

FCJ Primary School



FCJ Primary School

Travel Plan

Mission Statement

Teach the children with all the kindness and gentleness possible.

Academic Year:	2025 2026
Review Date:	Autumn 2026
Author	Site Manager

Article 3: Acting in the best interest of the children in our care.

The FCJ Governors are committed to safeguarding and promoting the welfare of children and young people at every opportunity and expect all staff and volunteers to share this commitment.

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1 Introduction

FCJ Primary School (FCJ School) has produced this School Travel Plan (STP) to improve road safety, to reduce the impacts of vehicular traffic around the school and to promote sustainable choices for travel for the well-being of schoolchildren, parents/carers and school staff. We also take into consideration access points through Grainville School site and on the adjacent road network used for school access.

At FCJ School, we recognise the uniqueness of each individual and we learn to respect this as we prepare our children for life in the wider world. We do not forget that we are part of a process; we want our children to go onto the next stage of their education with a built-in desire for further learning experiences and opportunities. It is also our aim to provide a secure and safe environment where children feel valued and happy. FCJ believes that parents are the chief educators of their children and so the school places great emphasis on working in partnership with them.

The Travel Plan aims to:

- ☐ Improve road safety for travel to and from the school
- ☐ Better manage vehicular access and routing to school
- ☐ Promote alternate modes for travel to school and reduce the dependency of private car travel
- ☐ Promote awareness on the environmental impacts of travel mode decisions
- ☐ Increase walking and cycling to school, for children who live locally
- ☐ Reduce traffic congestion generated by school activity

The School Travel Plan includes recommendations and actions to improve road safety, access and parking to FCJ, access and movement through our neighbouring Grainville School site and the adjacent road network.

There is a need to improve the safety of all road users, in particular schoolchildren during the school drop-off and pick-up period. The high traffic flows during the morning and evening peak traffic periods on St Saviour's Hill pose a road safety risk to our students and school community. There is also the environmental and health impacts of exhaust emissions generated by motorised vehicles.

The incorporation of the School Travel Plan into the curriculum will help students develop their road safety awareness, responsible attitudes towards other users, and their awareness of the effects of their travel choices; all of which they can take into their adult lives. This plan demonstrates FCJ School's responsibility in taking action to improve the health, well-being and safety of the students and staff at the school and to improve the environment of the community in which people live.

This School Travel Plan sets out recommendations on actions to improve road safety, access and car parking on the school's service road and the adjacent external road network.

The School Travel Plan will:

- ☐ Encompass all travel/ transport actions for the school.
- ☐ Set out a process where the school works in partnership with staff, parents/carers and other stakeholders to promote safe and sustainable travel; and
- ☐ Be created in consultation with the whole school community, the adjacent Grainville School and takes account of current trends and the local situation

1.1 Update of the School Travel Plan

The 2023 2024 School Travel Plan will supersede the previous School Travel Plan.

2 School Information

2.1 Introduction to the School

School Name:	FCJ Primary School
School Address:	Deloraine Raod, St Saviour Jersey JE2 &XB
STP Manager	Mr M Wheatley
STP Manager:	

FCJ Primary School was established in Jersey since 1911. The original school and site are now home to Grainville Secondary School, which is run by the States of Jersey. As part of this agreement, a legal covenant was established to ensure that FCJ maintains a legal right of way over Grainville's land for the purposes of accessing the FCJ site. This includes the Deloraine Rd entrance, the footpath from the Grainville Playing Fields car park and the service road past Grainville School. The Preparatory School remained and became known as FCJ Primary School. Further building extensions were made to FCJ Primary School in 1996 and, in 2002 the school received a capital works grant from the States of Jersey and completely refurbished the school. In September 2014, the school became a two-form entry school.

2.2 School Location

Figure 1 shows FCJ Primary School location on Deloraine Road, St Saviour. The school has an Island-wide catchment; students are admitted to FCJ Primary School on a non-selective academic basis.

Figure 2 shows the existing FCJ School layout plan. The school comprises of the primary school building,

playing fields in front of the school and paved playground at the back of the school (back playground). The main school vehicular and pedestrian access is off the service road, where there are 16 staff car parking spaces and two school minibusses parking spaces in front of the school.

