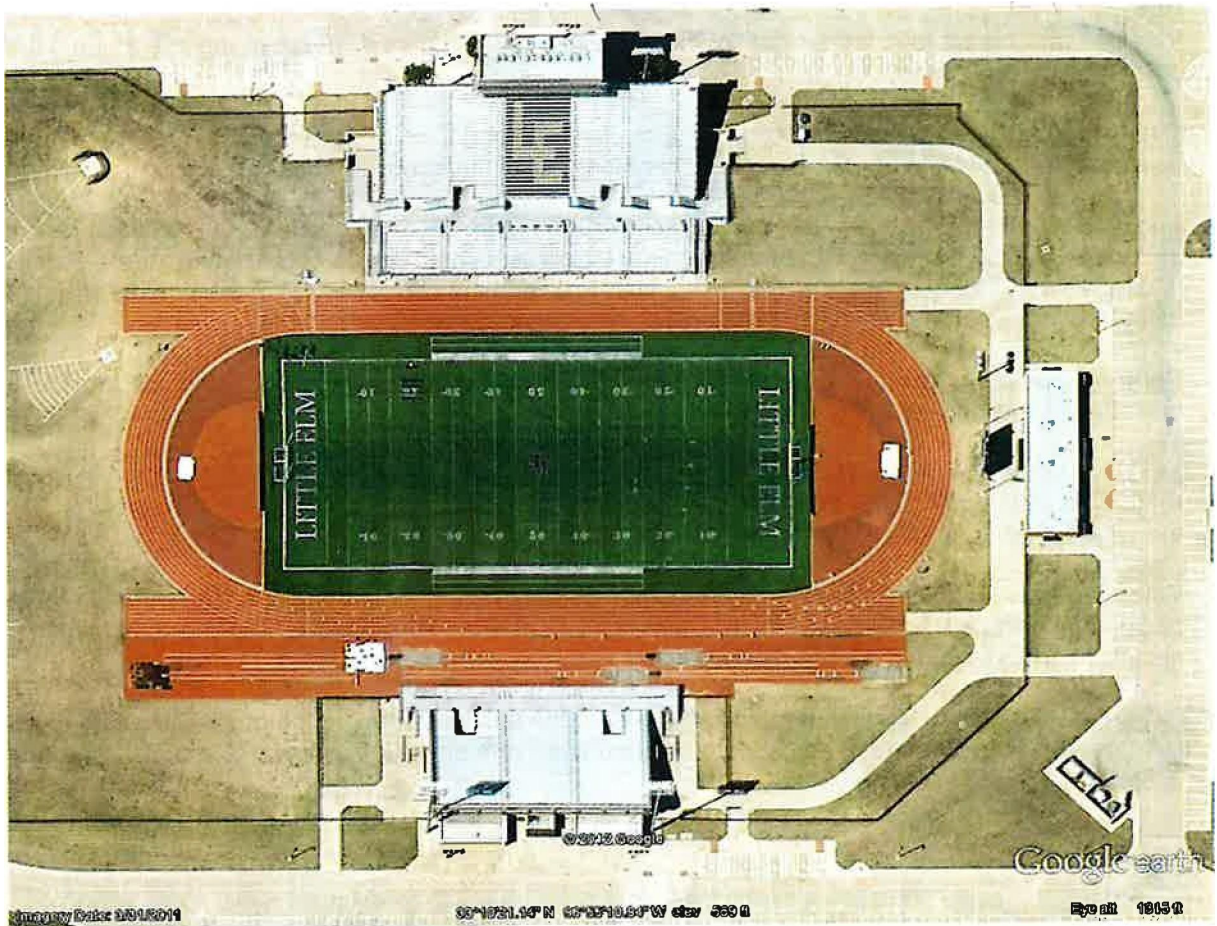


# Little Elm Athletic Complex Stadium

Little Elm Independent School District  
Eldorado & Hart Road



## Emergency Plan

Prepared:  
August 12, 2025

Little Elm Athletic Complex Stadium

## Purpose and Scope

This plan establishes procedures for preparing for and responding to emergencies that could endanger lives of patrons or personnel at Little Elm Athletic Complex Stadium. Only Little Elm Athletic Complex Stadium events are specifically addressed in this plan.

