

Bradford South K-4 STUDENT and PARENT HANDBOOK

We are most happy to welcome all of our students and their families to Bradford South. Our goal is to create a school community of students, parents, teachers, support staff, and administrators who coexist in an environment of mutual trust, honesty and respect. The staff at Bradford South strives to observe and understand the intellectual, emotional, physical, and social needs of our students. We are committed to creating experiences and opportunities that will lead all students to academic success and personal growth. Although we have made every effort to include priority awareness information for students and parents, this document does not include every circumstance, school or district policy, or state/federal law. Bradford South may add or modify policies without advance notice.

GENERAL INFORMATION

SCHEDULE

Classroom teachers have their schedule on their teacher/grade level website. The schedule includes lunch/recess, AMP, and library.

STUDENT RECOGNITION

Student achievements are recognized through many different venues at Bradford South:

- RISE stickers passed out by teachers when students show Respect, Integrity, Safety and Engagement.
- Each month students will be able to precipitate in the school store.
- Birthdays: Student birthdays are recognized within the classroom based on teacher preference. Students also have an opportunity once a year to play games with the principal. Birthdays should be celebrated outside of school. Students and parents should not bring posters, balloons, flowers, cake, etc. to school for birthday celebrations. There will be no exceptions. These materials are disruptive in the classroom and often require extra custodial time for clean-up. Parents also have the opportunity to sponsor a library book to mark their child's birthday by paying an optional fee.

COMMUNICATION STRATEGIES

Parents are always welcome to make an appointment with a teacher or any other school employee to discuss student progress. Parents must obtain a visitor's pass from the office. We welcome the opportunity to have parents call or to email us about concerns. Our staff is very communicative. The expectation is that they return emails and phone calls within 48 business hours in hopes that we will all be on the same page as to what your children's needs are. The following are some guidelines for parents to consider as they are trying to resolve difficulties or conflicts at school:

How should I approach an issue in the classroom or at school that is of concern to my child?

- Approach the issue in an objective, methodical manner. Engage in fact-finding and listen to and reflect on all sides of the story before reaching a conclusion.
- Teach your child to self-advocate by encouraging him/her to talk directly to his/her teacher or school personnel. Brainstorm and role play strategies with your child on how to approach the situation and resolve it on his/her own.

If I have concerns about something that happened at school, where should I start?

- The best place to begin is with the teacher. The teacher knows your child best of all school personnel. The teacher has the most accurate information.

What is the best way to communicate with the teacher?

- If it is a minor issue or question, a quick phone call or a short email is most appropriate and fastest. More serious issues might require making an appointment to talk to the teacher.

Will my child suffer retribution if I voice concerns to a teacher?

- No. Although it may be difficult to make the call, teachers appreciate hearing about issues in a candid, respectful way. Remaining silent or anonymous with a concern will generally not resolve the issue. You can also approach your child's counselor for advice.

How should I approach a teacher about a problem?

- Teachers appreciate when parents approach a conflict from an information-gathering perspective. Articulate what you see as the issue and offer ideas you have as to how the issue might be resolved.

When should I contact the Administration about a problem with a teacher?

- Contact administration by email or phone to make an appointment to see an administrator. In this initial contact, please let administration know that you have already had a meeting with the teacher.
- If communication between you and the teacher did not occur, be prepared to explain why. In almost all cases, the administrator will share your concerns

with the teacher and request that the parent make an appointment to speak directly to the teacher. We want your child to be successful and happy at school. Together we can make that happen.

FEES

Many classes go on curriculum-related field trips and events throughout the school year. Due to the cost of the above, fees are requested. There are additional grade level fees that may apply based on work that grade level does. Students will also be asked to pay fees for technology programs in support of the district's 1:1 Chromebook policy.

BREAKFAST/LUNCH

Breakfast/Lunch is served each day in our Cafe. Breakfast is served from 8:20 AM until 8:40 AM. Grade levels will attend separate lunch times. Students are permitted to bring their own lunch, in addition to what is served daily at school. All students have an opportunity to purchase snacks during lunchtime as well.

