Infinite Campus - Academic Programs Set Up Course Requirements
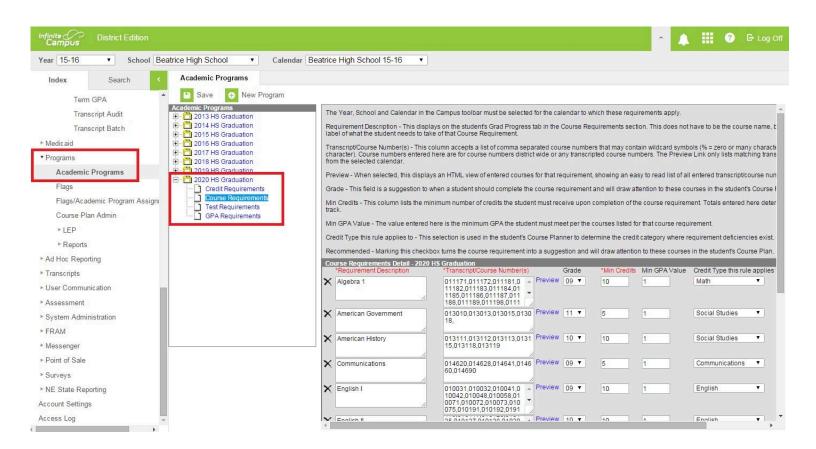
- From the Index Choose:
  - Programs
  - Academic Programs
  - Open the Program you would like to edit by clicking on the +
  - Choose Course Requirements
  - Find the Course Category you want to change
  - Under Transcript/Course Number(s)
    - Type in course numbers that fulfill that course requirement
    - Remove those that do not.
    - SAVE
  - Once you get all the Course Numbers Entered, you can hit Preview to get a list to be sure you entered them correctly.
  - You can copy the course numbers to another program if needed:
    - Highlight all the course numbers in a category.
    - Right Click
    - Select Copy
    - Open the other Program and Course requirement section
    - Right Click
    - Paste

- You can remove a complete Course Requirement Category by hitting the X next to it and SAVE

- Add a Course Requirement
  - Click on the Add Course Requirement button

  - Name it
  - Enter Course Numbers
  - Preview to Check them
  - Add the Grade required if needed
  - Add the number of credits required
    - i.e. If they need two semesters of Algebra 1, then enter 10
  - Add the minimum GPA Value(1 = D)
  - Add Credit Group
  - SAVE

MYAP End user and course request, etc