### Little Elm Athletic Complex Stadium Command

- 1) Purpose - The primary responsibility of Little Elm Athletic Complex Stadium Command is to provide for a central location for communications during normal operations as well as in the event of a natural or man-made emergency.
- 2) Event Commander - The Town of Little Elm Police Chief or designee will serve as the event   commander for all Little Elm Athletic Complex Stadium Command operations.
- 3) Location — Little Elm Athletic Complex Stadium Command Office is located on the ground level on the northwest (home) side of the facility. This facility is located at the corner of Eldorado Parkway and Hart Rd. The front gate is accessible at Hart road and the command office through the main gate entrance on the home side.
- 4) Personnel - During normal operations, personnel from the following departments will provide the makeup of Little Elm Athletic Complex Stadium Command:
  - a) Town of Little Elm Police Department
  - b) Town of Little Elm Fire/EMS Department
  - c) Little Elm ISD Athletic Department

When feasible, the same representatives from each department should serve as the normal member of Command to help ensure an effective and consistent level of operation. Staffing may change as necessary to provide for an effective response to any given emergency.

- 5) Training - Instruction, training, and drills are vital to the successful operation of the Little Elm Athletic Complex Stadium Command and should be conducted with enough frequency to maintain command operations at a superior level.

## Standard Procedures

Decisions concerning crowd control and emergency management of critical situations during events at Little Elm Athletic Complex Stadium are the ultimate responsibility of the Town of Little Elm Police Department, but will be made in consultation with the Fire Department and

Little Elm ISD Athletic Department. The Little Elm ISD Athletic Director and the Town of Little Elm Police Chief and the Fire Chief or their designees will maintain a constant communication capability and fully discuss situations that are occurring. In the event of a critical incident, contact will be made with the Little Elm ISD Athletic Director who will in turn advise the Superintendent and necessary district personnel of the situation. The Town of Little Elm Police will be responsible for notifying the Director of Public Safety or his designee of any situation which could be considered critical to the operations of the ongoing event. The Athletic Director will contact the public address system announcer for any announcements related to the situation. In addition, the capability for making announcements exists at ground level at the 50 yard line on the track (Refer to Attachment 1 for pre-scripted emergency announcements.)

In the event any dignitary is present in the stadium, it is the responsibility of the Town of Little Elm Police to contact the appropriate security or responsible individual associated with the dignitary. All emergency situations regarding Little Elm Athletic Complex Stadium will operate under the Incident Command System (ICS) or the Unified Command System (UCS).

## Emergency Operations Procedures

An EOP will be drafted by the Office of Safety and Security for each Little Elm ISD event held at Little Elm Athletic Complex Stadium and approved by City of Little Elm Police Administrators. The plan should be briefed to Little Elm Athletic Complex Stadium Command Staff before event time and copies made available in the command post.

### Crowd Management

Crowd management is primarily the responsibility of the City of Little Elm Police Department with the assistance of other law enforcement and security personnel and athletic facility administrators and staff. Of major concern in this area is the safety of everyone involved in a situation and the proper control of the crowd to prevent injuries to members of the crowd and personnel involved in its management. Decisions on crowd management issues are the responsibility of the City of Little Elm Police in consultation with the Little Elm ISD Athletic Director and school administrators on duty.

### Communications

A. Personnel with the Town of Little Elm Police, Little Elm ISD Athletics, Town of Little Elm Fire Department and Emergency Medical Services (EMS), Little Elm ISD Emergency Response Team (ERT), Little Elm ISD Transportation Department, Safety and Security Director, other police

agencies shall be equipped with 800 MHz radios which will serve as the primary means of communication in an emergency

B. All communication operations should occur as outlined in the Little Elm Athletic Complex Stadium Communications Plan (see Appendix A).

### Evacuations and Sheltering

A. Evacuations of large crowds involve significant risk of injury. Therefore, a decision to evacuate must be made only when there is deemed to be a greater risk from staying in place.