CAMPUS HOURS

School is open between the hours of 8:20 AM and 3:50 PM. Students should not arrive at school prior to 8:20 AM as we do not have supervision. Bradford South maintains a closed campus and students may not leave school grounds during school hours (8:50 AM – till end of day), including lunch, without first signing out at the office.

SECURITY CAMERAS

The primary purpose of the surveillance cameras is to deter vandalism and other crimes. Recordings may be used in disciplinary proceedings and referred to local law enforcement when required or appropriate.

NEWS AND ANNOUNCEMENTS

The Bradford Weekly Bulletin is the official source of school information. It contains messages from the school staff and PTA, reminders of special schedules, and announcements of activities and events, etc. Teachers will send a bi-weekly newsletter with information that is specific to their grade level and classroom. If you are not receiving these messages please check your junk mail, and blocked list, if it is not there you can call the office and we can help solve the problem.

EMERGENCY CARD/MEDICAL FORM

It is essential that information on the student's *Emergency Care* and *Medical Information* be updated as needed. Any change of address, phone number(s), medical condition, or emergency contact(s) must be immediately updated on Infinite Campus or reported in writing to the office.

FIRST AID OR MEDICATION AT SCHOOL

Bradford South's office can only offer ice, bandages, and TLC for ill or injured students. It is imperative that we be able to contact someone to pick up your child in case of emergency or if they become ill at school.

MEDICATION

As per Board Policy, before a designated employee permits a child to take any prescribed or non-prescribed medication during school hours, the district must receive the following:

- The designated Medication Agreement or Allergy/Anaphylaxis form completed by the provider and signed by a parent.
- All medication(s) kept at school must be in the original container with the physician's name, student's name, medication name, expiration date, and dosage on the label.
- All medication must be delivered to the school by the parent/guardian.

SAFETY DRILLS AND EMERGENCY PROCEDURES IN THE EVENT OF A MAJOR DISASTER

Fire drills are required by law and are practiced routinely. When the alarm sounds, everyone is to evacuate the building promptly and quietly. When the all clear is given, everyone returns to their classroom in the same prompt and quiet manner. There must be **no talking** during the drill. In addition to these drills, we also practice Secure, and Lockdown drills throughout the year. **These drills are to be taken seriously** as they are an important part of keeping our campus safe and are required by law. In the event of an actual emergency situation, please do not call the school, as the phone lines will need to be open for emergency communication purposes.

HOMEWORK POLICY

Bradford South (K-4) does not have homework. We encourage families to read with their children each day. We encourage **playtime, downtime, and family time** — children of all ages need all three, every day. (We have modeled after Denise Pope's research in helping families to find balance in their lives.)

REPORT CARDS:

Report cards go home after each trimester with students. The envelope with the report card needs to be signed and sent back to school.

ATTENDANCE POLICIES

Research shows when children are absent from school, they miss out on consistent instruction that is needed to develop basic skills regardless of the reason. Children in early grades are particularly susceptible to falling behind in fundamental reading skills, which can have a snowball effect that impacts future learning and assessment scores.

Poor attendance can also have a negative effect on social and emotional development. For example, students who are chronically absent in the early years of their education may not learn crucial school readiness skills (abilities such as critical thinking, problem solving, and creative thinking), and can fall behind their peers in social-emotional development. 18 or more absent days over the course of an entire school year is considered at-risk based on attendance and missed instruction.

Parents are requested to plan vacation trips and absences for personal reasons to correspond with school holidays so that the education process is not disrupted.

Parents or legal guardians must notify the school of their child's absence(s) on the day(s) of the absence(s). This applies to both full and partial day absences. Reporting absences can be accomplished by any of the following means:

- The Attendance Line is available 24 hours a day, seven days a week at 303.982.3450
- Report absences in Infinite Campus
- Speak directly with office personnel
- If you communicate with classroom teacher make sure to all include the office staff

Letters will be sent home to students once accruing 10 or 20 absences a year.

REPORTING AND EXCUSING AN ABSENCE

Parents or legal guardians must contact the office to report the date and reason for absence for their child. You can do this by calling the main office at 303-982-3450.

