

Pre-Registration Instructions

BHRA students will use TeacherEase to enter their course requests for the upcoming school year. Students will meet with Mrs. Stephens to go over the required courses/credits and discuss their options before entering their course requests. The course requests submitted by students in TeacherEase will be utilized to build a master schedule for the upcoming school year. Please choose your course request carefully! It is important that students select appropriate classes of interest, including alternative electives. Courses that do not have enough interest may not be offered. There may also be times when courses have great interest, but we cannot accommodate all requests due to staffing constraints and scheduling conflicts. Students will be placed into their alternative courses when this happens. Students who have an IEP or 504 should discuss their selections with their IEP/504 Coordinator.

Important! All course selections must be entered into TeacherEase by March 13th, 2025. Students will not be able to edit their selections after this date. Students who do not submit their course requests by the deadline will have course selections entered for them based on their graduation requirements and class sizes/availability.

- Log in to TeacherEase
- Choose the next school year by clicking on your picture in the upper right corner and choosing 2025-2026
- Under Academics, choose Course Registration
- Click to register for classes
- Use the BHRA Graduation Credit Requirements sheet and the [registration guide](#) to help you select the courses you want to take.
 - There will be some courses listed that you are not able to take - refer to your BHRA graduation credit requirements sheet and select courses listed.
 - If you have a special circumstance and need a course not listed, meet with Mrs. Stephens to go over your requests.
- Please include alternative elective courses in case the courses you choose are not offered or conflict with your schedule.
- You do not have to select Advisory Period - you will automatically be scheduled into one.
- Click Save (a pop up message may appear if you have not selected the correct number of courses - you can click ok to save and edit your registration later or see Mrs. Stephens for special circumstances).
- Check your total credits at the next screen - should be 12-16 depending on schedule (see course selection sheet)

Course requests not submitted by the deadline will be chosen/entered by Mrs. Stephens based on graduation requirements and course size/class numbers.

Resources

[Registration Guide](#) - lists all courses with descriptions. Includes sample course pathways, dual enrollment information, career exploration tools, grading system, and graduation requirements.

[Graduation Requirements](#)

Course Options by Grade

[Freshmen Course Options](#)

[Sophomore Course Options](#)

[Junior Course Options](#)

[Senior Course Options](#)

[College Entrance Requirements At a Glance Sheet](#) - this sheet lists what classes (including foreign language) are required for entrance into most colleges/universities in Illinois. Use this to help plan out your 4 years.

[Dual Enrollment Options](#)

[Dual Enrollment Registration Form](#) - to be used when taking courses at DACC or online taught by DACC staff. Form does not need to be used for College Express or courses taught at BHRA.

[DACC Application/New Student Information Form](#)

College Express:

[Application](#)

[NCAA/NAIA Information for Student Athletes](#)