Canvas eLearning Module Guide for DSC Parents

1. **Open the Canvas Learning Management System (LMS) in the app or web browser (Google Chrome or Safari).** If the teacher has a preference, he/she will indicate that to the parent and/or student. If logging in to the web browser, make sure the address is http://duneland.instructure.com. Students can also log in through the Clever single sign-on. In the app, if asked, the school is Duneland.

2. **Log in to Canvas if necessary.** Username = first initial, last name, last four of student ID number. Password = if a student does not know please reach out to their teacher.

3. **Tap or click a course card to open it.** Students will navigate through the different subject courses. High school students will access gold OR maroon day courses.

4. **Tap or click the eLearning Day module.** Modules are groups of related files, assignments, discussions, etc. that are organized by order of progression. If a course does not open to the modules page, click or tap modules from the navigation menu on the left.

5. **Open the eLearning information/directions page.** This page should be the first item in the module and will include teacher office hours, teacher contact information, tech support information, and an overview of the module. Elementary students may see this information in an announcement on their main page of Canvas when it is first opened.

6. **Work through the eLearning module content and activities.** Students will work through a variety of activities in Canvas, in external websites or apps, on paper, etc. Some assignments may be submitted through Canvas, and others may need to be turned in to the teacher on the due date. Not all assignments require WiFi. Some teachers may be sending home books, packets, or folders to supplement the eLearning module in Canvas. Contact the teacher during office hours if a student needs guidance or clarification. Consult the Canvas guides for help submitting assignments or navigating modules.

7. **Complete the attendance activity by the due date to be marked present.** A separate eLearning attendance activity will be included in each course's eLearning module. The attendance activity will not be tied to the instructional components of the eLearning module.