Reason for Absences

The Education Code governs when a student has an "excused" absence. These absences are as follows:

- Illness.....including mental health
- Doctor, dentist, optometrical, or chiropractic services rendered
- Due to quarantine under the direction of a county or city health officer
- For the purpose of attending the funeral services
- For the purpose of jury duty
- For justifiable personal reasons, including, but not limited to, an appearance in court, or the observance of a holiday or ceremony of his or her religion
- For the purpose of participating in a cultural ceremony or event.
- Purpose of attending the pupil's naturalization ceremony to become a US citizen.
- For the purpose of spending time with a member of the pupil's immediate family who is an active duty member of the uniformed services, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position.

Unexcused Absences

Absences for any reason not delineated above are considered unexcused absences or truant. Absences after 20 days may not be excused unless with a doctor note.

PERMISSION TO LEAVE CAMPUS

Students may not leave campus during the school day without permission from a parent/guardian. The following procedures outline the steps needed to be taken when leaving early from school:

- Bring a signed, written note from parent/guardian,
- Submit note to the office before school,
- Student must sign out at the front desk,
- Upon returning to school, students must check in with the main office.

MAKE-UP WORK FOR ABSENCES

For absences of five or more consecutive school days, notify your student's teacher about obtaining work.

Teachers are not required to not give make- up work prior to absence. Failure to make up missing work due to an absence, either excused or unexcused, could have a negative effect on a grade if not waived by the teacher.

TARDIES

When a student arrives late to school, they must report to the office before going to their class. Tardies can subject a student to be classified as truant. If a student is tardy to a particular class during other periods of the school day, the teacher's tardy policy will govern.

CAMPUS POLICY

BICYCLES, SKATEBOARDS, ROLLERBLADES, AND SCOOTERS

Students must:

- Obey all rules and regulations of the road including riding on the right side of the road.
- Wear a helmet.
- Walk wheels on sidewalks in front of the school.
- Walk wheels in the crosswalk.
- Do not ride on school grounds at any time.
- Lock their wheels in the bicycle rack, including skateboards. Skateboards and scooters are not allowed to be carried in hallways and stored in classrooms.

LIBRARY

The library is open from 8:45 AM until the end of each day. Student access to the library should be granted by a teacher. Students are encouraged to check out library books each week and to return them in a timely manner. Students with multiple books overdue may not be allowed to borrow new books until their record is cleared. Fines equaling the replacement cost for books that are not returned by the last day of the school year will be placed on student's campus fee accounts.

CLASSROOM MATERIALS

School supply lists are posted on the Bradford website. These lists will be out prior to the start of the school year. Teachers may ask for additional supplies as needed.

VALUABLES, MONEY

Students should not bring valuables, including, but not limited to: cell phones, audio-video equipment, cameras, electronic toys, jewelry, iPods, iPads, laptops, or large amounts of money to school. Things sometimes have a way of getting damaged or disappearing from backpacks and classrooms, and it is extremely difficult to recover them. Clothing and Musical instruments should be clearly labeled.

The school is not responsible for items if they are lost, damaged, or stolen. If something has been taken, report it immediately to a school staff member.

LOST AND FOUND

Valuable items that are found will be turned into the office. All other items such as clothes, lunchboxes, water bottles, etc will be located at the lost and found area near the library. A student may look for lost articles before and after school and during lunch. REMINDER: the school is not held responsible for lost or stolen items, nor for the lost items kept in the office. Please note items will be donated to a charity periodically. Students are informed and have a last opportunity to see all items before they are donated.

VISITORS - Parents and Non-Staff

In the interest of safety for our entire school community, all visitors, volunteers, and guests on our campus must check in at the office and obtain a visitor/volunteer pass from the main office. Bradford is a closed campus and does not permit friends of students or family members who are not enrolled in Bradford to visit or shadow enrolled students. If you would like to come visit your child's classroom please make sure that you have talked with the teacher about what works best for all students.

FUNDRAISING/ SALES ON CAMPUS

All clubs or individuals wishing to do fundraising on campus must have prior administrative approval. No sales of any kind, whether for group or individual fundraising, may take place on or off campus without permission from the school administration. Products may not be sold for private or personal gain. See the administration to request permission to engage in fundraising.

