WISDEMS

THE DEMOCRATIC PARTY OF WISCONSIN

Official 2025 Call to Convention

Saturday & Sunday
June 14th & 15th, 2025

Chula Vista Resort
1000 Chula Vista Pkwy,
Wisconsin Dells, WI 53965

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PURPOSE OF THE CONVENTION

1. Promote Party Unity
2. Consideration of 2025 Resolutions
3. Consideration of any Constitutional Amendments
4. Facilitate Caucus, Youth unit & CCA Meetings
5. Election of WisDems officers
6. Empower Volunteers w/ Skills Trainings

For more information about the resolutions and constitutional amendments process, please see the Additional Official Business section near the end of this document.

ELECTION OF OFFICERS

Candidates for all of the WisDems offices are up for election this odd-numbered year: the Chair, 1st Vice Chair, 2nd Vice Chair, Treasurer, and Secretary.

Per Article III, Section 8 of the WisDems Constitution, each officer is elected to a two-year term, and shall hold office until July 1 in the year of the succeeding election.

In order to run for an officer position, candidates must file a declaration of intent with the state party twenty-one (21) days prior to the state convention. In addition, candidates must file nomination papers containing no fewer than sixty (60) signatures of dues paid party members, with at least ten (10) signatures each from at least six (6) of Wisconsin's congressional districts at least twenty-one (21) days prior to the state convention. Candidates may submit more than the required sixty signatures.

NOTE: Officer candidates may not begin collecting signatures until **March 16th** (no more than 90 days prior to the State Convention), per the WisDems Constitution.

State Party Candidate Declaration of Intent Form: CLICK HERE

Nomination Signature Form: CLICK HERE

Interested candidates must submit the above linked declaration of intent form & nomination signature forms to stateconvention@wisdems.org as photographs or scans no later than **5PM CST on May 24th**. These documents must be submitted electronically.

For an overview of the candidate nomination process for all State Party officer candidates, please review the candidate information packet below.

State Party Officer Candidate Packet: CLICK HERE

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ACCOMMODATION REQUEST FORM

To request reasonable accommodations in advance of this year's State Convention, please complete the form linked below no later than Saturday, May 24th. Should you have any questions about the form or requesting accommodations, please contact stateconvention@wisdems.org.

Request for Accommodations Form: CLICK HERE

DELEGATES & ALTERNATES

Wisconsinites may register their interest in becoming delegates by either:

1) completing the Delegate Request Form linked on the WisDems website and included below before May 17th at 5PM CST, or

2) communicating directly with their County Party chair by May 23rd at 5PM CST

State Party staff will collect the information of prospective State Convention Delegates submitted through the delegate request form, and will regularly share that information with County Party chairs until May 17th. County Party chairs have until 5pm on May 24th to submit their final delegate & alternate lists to the State Party. Anyone wishing to register their desire to be a delegate between May 17th and May 23rd must communicate directly with their County Party chair. County party chair contact information can be found by clicking here.

Delegate Request Form: CLICK HERE
(This form will close on May 17th)

County Party Chairs will receive and review the updated delegate request lists sent their way throughout the next few months, they may add names of interested delegates by either 1) submitting them through the Delegate Request Form, or 2) filling out this spreadsheet with the names of the delegates you wish to add and sending it to stateconventions@wisdems.org.

Relevant dates and deadlines for the delegate selection process are listed below:

March:	Full Call to Convention sent by WisDems Staff
March 16 - May 24	CD Conventions Held (**Click here for schedule of CD Conventions**)
March 16	State Officer candidates begin signature circulation
May 17	Delegate Request Form Closes
May 24, 5PM	Deadline for County Parties to submit final list of Delegates & Alternates
May 31, 5PM	Membership Deadline for Delegates & Alternates
June 14 & 15	State Convention at Chula Vista Resort in Wisconsin Dells

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2025 Delegate & Alternate Quotas: CLICK HERE

The above-linked quotas are determined by the formula outlined in Article IV, Section 2 of the DPW Bylaws, described in italics below for your reference:

1. *Each county shall be entitled to one delegate and one alternate for every fifteen (15) members (or major fraction thereof) using the previous calendar year's total membership.*
2. *Each county shall be entitled to one delegate and one alternate for every 1,000 votes (or major fraction thereof) cast for the Democratic U.S. Senate candidate in the 2024 general election.*
3. *Each Democratic County Party Chairperson, State Administrative Committee Member, U.S. Congressperson, State Senator, State Representative, or Constitutional Officer is automatically a delegate above the quotas established in items 1 and 2, but shall have no alternate. They must be current DPW members, and the state headquarters must receive such memberships no later than fourteen (14) days before the state convention (May 31, 2025).*

Please note that per Article IV, Section 2 of the DPW Bylaws and the relevant dates included above, **all delegates must be Party members, and such membership must be received in State Party Headquarters no later than fourteen (14) days before the state convention (May 31, 2025).** To join or renew your membership, please click the link below.