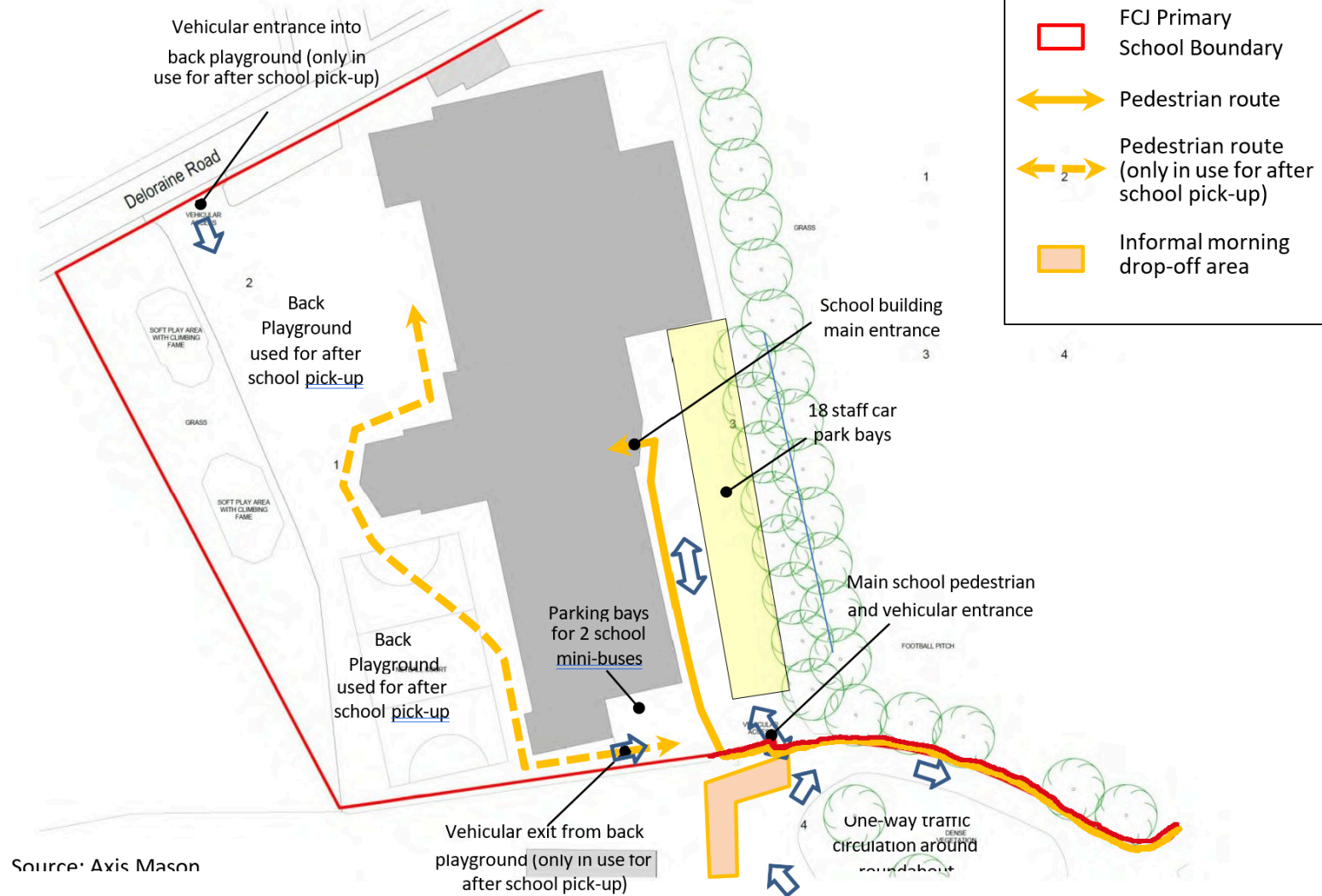
2.3 Students and Staff

There are 265 students enrolled at the FCJ from Foundation Stage to Year 6 as follows:

Academic Group	Year Group(s)	No of Students
Foundation Stage	Children following 3rd birthday	58
Key Stage 1	Years 1 & 2	63
Key Stage 2	Years 3, 4, 5 & 6	144



	Project: FCJ Primary School, St Saviour School Travel Plan	FCJ Primary School Site Location Plan	Fig No: 1	Rev: 0
			Date: 26/6/23	Scale: NTS



Project:
FCJ Primary School, St Saviour School
Travel Plan

FCJ Primary School Existing School Layout

Fig No: 2

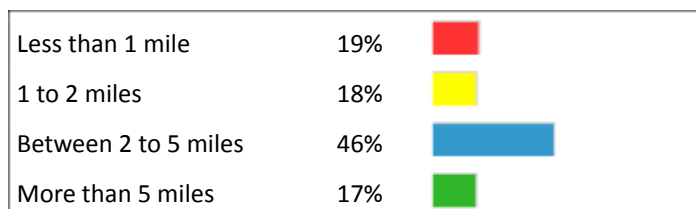
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1

Date:
12/12/23

Scale:
NTS

The school employs approximately 34 teaching and school support staff

Almost 65% of the students live 2 miles or further from the school. Only a small number of students (19%) live less than a mile from the school.



2.4 School Operation

FCJ School has introduced staggered school hours to reduce the impact of school traffic. FCJ's school day commences for Key Stage 1 from 8:40 to 15:00, and for Key Stage 2 from 8:40 – 15:10. During the first term, Reception children may enter their classroom from 8:30 rather than wait on the playground with the other children until 8:40.