B. The smallest possible area and/or number of persons should be evacuated.

C. When only a portion of the stadium must be evacuated or when some portions must be evacuated in advance of the rest of the stadium, consider the following:

1.

The City of Little Elm Police and facility administrative staff will use appropriate means to announce the evacuation to the affected sections or areas of the stadium. Every effort must be made to keep patrons calm.

2.

The public address system should be used to inform the rest of the patrons in the stadium that certain areas are being evacuated and, if necessary, to ask those not affected by the evacuation to remain calm and in their seats.

D. During large evacuations of portions of the stadium, evacuees must not be allowed to stop near the bottom of the ramps in order to make room for others to evacuate. The City of Little Elm Police and facility administrative staff must ensure that the crowd continues to move toward exits and away from the stadium. bottom of the camps in order to make room for others to relate to the city of the aim Police and for weather related evacuations, patrons should be

C directed to the nearest available campus building. Those exiting the East stands (Visitors) should seek shelter underneath the East Stands. If sheltering underneath the Visitor Stands is determined to be unsafe the patrons will exit to the gymnasium located at Chavez Elementary School. The West Stands (Home) side will shelter in underneath the Home stands. In the event that sheltering underneath the stands is determined to be unsafe, then the patrons will shelter inside Chavez Elementary School.

F. In emergency evacuations not weather related, patrons may be directed to available open fields and areas: those exiting the Home stands should be directed to the parking areas west of the stadium, near Hart Road; those exiting the Visitors stands should be directed to the Visitor Parking Lot located to the northeast side of the stadium behind Chavez Elementary School.

When possible, evacuees should be provided additional information regarding the emergency at the building or field used as the evacuation destination. Little Elm Athletic Complex Stadium Command is responsible for determining what information is appropriate and disseminating that information.

H. Attention should be given to the evacuation of patrons with special needs. If it is determined that elevators are available for evacuation their usage shall be approved/determined by Little Elm Athletic Complex Stadium Command to assist in removal of special needs patrons. If elevators are not usable, then it may be necessary for emergency management resources to be allotted for evacuation of patrons with special needs.

1. Refer to Attachment 2 for more detailed evacuation procedures..

### Traffic Management

Automobile traffic must be prevented from congesting roadways or driveways and hindering emergency vehicle access to Little Elm Athletic Complex Stadium. The Little Elm Athletic Complex Stadium Command should use the City of Little Elm Police personnel to ensure that stadium accessibility is maintained.

B. East Eldorado Parkway and/or Hart Road has been determined to be the critical access corridor for emergency vehicles responding to Little Elm Athletic Complex Stadium. Therefore, it is imperative that Little Elm Athletic Complex Stadium Command ensures that law enforcement personnel control both Eldorado and Hart Road and both home and visitor parking areas to ensure emergency access to Little Elm Athletic Complex Stadium at all times. Both automobile

O traffic and pedestrian traffic must be controlled at all of the access/egress paths.

### Staging and Triage Areas

A. Possible staging areas for emergency responders and triage areas for the injured will be identified by the Little Elm ISD Athletic Director and the Town of Little Elm Police Chief and Fire Chief, or their designees prior to each football season. Updates will be provided during the season as changing conditions warrant. The selection of these areas will be chosen in consideration of such factors as (but not limited to) accessibility, availability of support facilities, current and planned construction in the area and possible emergency scenarios.

B. Lists of these areas will not be published in this plan but will be available to Little Elm Athletic Complex Stadium Command.

## Specific Critical Incidents

### Bomb Threats

Bomb threats will be managed in accordance with standard City of Little Elm Police and Fire Department procedures and in communication with the Little Elm ISD Athletic Director, and the Administration Department

The City of Little Elm Police and stadium facilities staff will assist in a search for a device. The search teams, whenever possible will consist of one member from each group.

It is important that as many police and security personnel as possible remain on assignment for use in crowd movement if the need should arise. Only those police and security personnel needed for the search will be moved from their regular event assignments.

In the event a suspicious device is located in the stadium, the Town of Little Elm Police Department will be advised of the location of the device. Those personnel with search responsibilities will continue their search for additional devices. The Town of Little Elm Police Department and the responding bomb certified law enforcement experts will be responsible for the disposal of any device that is found.