MESSAGES TO STUDENTS

In the case of an emergency, the school secretary will forward messages from the parent to the student. Non-emergency messages will not be delivered.

STUDENT CONDUCT AND GUIDELINES

CLASSROOM RULES

Students must follow all individual classroom rules. Students are subject to individual classroom consequences that may include detention, removal from a class for a specified amount of time, and/or referral. Each classroom has basic rules and expectations that every student must follow.

CAMPUS RESTRICTED ACTIVITIES

- Items listed under *Suspensions and Expulsions*
- Rudeness or disrespect to any adult or student
- Any type of graffiti
- Spitting
- Littering
- Excessive and unnecessary noise or rowdiness
- Going to any restricted "off limits" areas during lunch
- Leaving campus at lunch or anytime needs to be excused by the front office
- Use of cellphones during school hours

- Food or drink in Gyms or Library without permission
- Gambling

PROHIBITED ITEMS

All confiscated items will be kept in the office or turned over to the police. Only a parent or guardian may pick up a confiscated item. All items must be picked up on or before the last day of school. Items not picked up will be donated to a charity chosen or otherwise disposed of. Inappropriate items include, but are not limited to, the following:
Guns of any kind (play, water, cap, squirt, imitation firearms, toys that look like guns, BB guns, pellet guns, airsoft guns), ammunition of any kind including spent casings or shells, Pocket Knife, Aerosol Cans, Distracting Materials, Drug Paraphernalia, Firecrackers, Glass Containers, Laser, Lighters, Matches, Noise Makers, Permanent Markers used in graffiti, Poker Chips/Cards, Spikes, Water balloons.

PERSONAL ELECTRONIC DEVICES: CELL PHONES

Students are not allowed to use electronic devices, smart watches, bluetooth ear buds or cell phones, including text messaging, on school grounds **during the entire school day**. Cell phones/smart watches ringing in or around classrooms are extremely disruptive to teachers and other students and are, therefore, unacceptable.

- Cell phones must be turned **OFF** and out of sight throughout the entire school. Students are encouraged to keep their cell phones in their backpacks.
- Cell phones must be securely put away as the school and district are not responsible for any lost or stolen articles.
- Watches must be for time keeping purposes during school hours.

If a cell phone is heard or seen on campus the child will be asked to put it in their backpack. If watches are distracting to the learning or being used in other ways from time keeping the student will be asked to place it in their backpack. Continued defiance to cell phone rules will result in additional consequences deemed by administration such as detention, calling home, and or turning phones directly over to parents only.

Please do not call or text your child when they need to leave during the school day as they do not have their devices during the school day for this purpose. Call or go to the main office, who will notify your student that they have permission to leave.

If a teacher opts to use an electronic device or cell phone for a class activity or assignment, they are responsible for monitoring usage during class time.

Our goal here at Bradford South is to provide each student with a safe educational experience every day. We encourage students to inform a school staff member when they reasonably believe that they are victims of bullying or when they are witnesses to someone else being bullied.

DRESS CODE

The expectation at Bradford South is that all members of this community enter the campus wearing school appropriate clothing. Following the school's Dress Code shows respect for our learning environment, respect for students and staff, and respect for one's body. Failure to

adhere to these expectations requires that students change clothing and may result in administrative actions such as warnings, calls to parents, etc.

- Clothing with objectionable or obscene words or pictures are not to be worn.
- Clothing with alcohol or tobacco advertising is not to be worn.
- Clothing with suggestive drug or drug related symbols is not to be worn.
- Any part of the buttocks and underwear are not to be seen.
- Clothing that is overly distracting to self or others.
- Students are expected to do their grooming at home.
- Teachers may set expectations within their own classroom such as no hats.

If a student is sent to the office with inappropriate clothing and the school cannot reach the parent/guardian, they may be asked to wear clean clothing from the office for the remainder of the day. Continued violation of the dress code will result in notification and further discipline.

PUBLIC DISPLAY OF AFFECTION

Public displays of affection are not appropriate within a school setting. These displays include kissing, excessive hugging, fondling, etc. This will result in parent notification.

