General Questions

Q: How can I recruit people to come to my group?

- Start with people who are already in your sphere of influence (co-workers, friends, and neighbors).
- Find people around you who are new to the church, are new believers, or have shown interest in getting involved.
- Look for people you think you can help to realize their potential.
- Ask God to send the right people to your group.

Q: Where can I hold my Small Group?

We encourage Small Groups to meet outside the church building in places where you like to spend your time. Some of the most common meeting places are homes, restaurants, parks, coffee shops, and office buildings.

Q: Where can I find Small Group curriculums?

We have a variety of suggested studies available to you on our small group resources webpage!

Q: How often should my group meet?

You may choose to have your group meet every week or every other week. Whatever you choose, we encourage consistent meetings and a clear schedule for participants in order to build genuine relationships.

Q: Does HopeFront offer childcare during Small Group meetings?

White the church does not provide childcare for your group, you are welcome to coordinate it and offer it to your group members. It is important that if you do offer childcare, you ensure it is a safe and comfortable environment for all children.

Q: How can I encourage group members to take their next steps at HopeFront?

Ask! Make it part of your discussion whether in a group setting or individually. Here are some examples of next steps you can share depending on where a group member is at spiritually:

- Invite them to attend a Sunday service with you.
- Share your personal story and what God has been teaching you.
- Share how Grow can help them discover their purpose and invite them to attend.
- Invite them to consider being water baptized. Invite your Small Group to be there to celebrate anyone getting baptized.
- Share how you find time regularly to pray, worship, and read God's Word, and encourage them to make their own plan for time with God.
- If they are ready to receive Christ, offer to pray with them.
- Encourage them to listen to past sermon messages on the HopeFront Church YouTube Channel.

Q: What should I do if someone asks a question I can't answer?

It's okay to not have all the answers! In this situation, let the group member know that you don't have the answer right now but that you would be happy to assist them in finding the resources needed to provide clarity. Pray, research what God's word says about the topic, and if needed, seek counsel from your leader. Also encourage them to spend time reading scripture and seek an answer through prayer. Then have a followup conversation.

Q: What should I do if someone in my group shares something with me (or the group) that requires attention beyond what I (or we) can provide?

If you encounter a difficult situation within your Small Group, please know that you are not alone. If a member is going through a crisis, you can rally the group around them to

provide prayer, encouragement, and support. Use wisdom and be sensitive to the situation. If you are unsure of what to do, don't hesitate to ask your leader or a Staff Member.

Q: How can I share stories of life change from the Small Group semester?

We love hearing about lives that are changed through Small Groups! Let your leader or a Staff Member know, or encourage your group members to submit their story using the Share My Story form on the website.

Database + Attendance Questions

Q: How do I take attendance each week?

Once your Small Group begins, you will receive a text that will let you take your attendance. Simply click on the link to take attendance, and add guests to your group if applicable. You may also access your group via the web browser.

Q: What if we didn't meet?

Every week you will receive a text that will let you take attendance. Click on the link and choose **DID NOT MEET** below to record that information.

Q: What if I'm not receiving texts?

Contact your leader or a Staff Member if you are not receiving weekly texts.

Q: How do I find my group in the database?

The easiest way to access Touchpoint login is by using this <u>direct link</u> or clicking "my account" on the website.

Q: How do I communicate with my group?

You can use the Touchpoint database to find your group members' contact information. You can either contact an individual or the entire group.

Q: How do I add or delete members from my group?

You can add and delete members two ways either while you are in the database viewing your group, or while you are taking attendance.