Activity	Description
School drop-off	The school gates open at 8:30 on school days. Parents/ guardians who drive have the choice of: • Kiss 'n drive at the roundabout where two members of staff escort the children from the left-hand passenger door of the car. Parents/ guardians remain in their vehicle, which allows traffic to flow smoothly and exit the service road past Grainville school. • Park 'n stride by parking at the Grainville Playing Fields car park and walking the children down to FCJ School, via the safe footpath to a zebra crossing to enter FCJ School.
School pick-up	Parents/ guardians who drive have the choice of: Parking on the FCJ School back playground. The rear gate off Deloraine Road opens at 14:45 and parents/ guardians drive in and park on the back playground as directed by a member of staff. Children must be collected from the appropriate school door and escorted to the car between 15:00 and 15:10. Vehicles are required to leave the premises promptly to reduce queuing on Deloraine Road to allow other parents to enter the car park. Vehicles exit

via the main vehicular entrance past the roundabout into the service road.

- Parents/ guardians may park in the Grainville Playing Fields car park and walk down to FCJ School, as during the morning drop-off.

Staff travel

Staff generally arrive at the school between 7:00 and 8:15 and leave the site any time after 16:00. FCJ currently manages a comprehensive rota for onsite car parking within the school compound. Staff who are not allocated onsite car parking space park at the Grainville Playing Fields car park.

Visitors to the School

There is one visitor car parking provision at FCJ School. Visitors are mostly required to park in the Grainville Playing Fields car park and walk down to FCJ School though the same pedestrian route taken by schoolchildren.

Delivery and Servicing

No delivery and servicing is permitted during the school drop- off/ pick-up periods.

Refuse collection is collected from FCJ school from the side of the school off Deloraine Road.

Deliveries and servicing take place through the FCJ school main vehicular entrance. Delivery and servicing activity is scheduled in advance in agreement with the school. Goods and delivery vehicles park at the school minibuss bays or double-park on the school driveway within the school compound.

3 Transport Links to the School

3.1 Pedestrian Access

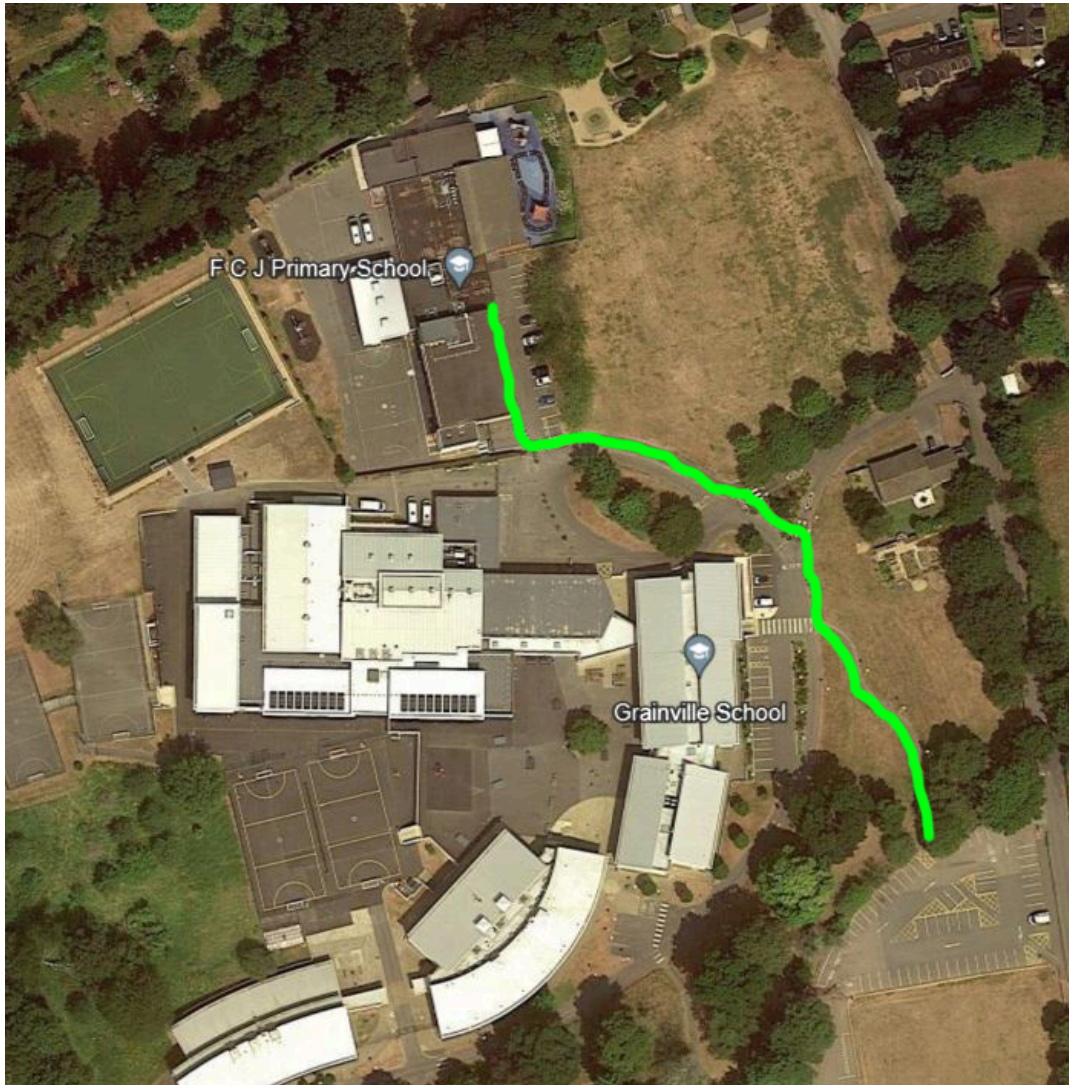
The pedestrian provision within and external to the school is shown in Figure 3. The school encourages parents to park at the Grainville Sports Field and walk their children to/ from school from that car park to reduce drop-off /pick-up traffic at the school.