Evacuation of patrons carries significant risk of injury, particularly in the case of capacity crowds. Any evacuation will be accomplished by moving as few patrons as possible. The decision to evacuate any portion of the stadium will be made only after the evaluations of the totality of the circumstances. If time allows, the Town of Little Elm Police and Fire will confer with the Little Elm ISD Athletic Director and the Safety and Security Director to provide a recommendation to the Town of Little Elm Police Chief or his designee and the Administration Department. The ultimate decision to evacuate will be made by the Town of Little Elm Police Chief, or his designee.

### Working Fire

The construction of the stadium is such that any working fire could be confined to that section of the stadium. Consequently, immediate evacuation of the entire stadium would likely be unnecessary. As in the case of a Bomb Threat, evacuation would be carried out as necessary.

When a fire is located, police and security personnel will close off the area and restrict access to appropriate emergency personnel only, until the fire is extinguished and the facility is released by the City of Little Elm Fire Department for re-occupancy. Thereafter, the decision to reoccupy will be made by the Athletics Director in consultation with Little Elm Police Chief and Fire Chief or his designee.

- a C. All fire department responses to Little Elm Athletic Complex Stadium will be in accordance with established protocols by the responding agencies.

#### Weather Emergencies

Athletic Department staff monitors weather conditions continually during periods when severe weather is possible. Information on weather developments is provided to game officials as appropriate. In the event of severe or threatening weather, the decision to suspend the game is the responsibility of the Little Elm ISD Athletics Director and/or the game referee. This decision will be made in consultation with the Little Elm Athletic Complex Stadium Command and the Little Elm ISD Athletic Director.

#### C.

If the decision is made to delay or suspend the game, police, security and facility staff must be informed before that announcement is made to the crowd via the public address system. It is extremely important that police, security and facility personnel receive advance warning to allow them to prepare to manage the crowd.

#### Structure Collapse/Damage

- O Except under unusual circumstances, complete evacuation of the stadium will likely be necessary. Special consideration will be given to the area involving the collapse or damage. Reference Attachment 2 for more detailed evacuation procedures.

All emergency management operations will be in accordance with the Little Elm ISD Crisis Management Plan.

Thereafter, the decision to reoccupy will be made by the Safety and Security Director in consultation with the Athletic Director, Little Elm ISD Maintenance Department, and the Town of Little Elm Police and Fire Departments.

#### Medical Emergencies

Medical assistance is available at the EMS Staging Area staffed by Emergency Medical Technicians and will provide basic emergency medical service to stabilize life and basic level first aid. Any situation requiring more advanced care necessitates the patient being transported by the Town of Little Elm Fire/EMS to a local medical facility by Town of Little Elm EMS.

The Town of Little Elm EMS will work under established medical protocol for all medical emergencies at Little Elm Athletic Complex Stadium.

#### utility Outages/Emergencies

Utility outages at Little Elm Athletic Complex Stadium will be handled in accordance with established protocol by the Little Elm ISD Maintenance Department or outside agency as applicable.

Should evacuation or relocation of patrons or other emergency response be necessary due to the event, they should be in accordance with the applicable sections of this or other established plans or protocols.

The Press Box elevator in the Home stands is on emergency power and can be used by emergency responders or others as appropriate.

#### Terrorism

Little Elm Athletic Complex Stadium represents the largest and most noticeable facility for the Little Elm Independent School District and could be a potential target of terrorism. Preparation and planning for prevention of a terrorism incident is coordinated through local, state, and

o federal law enforcement agencies. Response to any such incident will be conducted in

accordance with established plans and protocols by the appropriate agency(s).

## Other Incidents

Little Elm Athletic Complex Stadium is located near several heavily traveled roads and in the flight pattern of Dallas/Fort Worth Airport. In addition, there are numerous other facilities in the general vicinity (both on and off campus) of Little Elm Athletic Complex Stadium incident were to occur in one of these facilities, it could impact events at the stadium. Responses to these and all other incidents will be formulated and directed by Little Elm Athletic Complex Stadium Command, if operational, or by standard law enforcement or fire department incident command procedures, as appropriate. Responses will vary with the specific circumstances of the incident. As always, the preservation of human life and safety will be. Resources of the Little Elm Independent School District, the local cities, county, region and state are available upon request to support disaster operations,

## Emergency Personnel

The type and degree of sports medicine coverage may vary widely, based on such factors as the sport or activity, the setting, and the type of training or competition. The first responder to an emergency is typically a member of the sports medicine staff.

