

Trevor-Wilmot Consolidated Grade School District
Board Minutes from the October 26, 2021 Meeting
CALL TO ORDER

The Board Meeting of Trevor-Wilmot Consolidated Grade School District was called to order at 7:00 pm by Board President Eric Themanson in Trevor, Wisconsin, WI in the Gymnasium.

ROLL CALL

Board members present Eric Themanson, Cole Marshall, Christy Villalobos, Jennifer Youra, and Matthew Connor. Also present were District Administrator Michelle Garven, Director of Business Services Bryan Kadlec, Director of Technology Kelly Thorsgard, Principal/Director of Curriculum Tracy Donich, Recording Secretary Diane Banchi, and Lynn Petges.

CONSENT AGENDA

Cole Marshall made a motion to approve the consent agenda. Christy Villalobos seconded the motion. Motion passed 5-0.

ADMINISTRATORS REPORT

District Administrator Michelle Garven gave the following updates:

- Presented the results from the survey requested by the board member to see how the staff is feeling about the district moving forward with masks being optional. The question on the survey asked the staff if they felt comfortable or uncomfortable with the District moving from the mask mandate to masks being recommended (optional). There were 68 responses, 8 uncomfortable and 60 comfortable
- During the September board meeting there was a request for Dr. Jen Freiheit to attend a board meeting. Michelle reached out to her and Dr. Jen Freiheit stated that she is still working from home and is unable to come in-person but willing to do so if needed. She suggested if there was another date and time that the board can agree on she can see if it would work with her schedule. She also mentioned that if the board has any questions, they can email her secretary and she will make sure she responds.
- Presented updates to FAQ's and asked the board if they had any questions. A question was discussed to change the FAQs on close contacts quarantines. The suggestion would be to only quarantine students/staff who are experiencing symptoms or develop symptoms during the quarantine period. This would reduce the amount of time students/staff are missing school. We would continue doing contact tracing and notifying parents/staff and will only quarantine if the student has symptoms. Michelle said they are not seeing a significant difference in other districts that are not quarantining all close contacts. Christy Villalobos said she would like to take a survey of parents/staff to see if they would like to see how they feel about changing the quarantine protocol.
- Michelle presented additional Covid data to the Board for their review.
- It was agreed that a survey asking parents/staff how they feel about not quarantining close contacts unless they are experiencing symptoms. Eric Themanson asked for the results to be shared with the board and if needed, they will add a Special Board Meeting.
- On November 10, 2021 at 6 pm, George Steffen will be hosting a training for the board on the Superintendent evaluation process.
- Updated the board regarding an Indentment agreement, which is a formal agreement that the attorney can draft for us looking for a decision on working with the Kenosha county to quarantine students and staff. It's a legal document to protect the district.

COMMITTEE MEETINGS

During the Finance Committee - the meeting held on October 12, 2021 reviewed the budget to prepare for the annual meeting and 5-year projections. Revenue limits and enrollment drive those numbers and declining enrollment reduces our revenue. Expenses keep increasing and action will need to be taken to address the reduction in revenue. We attempted a referendum last year and didn't pass by 12 votes. We need to look at possibly trying again.

BOARD MEMBER COMMENTS AND COMMUNICATIONS

- The WASB annual meeting was held on October 20, 2021. Cole Marshall, Christy Villalobos, and Eric Themanson attended the event. The Board stated that it was good to meet people from other districts learning about more local control.
- Conference in November moved from an in-person to a virtual meeting in early November
- Rosanne Hahn was elected our district representative for District 13.

UNFINISHED BUSINESS

Covid Updates: Michelle discussed most in her administration report - reviewing our quarantine policies and moving forward to keep kids in school

NEW BUSINESS

- Adoption of the budget as presented at the Annual Meeting. Jennifer Youra made a motion to approve the Adoption of the budget presented at the Annual Meeting, Christy Villalobo 2nd the motion. Motion passed 5-0
- Certification of the 2021-2022 Tax Levy - Jennifer Youra made a motion to approve, Christy Villalobos 2nd the motion. Motion passed 5-0
- Indendment Agreement between Kenosha County Health department presented by Michelle Garven. This will formalize the agreement with the Kenosha County Health Dept. that we are acting on behalf and what protects the district when parents question quarantining. This is to formalize the partnership. Two neighboring districts have signed their own agreements. Cole Marshall likes the idea because it gives additional training and support to the District. Matt asked if we have to follow all guidelines from the KHD or it is just specific to isolation and quarantine requirements. Michelle Garven said we can customize it for our district and hire an attorney for formalizing it. Cole Marshall made a motion to start working to develop an agreement with our School District. Jennifer Youra second the motion. Motion passes 5-0.

Bryan Kadlec presented the board with three contract renewals that needed renewal.

- Joe Schroeder Consulting Strategic Planning - Matt Connor made a motion to approve the contract for Joe Schroeder Consulting Company, Christy Villalobos seconded the motion. Motion passes 5-0.
- DD communication - services - not exceed 40 hrs per month - motion Jenn to approve 2nd Cole 4-1
- US Cellular contract for the Wilmot cell tower lease renewal. The cell tower is on the property of the old Wilmot School. The renewal didn't get completed due to a property line issue. The agreement to adjust the property line and increased revenue from \$1000 to \$1900 per month. Bryan recommends approval and will need a signature from the Board President, Board Clerk and notary. Cole Marshall makes a motions to approve the cell tower lease, Matt second the motion. Motion passed 5-0.
- Referendum -[Upcoming Election Dates](#) presented regular election dates 2/15/2022 or 4/15/22. Cole Marshall made a formal motion to start working on planning a referendum for the April general election. Christy Villalobos seconded. Motion passed 5-0. [Sample Referendum Timeline](#) - presented a timeline

CITIZENS COMMENTS

Eric Themanson read 1 citizen comment received prior to the board meeting:

Sandy Quaintance - 11740 314th Ave. Wilmot, WI 53192

In-person comments:

Christopher Hubbard - 1522 Twin Lakes, WI

Julie Fragale 9109 256th Ave. Salem, WI

Sandy Quaintance - 11740 314th Ave. Wilmot, WI -

Kathy Welch - 30606 111th St Wilmot, WI

ADJOURNMENT

Cole Marshall made a motion to adjourn the meeting. Matt Connor seconded the motion. Motion passed 5-0 at 8:08 pm.

