
	Hot Work Fire Watch Checklist			Page 1 of 2
	Department QHSE	Document Ref. No. HSEDOCUMENTS	Issue Date 00000000	Revision 00

Project Name/Reference:		Date/Month:	
Company/Organization:			
Checked by:		Signatures:	

S. No	MAIN POINTS TO BE VERIFIED	YES	COMMENTS
1.	There is no proof of burning or smouldering material or any other objects.	<input type="checkbox"/>	
2.	Always familiarize with the Emergency Evacuation Plan (EEP), exit routes and alarm locations in the	<input type="checkbox"/>	
3.	the building where hot work operations are being executed	<input type="checkbox"/>	
4.	Make sure that a proper fire extinguisher is readily and easily available in the hot work area	<input type="checkbox"/>	
5.	Double-check and verify with the Hot Work Operator what type of work they will be doing and take necessary precautionary steps before the start of the work	<input type="checkbox"/>	
6.	Make a verbal communication to all workforce that hot work activities are being conducted in the area	<input type="checkbox"/>	
7.	Make sure that there are no flammable materials near the work area. Flammable materials must be	<input type="checkbox"/>	
8.	relocated at least 35 ft. from the work area	<input type="checkbox"/>	
9.	Make sure that materials that cannot be relocated 35 ft. from the work area are covered with a fire blanket before conducting hot work	<input type="checkbox"/>	
10.	Help and inform the Hot Work Operator to know the holes in the floor or walls where hot sparks and slag can enter.	<input type="checkbox"/>	
11.	Ensure that these locations are covered before conducting work	<input type="checkbox"/>	
12.	Position yourself in a way that enables you to remain visible to the Hot Work Operator and other workers and personnel who may enter the immediate work area	<input type="checkbox"/>	
13.	Monitor sparks and slag generated by the hot work and ensure that they do not fly and land near flammable materials.	<input type="checkbox"/>	
14.	Stop anyone trying to pass through the immediate work area until the hot work can be suspended	<input type="checkbox"/>	
15.	Alert and warn the Hot Work Operator if anyone enters the work area. Suspend hot work activities until	<input type="checkbox"/>	
16.	the area is properly clear, clean and housekept again.	<input type="checkbox"/>	
17.	DO NOT leave your work area/post until you are relieved by another competent and trained fire watcher.	<input type="checkbox"/>	
18.	In the event of an emergency, all hot work activities must be suspended until to normal conditions.	<input type="checkbox"/>	

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19.	Remain in the work area for least 60 minutes* after hot work is accomplished	<input type="checkbox"/>	
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