Location	Description
External Road Network	The pedestrian footpath along St Saviour's Hill (Figure 1) is narrow for this major road and is discontinuous on some sections. The lack of high quality and continuous footpaths on this road is a significant barrier for walking and cycling to school. There is a continuous, segregated footpath that runs parallel to Deloraine Road connecting St Saviour's Hill with the Grainville Playing Fields south car park. The zebra crossing on St Saviour's Hill at the northern end of this footpath provides a safe passage for pedestrians. Pedestrians have a marked route through the southern Grainville Playing fields car park to reach the footpath that connects into FCJ School. There is no continuity of the pedestrian footpath in the east-west direction from FCJ School into Langley Avenue. At the roundabout adjacent to the FCJ School main entrance, pedestrians are required to walk on the carriageway around the planters beside the roundabout to enter FCJ School.
Within the School Compound	There is a safe pathway from Granville car park to FCJ School.

3.2 Cyclists Access

The footpaths along St Saviour's Hill is narrow and is used as a shared pedestrian and cyclists route. St Saviour's Hill between St Helier and the school involves cycling uphill which may be challenging for primary school children.

The local road network immediately outside the school does not offer a safe cycling environment for younger cyclists. The lack of high quality and continuous footpaths on this road is a significant barrier for walking and cycling to school. Hence, cycling is not considered to be a suitable sustainable mode of travel to/from school for FCJ School.



Project:
FCJ Primary School, St Saviour School
Travel Plan

Title:
Pedestrian Access into FCJ School

Dwg No: 3

Date:
12/12/2023

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3.3 Public Transport Access

The closest public bus stop to FCJ School is sited off a dedicated bus lane and layby at the Grainville Playing Fields car park. There is a continuous footpath linking FCJ School to this bus stop. There are other bus stops on St Saviour's Hill, but these require a longer walk.

Bus Route	Route	Closest Bus Stop
50/ 50P	Liberation Station – Grainville School	Grainville Playing Fields bus layby
53/ 53P	Sion - Grainville School	
57/ 57P	Belle Vue Junction - Grainville School	
23	Liberation Station - Jersey Zoo	St Saviour's Hill

3.4 FCJ School Bus

FCJ School benefits from a dedicated school bus service, which is run by Liberty Bus. The FCJ School bus shuttles between the roundabout outside the school and Wellington Hill by De La Salle/Beaulieu schools. Currently, up to 44 children use this school bus service. There is no parental supervision on the bus and parents are required to sign an agreement to take on responsibility for their children's behaviour on the bus.

3.5 Vehicular Access

Vehicular access to the FCJ School and the adjacent Grainville School is through the 2-way residential Deloraine Road off St Saviour's Hill. Deloraine Road becomes a one-way road in the direction towards St Saviour's Hill at the rear of FCJ School.

The main vehicular entrance to FCJ School is through a roundabout on a one-way service road off Deloraine Road. Vehicles exit FCJ School and return into the one-way service road that leads into Swan Farm Lane/ Langley Avenue.

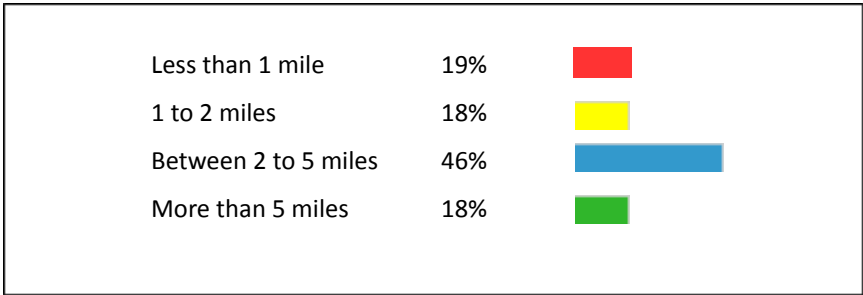
There is a rear vehicular entrance into FCJ School to the south of Deloraine Road that is opened for use during the after-school pick-up period. Vehicles drive through the back playground area and exit through the school's main vehicular entrance.

The adjacent Grainville Playing Fields car park consists of 2 segregated parking areas which can be accessed either from St Saviour's Hill or from Deloraine Road.

4 The Existing Situation

The main travel challenges facing the school relate to road safety, car parking and the need to encourage school children to adopt sustainable travel practices for travel to and from school.

