



15 Minutes to Improve Next Semester

Like students, we eagerly look forward to closing a semester. Before diving into grading, take 15 minutes to recognize the successes and shortcomings of the semester while they are fresh in your mind. Write them down, assign beneficial actions to each, and set a deadline for those actions. You will thank yourself next semester!

Example

Date: April 17

1. How should timing of activities be different next semester?
2. What should we spend more time on?
3. What can be eliminated?
4. Which classes stood out as the best?
5. How can this happen more often in the future?
6. What three small improvements would I like to make to this course next time?

Alarm Set to Review on: August 13

CETL Weekly Teaching Tips Series

Original idea from the POD Teaching Issues in Writing Consortium. Edited and designed by Christina Moore, Center for Excellence in Teaching and Learning at Oakland University. Others may share and adapt under [Creative Commons License CC BY-NC](#).

[View all CETL Weekly Teaching Tips](#). Follow these and more on [Facebook](#) and [Twitter](#).