Membership Sign Up/Renewal: CLICK HERE

*Delegates are highly encouraged to renew their memberships using the website linked above as far in advance of the May 31st membership deadline as possible, to ensure faster processing.

REGISTRATION

Registration fees to attend the State Convention will be $25/person ($40/person after early bird registration ends on May 17th) with $10 tickets available for student, low-income, veterans, disability, & senior communities ($15/person after early bird registration ends on May 17th).

To pay your convention registration fee, please use the link below.

Register for the 2025 State Convention: CLICK HERE

If you have financial need and require cost assistance to fully participate in the event, please complete this form by May 17th.

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In-person guest registration at the State Convention will take place at Chula Vista both days – additional details will be posted on the Convention website closer to the event.

HOUSING

The Democratic Party of Wisconsin has reserved a special group rate for hotel rooms at the Chula Vista Resort.

For Chula Vista Resort:

Please call *1-844-372-3019* and give booking ID **#K64153 - Democratic Party of WI.** The discounted rate will not be available online and is only available by calling.

*The room **block rate will expire after May 13th;** after that date, you will have to pay the rates published by Chula Vista, subject to availability.*

We highly recommend that you make your reservation as soon as possible, as we expect our group blocks to fill up quickly!

Convention Venue Hotel

Hotel Name	Nightly Rate	Phone Number
Chula Vista Resort - Standard Room	$189 + tax & fees	(800) 388-4782
Chula Vista Resort - 2 Bedroom Condo	$399 + tax & fees	(800) 388-4782

A water park pass will be included with your hotel reservation!

Additional Accommodation Choices

The below hotel prices are listed as found on the hotel's website as of February 25th. The hotels' nightly rates and availability are subject to change. ***These hotel options are not guaranteed as they are not booked by WisDems through a hotel block.*** *We highly encourage you to make your reservations as soon as possible!*

Hotel Name	Nightly Rate	Distance from Venue	Phone Number
The VUE Boutique Hotel & Boathouse	$109	2.9 miles (7 minute drive)	(608) 253-1231
Days Inn & Suites by Wyndham Wisconsin Dells	$124	3.8 miles (10 minute drive)	(800) 225-3297
Woodside Dells Hotel & Suites	$163	3.4 miles (7 minute drive)	(608) 316-1556

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EXHIBITOR INFORMATION

If you or someone you know is interested in tabling during the Unity Fair, hosting a hospitality suite, placing an advertisement in the State Convention program, or otherwise serving as an exhibitor at the State Convention, please email us at stateconvention@wisdems.org. We will be sending out a full exhibitor guide in the coming weeks.

IMPORTANT DATES & DEADLINES

March	Full Call to Convention sent by WisDems Staff
March 16	Proposals for Constitutional amendments must be submitted to HQ
March 16 - May 24	CD Conventions Held (**Click here for schedule of CD Conventions**)
May 17	State Party-hosted Delegate Request Form closes
May 17	Deadline for Accommodations Requests and Cost Assistance Requests
May 24, 5 PM	Deadline for County Parties to Submit Delegate & Alternate Names
May 24, 5 PM	Deadline for State Officer nomination signatures and declaration of intent forms to the State Party
May 31, 5PM	Membership Deadline for Delegates & Alternates and last day of Early Bird Registration
June 14 & 15:	State Convention at the Chula Vista Resort in the Wisconsin Dells

PRELIMINARY 2025 STATE CONVENTION AGENDA

Please note this schedule is subject to change. A final Convention schedule will be posted on the WisDems Convention website once finalized.