There is a high dependency on private car use for travel to and from school (83%) despite slightly more than a third (36%) of schoolchildren living within 2 miles of the school.



Unlike typical Parish schools in Jersey, as FCJ School is a fee-paying faith school, its students come from an Island-wide catchment on a non-selective academic basis. The widespread distribution of students living across the island affects their mode of transport to school and the options that are available to them to adopt sustainable travel practice.

4.1 Provision to Support Sustainable Travel in School

Item	Provision
Car parking spaces in the school compound	18 staff car park bays
Visitor car parking	Visitors are not allowed to park at the staff car park in the school compound. Visitors are required to park at the adjacent Grainville Playing Fields car park. This is a SoJ Yellow Parking Disc car park which has a 3 hours maximum parking restriction in any 24 hours on Mondays to Fridays.
Covered waiting area for pick-up/ drop-off	At the school main building only. There is no shelter from the weather on footpaths leading to car park nor at the bus layby at the Grainville Playing Fields car park
Cycle and scooter parking facility	There are 5 cycle but no scooter parking provision in the school
Shower facilities	Available for Pre-School Children.

4.2 Site Audit

The previously undertaken Site Audit, identified the following issues relating to road safety, site access, vehicular operation, and car parking at the school.

4.3 School Travel Plan Survey Findings

A total of 165 responses was obtained from the 2023 2024 Parent/Guardian School Travel Plan Survey, giving a 65% response rate. This online survey was undertaken in advance of the spring term 2024. The survey results are attached in Appendix A, and key feedback from the survey are summarised below.

Issue	Details
Vehicular operation in school compound	Parking in the school compound is limited to staff vehicles. Parents and visitors are not permitted to drive into the school.
	Deliveries and servicing take place within the school compound but this activity is timed to take place outside the school pick-up and drop-off periods. Better co-ordination is required by Grainville School.
Morning drop-off at the roundabout outside the school	The morning drop-off system is well managed by school staff with good co-operation by parents/carers making the drop-off. This is observed to be operating in an orderly manner during all weather conditions.
	Parents/ carers who wish to park their vehicles do so at the Grainville Playing Fields car park so as not to create congestion at the roundabout.
Pedestrian and vehicular activity at the Grainville Playing Field car park	Pedestrians have a marked passage through the Grainville Playing Fields car park. The double parking of vehicles in the car park during school pick-up and drop-off periods require pedestrians to weave between parked vehicles resulting in an unsafe environment for pedestrians.
Footpath links to school	Pedestrians do not use the marked zebra crossing in front of Grainville School but instead walk randomly across the school service road to travel between the Grainville Playing Fields car park and FCJ School, putting themselves at risk. This has been resolved due to the new safe foot pathway created to FCJ
	At the roundabout adjacent to the FCJ School gate, pedestrians are required to walk on the carriageway beside the fence beside the roundabout to enter FCJ School. The exposure of pedestrians to traffic puts pedestrians at risk of being side swept by vehicles travelling through the roundabout.

Car parking for school pick-up/drop-off	The after-school pick-up takes place at the FCJ School rear playground which is accessed through Deloraine Road. School staff manage this operation and control the flow of vehicles into the playground by holding vehicles on Deloraine Road. This can create queues on Deloraine Road.
	Parking permits have been issued by the school KS1 pick up 3.00pm and KS2 3.10.
	There is a risk to pedestrians being side swept by vehicles when both share the roadway at the back playground despite vehicles being driven at very low speeds. This is a concern mainly as parents/ guardians and schoolchildren are observed to walk between parked and moving traffic.

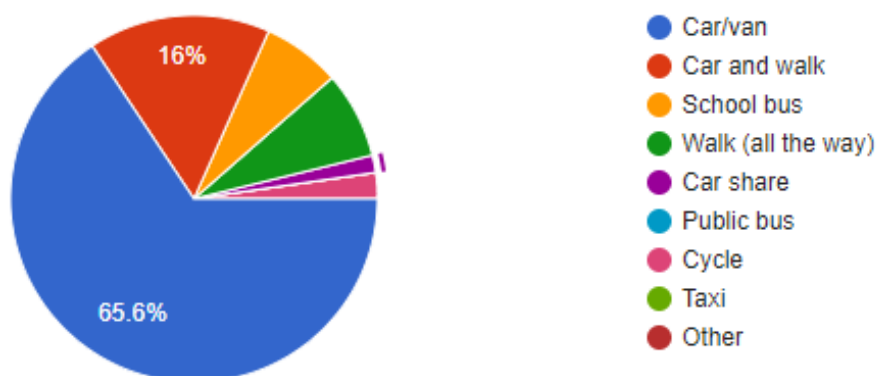
4.4 School Travel Plan Survey Findings

A total of 131 responses was obtained from the Parent/Guardian School Travel Plan Survey, giving a 49% response rate. The survey results are attached in Appendix A, and key feedback from the survey is summarised below.

2023 2024 Parent/ Guardian School Travel Plan Survey Results

What is your current mode of travel to/from school?

