



**Student Government Association
Eagle Elevation
Faculty Letter of Recommendation**

All individuals requesting funds from the Student Government Association must have a **Letter of Recommendation** submitted by a faculty member. For more information, please see the Student Government Association individual funding [website](#).

Submission Guidelines

1. All applicants are required to submit a Letter of Recommendation from a faculty member at Georgia Southern University in order to be considered for funding.
2. Faculty can only sponsor **three** individuals for a selected conference.
3. Letters of Recommendation should include the following:
 - a. Name of the student you are recommending for funding and the Conference/Event you are recommending them for.
 - b. Why are you recommending the stated Conference/Event?
 - c. What the student will gain from attending the Conference/Event?
 - d. Why do you think this student's funding request should be approved?
4. FAC will only accept applications and presentations from the student/requestor who is attending the conference/event
5. Faculty members who provide a Letter of Recommendation may become a point of contact if a student stops responding or fails to submit receipts following travel.
 - a. Faculty members will not be responsible for the student. Instead, they will serve as a last point of contact before implementing a return of allocated funding, if needed.

Individual Request Form

Student/Requestor Name:
Faculty Member's Name:
Faculty Member's Primary Campus:
Faculty Member's College of Affiliation:
Faculty Member's Relation to Student (i.e. Professor, Mentor, etc.):
Faculty Member's GSU Email:
Faculty Member's Phone Number (as they feel comfortable to share):
Recommended Conference/Event title:
Is the Student's Major GPA above a 3.0?
Are you, the Faculty Member, sponsoring multiple students to this same Conference/Event for Eagle Elevation Funding? If so please list other Students' Names:
Would you, the Faculty Member, be willing to be a person of contact if the student does not submit their receipts within 14 days following the conclusion of the Conference/Event?

Signature: _____

Date Submitted: _____

*Please feel free to use the next section of this form to write your Letter of Recommendation, or attach an additional document with the Letter of Recommendation to this form.

For questions, please contact:

SGA Director of Student Allocation
sga-directorfinance@georgiasouthern.edu

Letter of Recommendation