BULLYING/CYBERBULLYING

Teasing and bullying are different, but both can be hurtful. Teasing is upsetting and annoying. Bullying is being hurtful on purpose, and can be anything from making fun of someone, stealing from them, insulting, threatening, humiliating, spreading rumors, and/or gossiping about them. Teasing and bullying can be physical, verbal, or communicated by digital technologies.

If you are bullied:

- Stick with friends: There is safety in numbers.
- Be assertive and confident: Stand up for yourself. Use body language to show you are not afraid. Stand up straight and make eye contact.
- Ignore the bully: Walk away. Don't respond or make an excuse. Get out of the situation.
- Get help: If you are being bullied, don't keep it a secret. Go to adults or friends for help and report all bullying incidents.

When someone else is bullied:

- Be an upstander: When no one speaks up, bullies learn they can get away with it.
- Refuse to join in: Don't take part in the bullying. Refuse to watch or stay in the same place. Move the target away immediately if you can't stop it.
- Speak out: Distract the bully by changing the subject and talk to the bully later in private.
- Give support: Make an effort to include others who are normally left out or rejected.
- Get an adult: Report any bullying you see immediately to teachers or other adults.

Follow up if there is ongoing concern:

- Talk to a Counselor or Administration
- Use the Safe To Tell website to report it anonymously

Our goal here at Bradford South is to provide each student with a safe educational experience every day. We encourage students to inform a school staff member when

they reasonably believe that they are victims of bullying or when they are witnesses to someone else being bullied.

HARASSMENT

It is the policy of the JeffCo School District to provide a school environment free from all forms of harassment, including sexual harassment, and to maintain an environment in which all students and adults model this behavior and are treated with dignity and respect. Bradford South does not tolerate harassment in any form. Students are expected to be respectful of everyone and avoid actions that may impair a student's ability to function or impact the emotional well being of a student. Harassment or discrimination may include the following:

- Physical Bullying: hitting, kicking, or other physical abuse, or threatening violence;
- Verbal Bullying: name calling, teasing, swearing and putdowns;
- Social Bullying: deliberate excluding of others, rejecting, humiliating, spreading rumors;
- Racist Bullying: making fun of someone's culture or traditions, calling racial names, mimicking a language or accent;
- Sexual Bullying: "pantings", unwanted physical contact; sexual comments, gestures, drawing; comments about gender or homosexuality; and
- Cyber Bullying: being cruel to others by sending or posting harmful material or engaging in other forms of social cruelty using the Internet or other digital technologies.

Students involved in any discrimination, bullying or harassing behavior will be subject to disciplinary consequences, which may include lunch detention, suspension, or even expulsion, depending on the seriousness of the incident.

The JeffCo School District does not tolerate sexual harassment of any kind. Sexual Harassment is any comment, gesture, or action that is of a sexual nature and that is perceived as hostile or unwanted by the recipient or persons in observance. If these comments, gestures, or actions are severe or pervasive enough to have a negative impact on the victim's or observers' educational environment, serious consequences will follow.

Examples of sexual harassment include, but are not limited to:

- Unwelcome leering or flirtation
- Unwelcome sexual slurs, threats, or verbal abuse
- Graphic comments about another person's body
- Spreading rumors of a sexual nature about a person
- Jokes, stories, or pictures of a sexual nature
- Touching a student or his/her clothing in a sexual manner (i.e. panting or bra snapping)
- Sexting: sending text messages that are sexual in nature, or pictures of sexual body parts
- Students should contact any member of the administrative staff, counselor, or teachers with concerns about sexual harassment.

TOBACCO-FREE POLICY

JeffCo School District is declared "tobacco free" by School Board policy. This means that no tobacco products are to be used at any time on any campus. Students are not to be in possession of tobacco products. Students who wish to learn about programs that will help them to stop using

tobacco products or any other controlled substance are encouraged to speak with the teacher, counselor, or administrator.

REFERRALS

Students who receive referrals will be sent to the office to meet with an administrator. Each case will be handled independently and consequences will be based on the circumstances of the situation. Once a student receives a referral, that student will have an entry on his/her discipline tracker.