The first responder in some instances may be coach or other institutional personnel. Certification of cardiopulmonary resuscitation (CPR/AED), first aid, sports safety training, and emergency plan review is required for all athletic personnel associated with practices, competitions, skills instructions, and strength and conditioning. Copies of training certificates and/or cards are maintained in the athletic department office.

The development of an emergency plan cannot be complete without the formation of an emergency team. The emergency team may consist of a number of healthcare providers including physicians, emergency medical technicians, licensed/certified athletic trainers; SATs; coaches, managers; and possibly, bystanders. Roles of these individuals within the emergency team may vary depending on various factors such as the number of members of the team, the athletic venue itself, or the preference of the licensed athletic trainer.

## Emergency Team Roles

1. Immediate care of the athlete
2. Emergency equipment retrieval
3. Activation of the Emergency Medical System (EMS)
4. Direction of EMS to scene
5. Notify Campus SROs if during school Hours - Cliff Holifield (214) 454-5223
6. Scene control (Limit scene to first responders, administrators and parents.)

## Activating the EMS System

### Making the Call:

- Location of phones and usage
- 911 (9-911 if on campus)
- Notify campus police/front office/Athletic Director
- Telephone numbers of local police, fire department, and ambulance service **Providing**

#### **Information:**

- Name, address, telephone number of caller
- Nature of emergency, whether medical or non-medical
- Number of athletes
- Condition of athlete(s)
- First aid treatment initiated by first responder
- Specific directions as needed to locate the emergency scene
- Other information as requested by dispatcher

### **Emergency Communication**

Communication is the key to quick emergency response. Athletic trainers and emergency medical personnel must work together to provide the best emergency response capability and should have contact information such as telephone tree established as a part of the pre-planning for emergency situations. Communication prior to the event is a good way to establish boundaries and to build rapport between both groups of professionals. If emergency medical transportation is not available on site during a particular sporting event the direct communication with the emergency medical system at the time of injury or illness is necessary.

LAT/ATC carries cell phone

Laws Kidwell-Cox (940) 300-0409

Athletic Director carries cell phone

Michael Young (940) 395-6204

Asst. Athletic Director carries cell phone

Matt Harbin (832) 797-4250

Strike Campus Principal - Bill Bush (940) 206-3919

Walker Campus Principal - Tiffany Brown (501) 658-9141

Little Elm High School Campus Principal - Michelle Gentry (972) 835-4881

Campus Coordinator - Keiston Alexander (972) 213-5167

### **Emergency Equipment**

All necessary emergency equipment should be at the site and quickly accessible. Personnel should be familiar with the function and operation of each type of emergency equipment. Equipment should be in good operating condition, and personnel must be trained in advance on proper use. All equipment will be maintained, cleaned, and stored in a controlled and readily available location.

1. AED (Automatic External Defibrillator)
2. Vacuum Splints
3. Immobilizers
4. Crutches
5. Ice and wraps

6. Medical Supply Kit
7. Athlete Emergency Medical Information
8. Body Cooling Systems (based off Wet Globe Temperature)

### **Role of First Responder**

1. Immediate care of the athlete
2. Emergency equipment retrieval
3. Activation of Emergency Medical System (911)
4. Direction of EMS to scene
5. Notify Campus SROs if during school Hours - Cliff Holifield (214) 454-5223
6. Scene Control (Limit scene to first responders, administrators and parents.)

