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**Title (short, clear, describe the uniqueness of content, capitalize each word with a maximum of 20 words, and use Book Antiqua 13 pt)\***

*\*) Please do not compose the title of a constitution/regulation as the manuscript title*

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## **Abstract**

Abstract is written in English in 1 paragraph, using single spaces of 150-250 words. Abstracts are written using Book Antiqua (10 pt) and italicized. The contents include elements of the background of the problem, the formulation of the problem/objectives, methods, results and discussion, and conclusions. Abstracts should be clear, concise and describe the whole research.

**Keywords:** consist of 3 to 5 words/phrases (ordered alphabetically)

## **1. Introduction**

The introduction should be clear and address the issues discussed in the manuscript. Before the research objective, the writer must describe the background of the problem supported by literature studies and studies of previous research results relevant to the problem to be studied by the author. At the end of the paragraph, the author(s) should explain the significance of problem identification and research objectives (Jenie & Lestari, 2019). Important terms in writing this research paper can be strengthened/explained in the footnote.<sup>1</sup>

## **2. Research Method**

The written methodology describes the type of research, data coverage, data collection techniques that include data sources (primary or secondary), data collection instruments, data collection procedures, and data analysis.

## **3. Result and Discussion**

Results and Discussions must be arranged in a coherent, logical, and focused, which contains the original views of the author. This discussion should take up the largest portion of the overall substance. In the beginning, the manuscript must present

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<sup>1</sup> Footnotes are used to provide further explanation regarding a certain matter or information in that particular section, as well as to indicate the source of the information taken and to strengthen that part of the text.

the findings obtained by the author, while at the end, there must be a discussion regarding the existing findings. Discussions should be relevant and supported by appropriate literature.

### 3.1. Sub Title from Discussion

The separation between the main headings, sub-headings should be numbered with the following example:

### 3.2. How to Present Images/Figure

Presenting images/figures in the manuscript must be clear, easy to read, accompanied by the image's title at the bottom of the image and equipped with sources for images that are not from their own. Images must be able to be interpreted by the author(s).

An example of presenting an image regarding the Status of Developing Village Index (IDM) since 2019-2021 can be seen in Figure1.



Figure 1. The Status of Developing Village Index (IDM) since 2019-2021

### 3.3. How to Present Table(s)

Table presentation is equipped with Table Title and Table Source (for tables taken from other people's / agency reports). The table title is placed above the table, and the source table is written below the table. Each table is followed by the author's review and comments as part of the analysis of the table presented. The table is presented in an open model (without vertical lines) using the Book Antiqua 10 pt font (if this is not possible, use a minimum of 9 pt). For example, the presentation of a table on data on the prosecution of traffic violations in the Special Capital Region of Jakarta (DKI Jakarta) can be seen in Table 1.

**Table 1.** Data on Road Traffic Enforcement and Violations during January 2021 in DKI Jakarta

Area	Interrogation Report	stop_operation	Interrogation Report	stop_operation_police	Crane Operations	ocp_two_wheel	ocp_four_wheeler	Motorcycle_lift
	ticket		police					
Bidang Dalops	44	139	0	0	73	0	0	0
Sudinhub	47	2	52	0	184	237	15	97
Jakarta Pusat								
Sudinhub	166	27	0	0	174	0	0	0
Jakarta Utara								
Sudinhub	44	1	0	0	61	42	75	0
Jakarta Selatan								
Sudinhub	184	70	0	0	202	10	5	0
Jakarta Barat								
Sudinhub	191	141	0	0	137	0	0	0
Jakarta Timur								

Source: DKI Jakarta Provincial Government Integrated Data Portal (2021)

#### 4. Conclusion

The conclusion describes answers to the research objectives. Conclusions must be clear and concise, do not repeat the results and discussion and provide a clear explanation of possible applications and suggestions regarding research findings. Conclusions are written in paragraph form, not bullet points.

**Acknowledgement:** If any, it is written to pay homage to those who have assisted in carrying out the research, such as funders.

#### References

Bibliography/references contain all the references used in the study. The library comes from publications in the last 10 (ten) years with a minimum of 20 pieces and 70% scientific journals and 50% from international journals. The bibliography is written in alphabetical order using IEEE style without being separated by type of bibliography except for Legislation. It is recommended to prepare a bibliography using References Tools such as Mendeley, Zotero or EndNote so that no citations or libraries are missed (not listed). The following are several examples of writing bibliography:

##### *Institutions Report:*

How to cite: [1][2] or According to Nisa [1] and ortal Data Terpadu Pemprov DKI Jakarta [2].....

Reference format:

- [1] K. Nisa, "Penindakan Pelanggaran Lalu Lintas dan Angkutan Jalan di DKI Jakarta sepanjang Tahun 2019," Jakarta, 2019.
- [2] Portal Data Terpadu Pemprov DKI Jakarta, "Data Penindakan Pelanggaran Lalu Lintas dan Angkutan Jalan Tahun 2021 Bulan Januari," Jakarta, 2021.

**Journal:**

How to cite: [3] or According to Jenie and Lestari [3].....

Reference format:

- [3] I. Jenie and A. Y. Lestari, "Philosophical Basis of Informed Consent, Informed Refusal and Documentation of Medical Information into Medical Record," *J. Media Huk.*, vol. 26, no. 1, 2019, doi: 10.18196/jmh.20190123.

**Books:**

How to cite: [4] or According to Wantu [4].....

Reference format:

- [4] F. M. Wantu, *Pengantar Ilmu Hukum*. Gorontalo: UNG Press, 2015.

**Proceeding:**

How to cite: [5] or According to Widowaty, Triyono and Wahid [5]

Reference format:

- [5] Y. Widowaty, Triyono, and D. A. Wahid, "Law Enforcement of Land Transfer from Agricultural Land to Housing in Indonesia," *E3S Web Conf.*, vol. 232, p. 04008, Jan. 2021, doi: 10.1051/e3sconf/202123204008.

**Law/Regulation**

How to cite: [6] According to Undang-Undang Republik Indonesia Nomor 41 Tahun 2009 tentang Perlindungan Lahan Pertanian Pangan Berkelanjutan.....

Reference format:

- [6] *Undang-Undang Republik Indonesia Nomor 41 Tahun 2009 tentang Perlindungan Lahan Pertanian Pangan Berkelanjutan*. Indonesia, 2009.