Saturday, June 14th

8:30 am	Registration Opens; Unity Fair Opens
9:30 am - 1:00 pm	Caucus Meetings; Skills Trainings, Party Unit Meetings
1:00 pm	Lunch Break
1:30 pm - 5:00 pm	Caucus Meetings; Skills Trainings; Party Unit Meetings
5:00 pm	Convention Programming Begins
7:00 pm	Registration Closes
8:30 pm	Convention moves into Recess, Hospitality Suites Open

Sunday, June 15th

8:00 am	Morning Hospitality Suites Open, Registration Opens
9:00 am	Convention Programming Begins, Caucus Meetings
9:30 am	Registration closes
10:30 am	Party Member Elections open, Resolutions Debate
12:30 pm	Party Member Elections close

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1:00 pm Convention gavels out
2:00 pm WisDems Administrative Committee Q2 Meeting

CONGRESSIONAL DISTRICT CONVENTIONS

Information about each of the Congressional District Conventions can be found on DPW's CD Conventions webpage, linked below.

2025 CD Conventions: CLICK HERE

State Convention delegates are not required to attend their CD Conventions as delegates, but per Article IV, Section 2 of the DPW Bylaws, delegate status preference is given to attendees of CD Conventions.

Official business at this year's CD Conventions will include the consideration of resolutions, and to elect a P&R committee member & alternate, as well as anything else the CD would like to pursue.

Please contact your local county party Chairperson for more information on being a delegate to a Congressional District Convention. County and CD Chair information is linked below.

County Party Chair Information: CLICK HERE
CD Party Chair Information: CLICK HERE

The procedures outlining the Congressional District Conventions process are delineated in Article V of the DPW Bylaws, included below.

> *The congressional district executive committee shall set the time and place of the congressional district convention and shall see that sixty day's written notice thereof is sent to the chairpersons of each county unit or authorized subdivision in the congressional district.*
>
> ***Section 1*** *- CALL TO CONVENTION: The call to convention must be sent by the congressional district chairperson no less than sixty days prior to the convention and shall include date, purpose of the convention, site, delegate quotas, registration fees (if any), cut-off dates, and any other appropriate information.*
>
> ***Section 2*** *- DATE: The congressional district convention must be held not less than 21 days, but not more than 90 days prior to the annual state democratic convention.*
>
> ***Section 3*** *- SITE: The congressional district conventions must be held within congressional district boundaries unless the congressional district constitution shall provide otherwise.*
>
> ***Section 4*** *- DELEGATES AND ALTERNATES:*
>
> *A. Only current members shall be eligible to serve as delegates and alternates.*

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B. *Only properly registered delegates may vote. The state headquarters shall send to each district chairperson a copy of the final county delegate list for the counties in the congressional district to be used to check off the delegates and alternates as they register. For Milwaukee County, see Democratic Constitution, Article V, Section 2.*

C. *Unless the administrative committee provides differently, delegates and alternates shall be chosen as in Article IV, Section 2 of the by-laws.*

D. *The cut-off date for memberships to be in state headquarters to be counted toward the county quotas for the congressional district convention shall be fourteen days prior to the date of the congressional district convention.*

E. *Notice of meetings to select delegates and alternates shall be given to members and state headquarters as provided in constitution, Article V, Section 2.*

F. *Delegates and alternates to congressional district conventions shall be selected on a fair and equitable basis of representation within quotas set by the administrative committee in accordance with the state constitution. However, where part of a county with one or more congressional districts shares a district with another county, the single county follows the same rules as other counties; that is, the county chairperson is in charge of the delegates and alternates of the county and fills vacancies in the same manner as for all other counties except Milwaukee.*

G. *A credentials committee shall be appointed by each congressional district chairperson at least thirty days before the congressional district convention. It shall consist of one member from each county in the congressional district. A chairperson or co-chairperson shall be designated at the time the committee is appointed. If a congressional district chairperson neglects to appoint a credentials committee thirty days before the convention, within one week, the state chairperson shall make the necessary appointments. State headquarters shall be notified in writing of the appointments. Congressional district credentials committee shall meet at least one hour before the congressional district convention opens to check delegate/alternate lists and consider any challenges presented to it.*

ADDITIONAL OFFICIAL BUSINESS INFORMATION

Required Notice of the Constitution & Bylaws Provision re: Constitutional Amendments

Pursuant to the Democratic Party of Wisconsin Bylaws, Article IX, if the DPW Constitution relating to amendments to the state constitution and Democratic Party of Wisconsin Bylaws, Article IV, Section 5 dealing with Convention Committees follows:

Section 1 -This constitution shall be amended by the concurrence of two-thirds of a quorum of the registered and accredited delegates at a regularly called state

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convention of the Democratic Party of Wisconsin; and for the purpose of this provision a quorum shall consist of one-half of the total registered and accredited delegates.