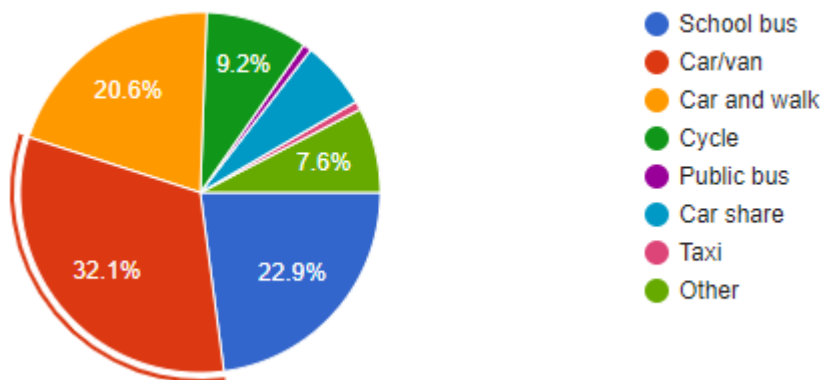
84% of school children travel to school by car and almost 7% travelling by school bus.



What are your reasons of transport choice?

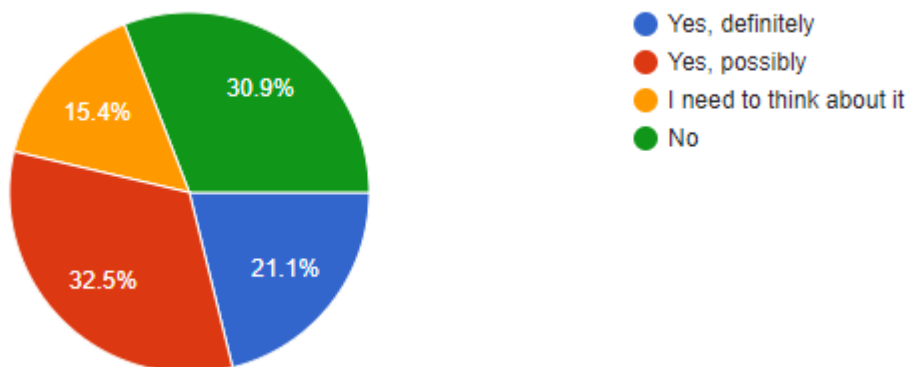


How would you prefer your child to travel to/from school?



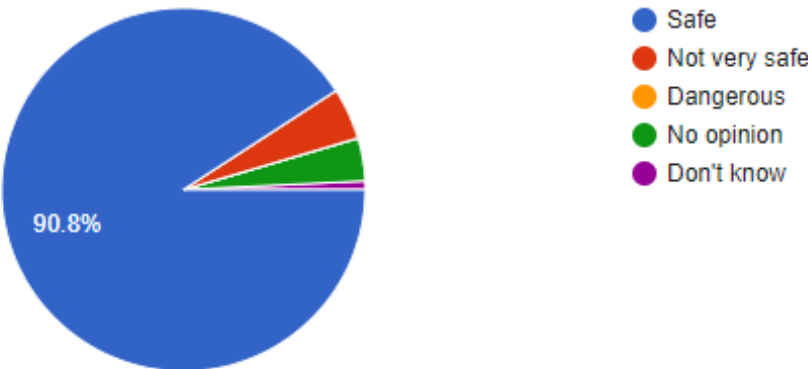
If you usually drive your child to/from school, would you consider car sharing with other parents?

There is a promising 53.6% of parents/ guardians who would be interested in car sharing.



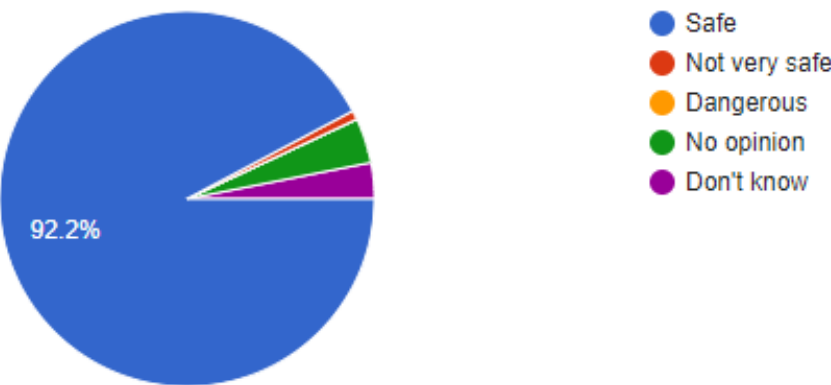
Your perception of safety?

