

CANEY CITY LIBRARY BOARD MINUTES

July 29th, 2025

The board met in regular session on July 29, 2025. President Karen Miller called the meeting to order at 6:35 pm. Roll call was taken by Wendie Powell and the following members were present:

President: Karen Miller
Vice President: Brandee Egan
Secretary: Wendie Powell
Treasurer: Laurie Myers

Member: Cheryl Fentress
Library Director: Jennifer Rosson
Members of the Public: Ginger Harmon

Review Agenda:

1. Wendie moved to accept the agenda; seconded by Laurie. Motion passed, 5-0.

Consent Agenda:

1. Approved Meeting Minutes for June 24th, 2025 –
 - Wendie suggested rephrasing the executive session notes.
2. Approved Bills and Payroll: \$10,259.06
 - a. Expenditures: \$4,687.86
 - b. Payroll: \$5,571.20
3. Financial report as of July 25th, 2025: \$25,053.09
4. Wendie moved to approve the consent agenda as corrected; seconded by Cheryl. Motion passed, 5-0.

Public Comments:

- None

CanKan Report:

- Next meeting: Tuesday, September 17th 6:30pm

Committee Reports:

- Marketing: no report
- Tea: select theme/books
 - Will be held 2-3:30pm on Saturday, October 18, 2025. The building will be rented from 11am to 5pm, allowing plenty of time for set up and clean up.
 - Jeff Kitterman will be approached for the program, other program ideas discussed.
 - Food ideas were discussed; Halloween themed cookies, etc
 - Begin marketing in Sept; discuss more in Aug

Old Business:

- Printer Lease
 - Cheryl moved to renew the copier contract with Century KS; seconded by Laurie. Motion passed, 5-0.
- Square terminal

- Wendie moved to keep the square terminal; seconded by Brandee. Motion passed, 5-0.

New Business:

- Cheryl moved to reserve the Sandstone Building for October 18th, 2025 for the Spooky Tales and Tea at the cost of \$50 for the deposit; seconded by Laurie. Motion passed, 5-0.
- Close September 5 for Annual Meeting
 - Wendie moved to close the Caney City Library on September 5th, for all librarians to attend the Annual Meeting in Chanute; seconded by Brandee. Motion passed, 5-0.
- 2026 Budget (2)
 - Cheryl moved to approve the revised proposed 2026 budget; seconded by Laurie. Motion passed, 5-0.

Librarian's Report:

- Bills
- Payroll
- Parents as Teachers - will be here on Aug 5; Little Blue Truck Yoga
- 990N filing up to date - has been a difficult process and is now on track
- E-Rate program - ok for now
- Aug programs
 - Take & Make Bag on Aug 4 commemorating National Hooray for Kids Day
 - Jessica Holmon will be doing a craft with kids on Aug 5
 - Aug 1 will have drawing for summer reading Bingo
 - Where is Luna? Around Caney will start up again.
- New Patron Cards - are in stock, for sale \$2 to replace current cards
- Radio spot - will be posted online and on Facebook monthly; second Thursday of the month at 8:10 am
- Author signings - Alisha Smith 8/16 11am-1pm and Michelle Ross 8/30 12-2pm
 - Brandee & Karen make cookies for 8/16, Cheryl for 8/30
- Lack of signage was addressed in a meeting with the City Admin. Three signs will be ordered using the city crew budget.
- The city will pay for new ballasts in all of the light fixtures.

Adjournment:

Wendie moved to adjourn the meeting; seconded by Cheryl. Motion carried, 5-0, the meeting ended at 8:15 p.m. The next meeting is Tuesday, August 26, 2025 at 6:30.

Wendie Powell, Secretary