

Name: _____ Date: _____

Piece / Prompt: _____

Editing Checklist

After you are finished revising your piece for content, read through your writing and edit for spelling, punctuation, and grammar.

- My name and the date are on my rough draft.

- I have included a title that is capitalized & underlined.

- **COPS**
 - **C**apitalization~I began each sentence with a capital letter, and I have used capital letters for names of specific people or places.
 - **O**rganization~
 - All sentences have a subject and a predicate
 - I have not started any sentences with "And" or "Because".
 - I have indented paragraphs.
 - **P**unctuation ~ I have ended each sentence with correct punctuation (. ? !)
 - **S**pelling ~ I have circled and looked up words in the dictionary that I think are misspelled