

Kitchen Table Feedback Protocol

Objective: Presenters receive feedback and new thinking around their strategies. Participants learn new ideas, best practices from their peers.

Preparation: Each team selects *one person & their coach* to represent their team. These two are prepared to share one part of the team's action plan they'd like to receive feedback on from a diverse group of participants. The presenters should have a copy of the plan or a poster.

In Whole Group Session:

Review protocol and divide into mixed groups of 6-8 to represent a diversity of knowledge and experiences.

In Breakout Groups

Step 1: Presenters share context and one part of their action plan they want feedback on or question they'd like to pose to the group, without comment or questions from others. The more specific the presentation, the more specific the feedback can be (up to 3 minutes)

Step 2: Group asks any clarifying questions* to presenter (3 minutes)

Step 3: Presenters then turn their chairs around and face away from the group. Group discusses among themselves the strategy, including: strengths, challenges, alternatives to consider, resources and potential connections. Presenters remain silent but takes notes (10 minutes)

Step 4: Presenters turn around and shares what they've gained from the discussion and any insights (3 minutes)

Step 5: Gather back in large group and entire room together debriefs process, shares highlights (5 minutes)

Step 6: Teams gather to integrate feedback from their "kitchen table" discussion into their action plan.

**Clarifying questions are questions of who, what, where, when and help you better understand the context or content. Save suggestions or probing questions for Step 3.*