Section 2 -Proposals for amending this constitution shall be submitted in writing by any county unit or authorized sub-division thereof or of any permanent committee of the party to a standing constitution committee through state headquarters at least 90 days before the state convention. This committee, appointed by the state chairperson shall consider such proposals and any others which the committee may itself initiate. Each proposed amendment accompanied by the recommendations of the committee shall be disseminated in writing to all members of the state administrative committee and the chairpersons of each county or authorized subdivision at least 30 days before the convention and shall be presented to the annual convention for adoption or rejection prior to the conduct of elections, and if adopted shall be effective immediately unless otherwise specified. All amendments to the state constitution shall follow this procedure. Appropriate notice of the provisions of this article shall be given to county chairpersons by the state headquarters prior to each convention.

— —

In addition to the constitutional amendment process described above, the consideration of resolutions will be another official business piece of this year's State Convention.

Please see the italicized text below for a description of the platform and resolutions committee and process, as outlined in Article IV, Section 5(a) of the DPW Bylaws.

A standing platform and resolutions committee shall be composed of three members from each congressional district and one alternate elected at the district conventions. The delegates shall be elected for three-year staggered terms with one delegate elected each year. The alternate shall be elected each year for a one year term. Terms for members of the committee will begin at the adjournment of the state convention. The committee shall elect its chairperson from its membership for a two year term at its first meeting following the even-yeared state convention.

In addition, up to three state representatives and two alternates elected from the Democratic Assembly Caucus, one state senator and two alternates elected from the Democratic Senate Caucus, and one representative selected by the Democratic members of the Wisconsin delegation to the U.S. House of Representatives and the U.S. Senate, one representative of the highest elected Democratic State Constitutional Officer, and a representative selected by the College Democrats may participate as voting members of the platform and resolutions committee but shall not be counted for quorum purposes. In the event of a vacancy of one of the elected members, the Congressional District executive committee shall appoint a replacement to serve until the next District Convention at which time a representative to the platform and resolutions committee shall be elected to complete the term of the vacated seat. A member of the platform and resolutions

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committee is deemed to have resigned if he or she misses two consecutive meetings of the committee without prior notice to its chairperson or secretary or misses three consecutive meetings of the committee with or without such notice. This committee shall promptly notify District executive committees of these vacancies and all other vacancies of which it may be aware. A quorum for platform and resolutions committee meetings shall consist of one half of its total membership. No member of the platform and resolutions committee may be represented by proxy other than the duly elected District alternate.

It shall be the duty of the platform and resolutions committee to write and revise the state platform and to manage resolutions before the annual convention.

The platform shall be presented to the annual convention in even numbered years. When no revisions arise from the platform and resolutions committee, the District Conventions, or from the convention floor, a vote shall be taken to reaffirm the platform as written.

The platform and resolutions committee shall hold hearings and consult with any person or groups necessary to write a platform. This platform shall communicate a positive expression of those principles and policies which provide the foundation for the political program of the Democratic Party of Wisconsin. The platform itself shall be no more than 2500 words in length.

The platform and resolutions committee shall present an initial draft of the platform or revisions thereof to the administrative committee by January 15th of even numbered years, or fifteen (15) days prior to the first administrative committee meeting after February 1, whichever is later. Upon review of the initial draft, the administrative committee shall make such recommendations as it deems appropriate and return it to the platform and resolutions committee within forty-five (45) days for its second draft. The second draft of the platform shall be submitted to each member of the administrative committee, each county chairperson, each Democratic State Legislator, each Democratic U.S. Congressperson and Senator from Wisconsin, each Democratic statewide elected official, and to each District Convention, no later than March 15th of even numbered years.

Recommendations for changes to the second draft of the platform shall be made at the District Conventions and submitted in writing to the platform and resolutions committee in care of state headquarters no later than two days after the last Congressional District convention of even numbered years. The platform and resolutions committee shall then prepare a final draft of the platform to be included in each convention packet for consideration at the convention. Adoption of the entire platform as drafted by the platform and resolutions committee shall take a majority vote of those delegates present and voting at the convention. A sixty percent (60%) vote of those delegates present and voting is required to amend the platform from the convention floor.