1. During pick up, within the school area after school.



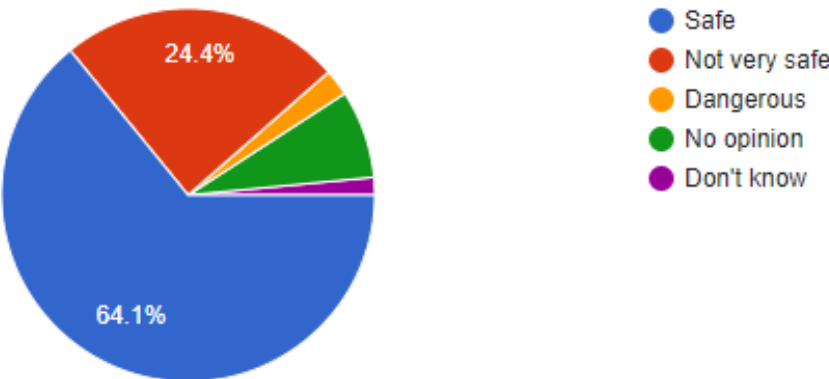
Your perception of safety?

2. When dropping off children at the school roundabout before school.



Your perception of safety?

3. Current drop off/pick-up and parking arrangements at the Grainville playing fields carpark



5 Consultation and Involvement

This section outlines the involvement of the different stakeholders in the preparation of this travel plan.

Group	Consultation/ involvement
School Management	The School Travel Plan is supported by the school's senior management team. The school Headteacher is responsible for developing and securing approval of the School Travel Plan and will take on the role of School Travel Plan Manager (STP Manager).
Parents/ Guardians	An on-line parent/guardian Travel Plan Survey was undertaken in 2023 2024. A total of 165 responses was obtained. The School Travel Plan Workshop attended by parents and school staff was held on 4/7/23 to discuss and to agree to the targets in the School Travel Plan.
Students	No consultation has been undertaken with students. This will be undertaken as part of the rolling-out stage of the School Travel Plan.
Grainville School	There is a need for close working and co-ordination between the FCJ School and Grainville School on their respective School Travel Plans. The FCJ School Travel Plan will complement the School Travel Plan for Grainville School and vice versa.
Parish of St. Saviour	The Parish supports the development and implementation of School Travel Plans.
SoJ Growth, Housing & Environment – Operations and Transport (GHE)	GHE have been consulted for guidance on the Travel Plan development and have expressed support for the School Travel Plan.
Police Liaison on Road Safety Police Community	The school will be working closely with the SoJ Community Policing Team to support the school achieve the School Travel Plan targets.

6 Objectives, Targets and Action Plan

6.1 School Travel Plan Objectives

The School Travel Plan’s objectives are:

- ☐ To promote Health and Safety and sustainable development message to pupils and parents.
- ☐ To increase the number of pupils travelling to school by sustainable means.
- ☐ To reduce private car use for travel to school.
- ☐ To improve safety within the school compound and on the school access roads; and
- ☐ To minimise traffic congestion/vehicular emissions.

The School Travel Plan will contribute to meeting the broader States of Jersey transport and sustainability objectives and reduce dependency on the private car for travel.

6.2 School Travel Plan Targets

Following the School Travel Plan Workshop with parents/ guardians in July 2023 2024, the School Travel Plan and road safety targets are as follows:

Deadline	Target(s)
September 2023	Launch of the revised School Travel Plan
May 2024	Complete 6 month Travel Plan Review
	The PSA to lead on the creation of a car share database for parents/ guardians
	FCJ School to review the current school bus operation to meet increasing demands for use. This includes involving GHE/PoSS/ Liberty Buses on options for more pick-up/drop-off locations in St Helier.
	Road safety awareness campaign to students and staff
	Campaign to raise awareness of sustainable transport options
	Continue with the Year 6 Cycling Proficiency Programme.

	Identify road safety measures to be implemented to reduce road safety risks during after school pick-up at back playground
	Work together with Grainville School to promote considerate and safe parking at Grainville Playing Fields car park
Sept 2024	Complete 1 st year Travel Plan Review
	Achieve 5% target of car share
	Achieve 10% target of school bus use
	Run an annual road safety awareness campaign to students and staff
	Run an annual campaign to raise awareness of sustainable transport options
	Continue with the Year 6 Cycling Proficiency Programme
	Implement road safety measures to reduce road safety risks during after school pick-up at back playground
	Implement improved pedestrian footpath with zebra crossing, which provides direct access into the school building entrance.

6.3 Sustainable Transport & Road Safety Partnership

FCJ School and Grainville School share common transport infrastructure that provides vehicular, pedestrian and cyclist access into both schools. The School Travel Plans for both schools identify that there is a need for the schools to work in partnership with each other to promote safe and sustainable travel and to be able to meet their travel plan targets.

These sustainable transport plan actions include improving the safety for all users at the Grainville Playing Fields car park, improvements for access into car park bays along the school service road and road safety improvements for pedestrians and cyclists. Both schools would be able to share resources to roll out joint road safety campaigns, open days to promote sustainable travel and work together on minimising the impacts of construction work that will be taking place at FCJ School and Grainville School.