POSSIBLE CONSEQUENCES

Depending on the severity of the infraction of the campus rule, one or more of the listed consequences may be assigned after a conference with the student and at the discretion of the teacher(s) and/or administrator(s) involved.

- Engage in Restorative work to repair harm
- Work detail
- Service project
- Essay/letter of apology
- Loss of recess/lunch privileges
- Confiscation of inappropriate items
- Parent campus/classroom visitation
- Parent/teacher/administrator/student conference
- Suspension
- Expulsion

RESTORATIVE WORK

Restorative work is based on the idea that when we feel part of a supportive community, we respect others in that community and are accountable to it. If there is a need to repair harm, a restorative intervention may be in order, which can include the person causing the harm meeting with others, often including the person harmed. All parties reflect on the harm and agree on how it can be remedied. The person who caused harm has a chance to truly understand the impact of their actions, to be heard and understood themselves, to repair the harm, and to be welcomed back (restored) to the community. This approach can have a far more positive and lasting effect on a person in comparison to punishment. Other ways to repair harm through a restorative approach may look like apology letters, self reflections, repairing physical damage, and/or creating awareness for positive behaviors.

SEARCHES

If there is reasonable suspicion that a student has dangerous or illegal items on campus, a search may be conducted by an administrator. This typically involves having the student empty the contents of his/her backpack and/or pockets, socks, and shoes.

SUSPENSION AND EXPULSION

Students involved in more serious infractions or repeated minor infractions will be suspended from school for limited periods of time or expelled from the school district altogether. Students who are suspended are prohibited from attending classes and from being present on the campus or at any school-sponsored activity during the period of the suspension. They are also prohibited from being in the areas immediately adjacent to the school during the suspension or expulsion. Teachers are not required to

provide work for a student who has been suspended from school.

While not every circumstance leading to expulsion or suspension is listed below, parents and students are urged to be particularly aware that an expulsion recommendation to the Board of Education is mandated by the state of Colorado for certain situations spelled out in the Education Code. Such examples are the following: if a student causes serious physical injury to another person, possesses or furnishes any firearm or other weapon or dangerous object, brandishes a knife, sells illegal drugs, robs or extorts money from another student or engages in several other of the listed causes for suspension.

ACADEMIC INTEGRITY

The following principles are paramount:

- Honesty
- Respect and consideration for the rights, feelings, and privacy of other people
- Adherence to the rules agreed upon by the school community

We have found that governing our behavior by these principles promotes growth of both intellect and character. Some examples of honesty and integrity are described below. Plagiarism and cheating in all forms are unacceptable. Plagiarism, more fully detailed below, is presenting another person's ideas or phrasing as one's own, whether that person is a friend, a parent, or the author of a book or article. Cheating is copying or obtaining information or help from another person in a context that is described below.

Plagiarism and Cheating:

- Communicating what is on the test, quiz, or exam, including text messaging.
- Finding out what is going to be on a test, quiz, or exam from anyone.
- Looking at someone else's test, quiz, or exam while you are taking it.
- Talking to other students without permission during a quiz, test, or exam.
- Communicating your answers while taking a test, quiz, or exam.
- Bringing notes or looking at any materials during a test, quiz, or exam without specific instruction from the teacher.
- Copying homework from someone else.
- Giving someone the answers to homework assignments.
- Turning in a paper as your own when it is actually written, in part or in whole, by someone else.
- Not participating in your share of a cooperative learning project by allowing or forcing other member(s) of your group to do your work while giving the teacher the impression that you have participated.
- Using whole sentences and phrases from books, articles, or websites without giving credit to the source.
- Using citations given in a secondary text or website without acknowledging that you have used the secondary source or website.
- Using the internet as a resource for HW and assignment when not explicitly allowed.

- Telling someone what you want to say and having him/her write it for you.
- Forgery
- Lying of any kind such as:
 - Saying an assignment has been completed that hasn't been
 - Not completing required tasks
 - Cutting corners in an unacceptable way
 - Using a translation tool for full phrases or sentences in a World Language class.