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The platform and resolutions committee shall be responsible for any resolutions to be presented for adoption at the annual convention. Resolutions may be considered annually. Resolutions must be reasonable in length, but no more than one hundred (100) words in length; must be a standardized format, that is each resolution must start with a paragraph beginning "Whereas," and end with a paragraph "Resolved," with each line being numbered; and must derive from the following procedure:

1. *Each must be passed by the county unit. Each such unit may submit no more than ten (10) resolutions and shall forward them to the District Chairperson at least ten days prior to the District Convention.*
2. *The Congressional District Convention shall consider all resolutions submitted and shall adopt and forward no more than ten (10) to the platform and resolutions committee in care of state headquarters no later than two (2) days after the last Congressional District Convention.*
3. *The platform and resolutions committee shall consolidate and edit the District resolutions and shall submit them to the annual convention for adoption.*
4. *The annual convention may adopt additional resolutions from the floor after review by the Platform and Resolutions Committee and debate and voting has occurred on the above resolutions. Except in exceptional circumstances, such resolutions shall address relevant timely issues and shall not have been considered and not included in the 10 resolutions forwarded by the Congressional District convention. Such resolutions shall be in writing with a minimum of fifty (50) copies available to the delegates on the floor. Resolutions from the floor must also be in the standardized format noted above, and must be presented to the chairperson of the Platform and Resolutions committee a minimum of three hours prior to the start of the convention. The Platform and Resolutions Committee shall meet a minimum of two hours before the convention convenes to review all proposed floor resolutions. They shall reject those that do not meet the above criteria. They may make a recommendation for approval or rejection of floor resolutions.*
5. *Any resolutions not acted upon at the State Convention shall be directed to the Platform and Resolutions Committee for review and recommendations to be made within 60 days. These shall be presented to the Administrative Committee for final action at its next meeting.*
6. *Every resolution adopted by or on behalf of a state party convention expires as may be specified in the resolution but not later than the call-to-order of the annual convention in the fourth year after the state party convention by or on behalf of which the resolution was adopted.*

In addition to the platform & resolutions committee described above, the other three

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traditional Convention Committees outlined in Article IV, Section 5(b - d) of the DPW Bylaws shall serve at this year's State Convention; that is, the Rules Committee, the Credentials Committee, and the Elections Commission. To learn more about each committee, please visit the aforementioned Bylaws section above.

SAMPLE AUTHORIZATION FOR RAISING ALTERNATES TO DELEGATES

According to Article IV, Section 2 of the DPW Bylaws, the method for filling vacancies for delegates and alternates at the State Convention shall be as follows:

1. The County organization shall pass a motion authorizing the county chairperson and one or two other members to be chosen by the county unit or appointed by the county chairperson, anyone of whom shall make whatever changes are necessary to fill the delegate/alternate lists at the State Convention from their respective congressional districts.
2. The credentials committee is authorized by the administrative committee to authorize or make changes in any delegate/alternate lists where the County chairperson, or a properly designated person, is not present at the convention. Preferably, the credentials committee should authorize another County officer from said County. No other person but the properly authorized county person, or the credentials committee as a whole, or a credentials committee member designated by the credentials committee shall make any changes in the delegate/alternate lists.
3. All delegate/alternate quotas are by county. Only Party members of the county unit whose membership were received at state headquarters at least 21 days prior to the opening day of the State Convention shall be used in filling any vacancies in that county's list.
4. All changes in the delegate/alternate lists must be initialed clearly by the person making the changes.

Along with the call to convention, the following sample authorizations shall be sent to the County chairpersons and the congressional district chairperson:

Sample Authorization 1

_____County authorizes the County chairperson and _____or _____to make changes in the delegate/alternate lists at the time of the state convention.

_____ _____

County Chair or Secretary Date

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Sample Authorization 2

_____County authorizes the County chair or _____or, _____, designated by the County chairperson, anyone of whom is authorized to make changes in the delegate/alternate list at the time of the state convention.

_____ _____

County Chair or Secretary Date

Sample Authorization 3

_____, the county chairperson of _____ County appoints _____or _____either one of whom is authorized to make changes in the delegate/alternate list at the time of the state convention.

_____ _____

County Chair or Secretary Date

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