Toronto Metropolitan University

Nursing
Graduate Studies

Master of Nursing - Report of the Oral Examining Committee

See page 2 for Instructions.

☐ Please check this box if the Committee would like to identify this student as a candidate for the Governor-General's Gold Medal Award, which is awarded to one TMU graduate student annually.

PART A: STUDENT INFORMATION

Name:	Student number:

PART B: EXAMINING COMMITTEE INFORMATION

Chair:	Member 2:
Member 1 (Supervisor):	Member 3:

PART C: EXAMINATION DETAILS

The Student's thesis entitled:
has undergone oral examination by the Examining Committee on this date:

PART D: ORAL EXAMINATION

The Examination Committee Finds the Oral Examination:

☐ Satisfactory
☐ Unsatisfactory

Chair:	Pending	Member 2:	Pending
Member 1:	Pending	Member 3:	Pending

PART E: WRITTEN PROPOSAL

It is the decision of the Examining Committee to (see page 2 for more information):

☐ Accept the Paper ☐ Refer the Paper for Major Revisions ☐ Fail the Paper

Chair:	Pending	Member 2:	Pending
Member 1:	Pending	Member 3:	Pending

PART F: FINAL GRADE:

☐ **PASS**
☐ **FAIL**

Instructions for Oral Examination

USE of this FORM

This online form will be used by your Examining Committee to record the results of your Master of Nursing Thesis Defence and will be locked for editing after completion. You may download copies for your personal records, but this digital version will remain as the official record.

Part A: Your name and ID number have been entered at the top of the form.

Part B: Once identified, your Examining Committee Members' names will be added to the form and they will be given permission to view and edit.

Part C: Your Supervisor (and Co-supervisor, if applicable) is responsible for entering the details of your examination at least 2 weeks before examination date, if possible. Revisions will be possible up until the day of the defence.

Part D: Your Examination Chair will enter the decision of the committee on the oral portion of your examination, by checking the appropriate box. Each Committee Member will 'sign' the form using the drop-down menu beside their name and selecting 'Confirmed.' This should be done immediately following the decision, if possible; otherwise, at the earliest possible opportunity. The form will automatically record committee member names in the document history.

Part E: Your Examination Chair will enter the decision of the committee on the written proposal by checking the appropriate box. Each Committee Member will 'sign' the form by using the drop-down menu beside their name and selecting 'Confirmed,' as above.
Details on possible decisions:
Accept the Paper: Any minor revisions ranging from typographical errors to specified insertions or deletions that do not radically modify the development/ argument of the paper shall be clearly specified in writing, and the student's Supervisor shall ensure that they are made. Written specifications regarding revisions should be given directly to the student. When the Supervisor confirms with the Graduate Program Director that the changes have been made, the examination requirement has been met.
Refer the Paper for Major Revision: Detailed reasons for referring the paper for major revision ranging from re-writing a large part of a chapter to including additional work will be supplied in writing by the Chair of the examining committee to the Dean, the Program Director and the candidate within one week following the oral examination. The examining committee must give final approval to the major revisions by reconvening the examination or by consultation.
Fail the Paper: Detailed reasons for the decision will be supplied in writing by the Chair of the examining committee to the Dean, the Program Director, and the candidate within one week following the oral examination.

Part F: The Examination Chair will enter a final grade - Pass or Fail - based on the decisions made in Part D and Part E.

COMPOSITION of ORAL EXAMINATION COMMITTEE

The Oral Examination Committee will be formed no later than the fourth term and will consist of:

1. All members of your supervisory committee.
2. An examiner from one of the Schools within the Faculty of Community Services and who is a member of the Yeates School of Graduate and Postdoctoral Studies
3. A committee chair, who may be the Graduate Program Director or a faculty member from the Faculty of Community Services who has a full YSGPS appointment

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