The above examples are not all inclusive of cheating or plagiarism.

Consequences of Plagiarism and Cheating to Include One or More of the Following:

- A failing grade may be assigned to the particular assignment, test, or quiz.
- Students may be required to redo the assignment.
- Notification to parents
- Notification of a conference with the Administration and/or parents.
- Suspension from school or loss of privilege.

Technology Use

Students and parents sign an agreement through Jeffco Schools each year regarding proper care and usage of equipment. Failure to adhere to the policy can result in discipline as well as fines for damages.

[Link to consequences](#)

Field Trips

Field trips are scheduled periodically to provide children with learning experiences not readily available in the classroom. Students are usually charged the cost of the trip in fees or an additional request by the teacher throughout the year. Permission will be signed at the beginning of each school year. Forms will be sent by the classroom teacher.

All school rules and expectations are expected to be followed while on field trips. Behavior displayed off campus is a direct reflection of our school community. Field Trip Chaperones are expected to follow school rules, follow the directions given by the coordinating teacher, work cooperatively with other volunteers and school staff members, and serve as a role model for students.

RISE Expectations

Students are expected to follow RISE expectations daily. Respect, Integrity, Safety, Engagement are defined for each part of the students day and clearly posted in all environments around the school

Drop Off and Pick Up

Students may be dropped off as early as 8:20. They must be picked up by 3:50. If a student needs to be picked up prior to the end of the day please contact the office to request your student is pulled early by either calling the main office or coming to the door. Then once we see you we will release your child to you.

Carline Procedures

- Pull all the way forward before stopping to let kids out.
- Adults should not get out of your car in the carline.
- Please wait in the line and pull forward as cars leave, don't go around and pull in front of other cars.
- Watch the staff member on duty and pull up if they are waving for you to do so
- When you stop, have your kids get in and out as quickly as possible. If you need to put on sunscreen or pack their backpacks we ask that you please pull into a parking spot and take care of business.

EXTRA-CURRICULAR ACTIVITIES

ACTIVITIES CODE EXPECTATIONS

The Board of Education and the students, teachers, coaches, and administrators of Bradford South and co-sponsoring agencies believe that extracurricular activities are an important part of the educational process and are designed to have a positive influence on the development of our students.

In addition to learning skills and developing talent, extra-curricular activities present a privileged opportunity to develop the proper attitudes toward citizenship, leadership, sportsmanship, and cooperation, as well as to build self-discipline and self-esteem. The purpose of the Activities Code is to provide administrators, teachers, coaches, parents, and students with a common understanding of the conduct and attitude expected of student participants. It is expected that this code will help maintain a consistent and efficient extra-curricular program based on proper standards of sportsmanship and ethical conduct.

Activities Code Expectations

- Conduct In And Out Of The Classroom
All rules and regulations established for a given activity will be adhered to and respectful personal conduct toward all involved in a given activity must be maintained at all times in the classroom, on the campus, all functions of the school or co-sponsoring agency and while traveling to and from events away from school. Cooperative and gracious behavior is expected that will reflect positively on oneself, parents, school, classmates, teammates, teachers, instructors, coaches, and co-sponsoring agencies. This respectful behavior includes interaction with teammates, coaches, parents, fans, opponents, officials, judges, event staff, and anyone else involved in an extracurricular activity.
- Use Or Possession Of Alcohol Or Illegal Drugs (Including Tobacco)
The use or possession of alcohol or illegal drugs during the school day, or during the course of a daytime or evening school activity, will not be permitted.

CONSEQUENCES OF VIOLATION

Violation(s) of Items A, and B

The penalty can range from suspension from the activity, to removal from the activity, to removal from subsequent

programs and activities depending on the severity and frequency of the problem. This decision will be made by the administration and may include input from a co-sponsoring agency.

Violation(s) of Item C

Any participant who uses or possesses illegal drugs or alcohol on the day before or the day of an event (including

practices, rehearsals, meetings, or any function that includes group participation), will be dropped from the team, club, or activity for the duration of the school year. Any participant who uses or possesses illegal drugs or alcohol at school or at co-sponsored events will be suspended from all extracurricular activities for 90 days.