i. **Mary Walter**, Food Service Staff, resigned her position with the district, effective September 16, 2024.

c. **APPOINTMENTS**i. **SUPPORT STAFF**

1. **Emily Hubbs**, Administrative Assistant to the MS Guidance Office, to be hired effective date TBD, subject to review of required employment history and clearances at \$18.00/hour.
2. **Judith Boyer**, Cafeteria/Playground Aide, to be hired effective date TBD, subject to review of required employment history and clearances at \$11.25/hour.
3. **Marissa D'Avenia**, Cafeteria/Playground Aide, to be hired effective date TBD, subject to review of required employment history and clearances at \$11.25/hour.

ii. **SUPPLEMENTALS**

- a. **CURRICULUM ASSISTANTS/DEPARTMENT CHAIRS** for 2024-2025:

Department	Building	First Name	Last Name	Stipend
Elementary	4-5	Nikki	Hower	\$510.00

AREA	POSITION	NAME	Schedule	Salary
Performance Positions	Drama/Musical- MS Director	Jodie Sell	B	\$1,856.00
Performance Positions	Drama/Musical MS Assistant	Mary Wietecha	A	\$1,200.00
MS Leo Club	Advisor	Julia Kelbaugh	B	\$960.00

b. **SITE MANAGERS** for fall 2024:

- i. Bernard Jurgelewicz
- ii. Michelle Stone
- iii. Katherine Dettterline
- iv. Shelli Petsch.

d. **LEAVES OF ABSENCE**

- i. **Anna Hannon**, approve Family and Medical Leave, beginning on October 10, 2024 through October 31, 2024.
- ii. **Kimberly Bast**, approve Short Term Disability Leave, beginning on September 30, 2024 through November 29, 2024.

VIII. ACTION ITEMS

- a. Motion to direct the administration to accept the Public School Environmental Repairs Program Grant Award of \$495,979 with a match of the same amount, as per grant specifications, and to move forward in the process to complete the scope of work at Upper Perkiomen High School as previously approved as part of the grant resolution as recommended by the Facilities Committee.
- b. Motion to approve a Memo of Understanding between the Upper Perkiomen School District (UPSD) and the Upper Perkiomen Education Foundation (UPEF) to promote the mission of both the UPSD and UPEF to support, enhance and expand opportunities for all UPSD students. ([Attachment](#))
- c. Special Education Services
 - i. Motion to approve the Agreement for tuition with The Pathway School for the 2024-2025 school year.
- d. Motion to approve the following Krise staff for the 2024-2025 school year:
 - i. Jermaine Perez

IX. PUBLIC COMMENTS

X. BOARD COMMENTS

XI. ADJOURNMENT

FUTURE BOARD & COMMITTEE MEETINGS			
	DATE	TIME	LOCATION
Regular School Board Meeting	10/10/24	7:00 pm	Education Center
Educational Programs & Services Committee Meeting	10/17/24	5:30 pm	Education Center
Finance Committee Meeting	10/21/24	6:00 pm	Education Center
Policy Committee Meeting	10/22/24	5:00 pm	Education Center
Extra Curricular Committee Meeting	10/22/24	6:00 pm	Education Center
Facilities Committee Meeting	10/22/24	7:00 pm	Education Center

UPPER PERKIOMEN SCHOOL DISTRICT

Communication Committee Meeting	10/24/24	6:00 pm	Education Center
School Board Workshop	10/24/24	7:00 pm	Education Center