6.4 Action Plan

Actions to be taken to achieve the target(s)					Monitoring and Evaluation		Resources Required	PROGRESS (to be updated as necessary)
No	Description	Responsible Person(s)	Timescale	Success Criteria	Method	Responsible Person(s)		
1.	Develop and launch the School Travel Plan	Headteacher / STP Mgr	Sept 2023	School Travel Plan	Travel Plan review after 6 mths and then annually	STP Mgr	Monitoring of travel plan targets, road safety risk and travel behaviour	
2.	Increase in car sharing	Headteacher / STP Mgr	May 2024	Increase in children travelling to/from school with a car sharing arrangement	User feedback Number of students car sharing	STP Mgr	PTA Car share working group Upkeep and management of car sharing database Monitor the take-up of car sharing	
	Increase in School Bus Use		May 2024				School Bus Working	
	- Review the current school bus operation to increase service capacity							

	Headteacher / STP Mgr			User feedback	STP Mgr	Group/GHE/PoSS/ Liberty Bus
3. - Consider the feasibility of additional pick-up/drop-off locations in St Helier.		May 2024	Increase in children travelling to/from school by School Bus	Number of using School Bus		School Bus Working Group/GHE/ Liberty Bus
- Promote the use of the School Bus		Feb 2024		School Bus Working Group		
Promote road safety awareness						
- Road safety education/awareness session for students, staff						Support from SoJ Community Policing Team, GHE & PoSS
4. and parents/carers - Road safety reminders issued to parents through regular school correspondence	Headteacher / STP Mgr	Mar 2024	Successful programme delivery Promoted to all students & staff	Feedback from students,parent/carer & staff Monitoring behavioural change		STP MgrSS

5.	Promote awareness of sustainable transport - Sustainable transport option sessions for students and staff - Sustainable transport option reminders issued to parents through regular school corres	Headteacher / STP Mgr	Nov 2024	Successful programme delivery Promoted to all students & staff	Feedback from students, parents/carers & staff Monitoring behavioural change	STP Mgr	Support from GHE & PoSS
6.	Cycle training for students & staff	STP Mgr	May 2023/ Nov 2024	Cycle training for 50 students annually	No of students/staff cycle trained	STP Mgr	Support from GHE
7.	To implement road safety measures within the school compound	Headteacher / STP Mgr	Dec 2024	Improved road safety within the school compound	Review /monitoring of road safety risk	STP Mgr	Site observation surveys Road safety risk assessment
8.	To develop and implement an improved safe, convenient and efficient pick-up arrangement for the school	Headteacher / STP Mgr	Dec 2024	Implementation of drop-off/ pick-up layby	Use of the facility and user feedback	STP Mgr	Support from SoJ Community Policing Team, GHE & PoSS
9.	To improve road safety for all users at the Grainville Playing Fields car park	Headteacher / STP Mgr	April 2024	Improved road safety within the car park	Feedback from parents Review /monitoring of road safety risk	STP Mgr/ PoSS	Support from GHE & PoSS
GHE Growth, Housing & Transport Department, States of Jersey SoJ States of Jersey				PoSS STP Mgr	Parish of St Saviour School Travel Plan Manager		

7 School Travel Plan Monitoring and Review

7.1 Overview

The school will monitor and report on the level of success achieved by the School Travel Plan. A review of the Travel Plan will be undertaken annually. The review will record changes in road safety, travel behaviour and impacts and consider any new travel needs arising from changes in education and transport provision.

The School Travel Plan review will take into consideration any issues arising from new developments in education and transport since the original STP was published. Feedback from schoolchildren will be carried out each term and recorded. The next monitoring will be carried out in June 2024.

7.2 Travel Plan Management

The school Headteacher is currently leading the development of the School Travel Plan. It is the intention that the Headteacher continues to act as the nominated School Travel Plan lead/manager. However, an existing member of staff could be assigned to take on this role.

The School Travel Plan lead will be supported by the School’s Travel Plan Action Group consisting of the following key stakeholders.

FCJ School Travel Plan Action Group

Headteacher, representing the school’s senior management team

School Travel Plan Manager (if a different person)

Parent/ guardian representative(s)

Staff representative(s)

Student representative(s)

Parish of St Saviour representative(s)

Road Safety Police Community representative

Grainville School Travel Plan representative

8 Sign-off and Approval

8.1 Commitment by the School

The Headteacher and school's senior management team commit to fully supporting the School Travel Plan.

To achieve the targets of the School Travel Plan, we will:

- ☐ Identify and support a School Travel Plan (STP) lead, who will be responsible for ensuring that the Action Plan is delivered, and will receive sufficient time and resources to enable this to happen;
- ☐ Link and incorporate the actions and targets in the Action Plan to our School Development Plan and associated plans;
- ☐ Encourage staff to incorporate the goals and activities in the Action Plan to the curriculum by including the Action Plan in our curriculum planning;
- ☐ Support pupils, through the STP lead, to monitor and review the Action Plan;
- ☐ Support the preparation of an annual review of the Action Plan;
- ☐ Promote the school's travel plan through the school's prospectus, website, newsletters and notice boards;
- ☐ Encourage existing parents to subscribe to the objectives of the travel plan, through promotion, policies and curriculum; and
- ☐ Encourage all new parents to subscribe to the travel plan objectives by making our expectations clear at initial interviews and induction meetings.

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Signed: Headteacher

Date