### **Emergency Information**

1. Caller name, address, phone number
2. Number of athletes
3. Condition of athlete
4. Emergency first aid initiated
5. Specific directions to location
6. Other information as requested
7. Hang up last

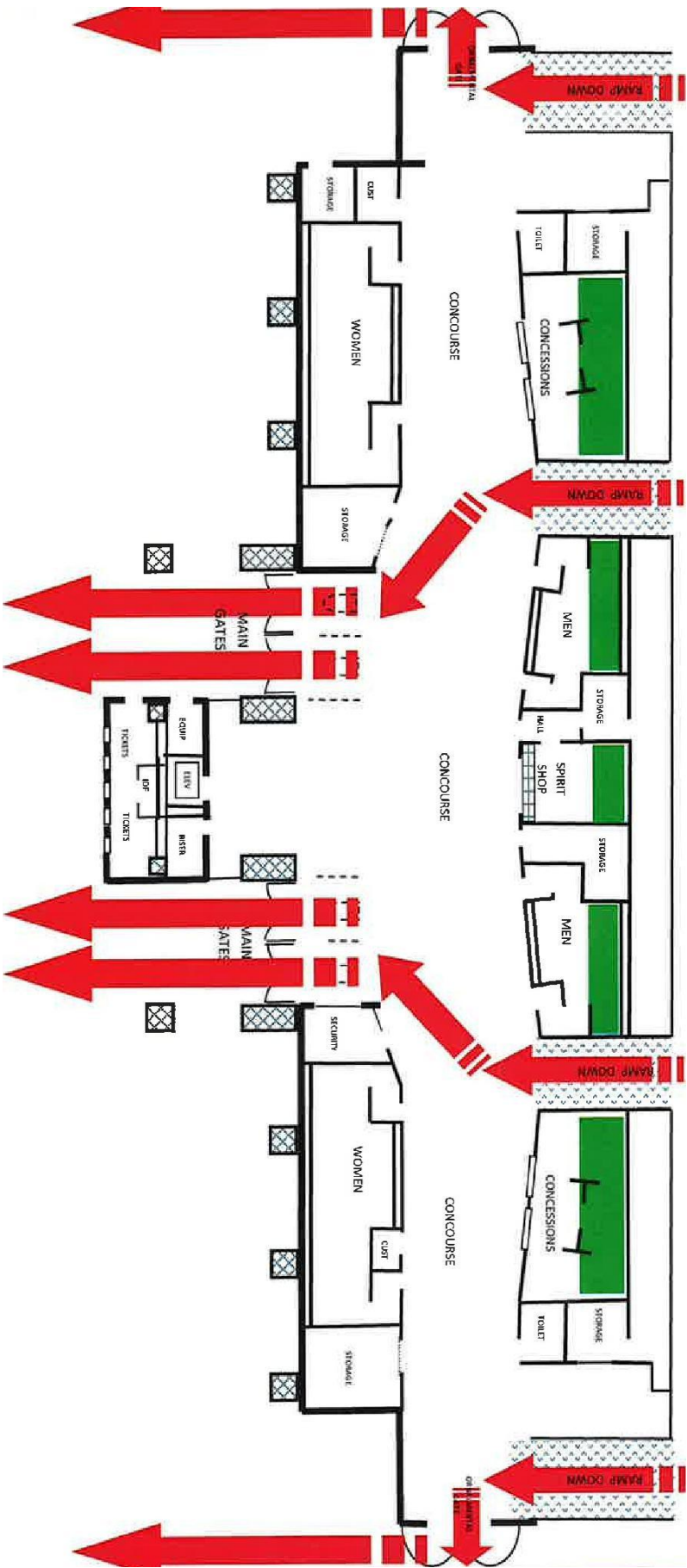
### **Address:** 1151 East Eldorado Parkway

The Little Elm Athletic Complex is located on Eldorado and Hart. If you are traveling from the South, you will come in on I-35 Exit Swisher Road. Take a right on Swisher Rd and travel over the Lake Lewisville Toll Bridge. After you cross the second bridge, take a left on Hart Road. The stadium is on your right. If you are traveling from the North, and you will come in on 75 South exit on 380/University; take 380 to FM 423. Turn South and proceed to Eldorado Parkway. Turn right on Eldorado Parkway go approx. 2 miles. The LEISD Athletic Complex will be on the right.

LittleElmAthleticComplex

SideConcourse





# Little Elm Athletic Complex Field House **EMERGENCY MAP**

