

DELTA CHARTER HIGH SCHOOL
BOARD OF DIRECTORS MEETING
SEPTEMBER 9, 2021 MINUTES

1. Call to Order:

At 4:37, Claudia Vestal calls the meeting to order.

1. Introduction of Guests:
No guests were present

1. Public comment for items not on the agenda
No comments were made

1. Minutes and approvals
- June minutes
[DHS Board 6.11.21 Minutes](#)

Leland motions to approve, Claudia seconds the motion. The motion carries. Roll Call:

Claudia Vestal	Yes	Michelle Donohue	Yes
Leland Takemoto	Yes	Kevin Newhouse	Yes
Deborah Meacham	Yes.	Felix Robles	Yes

- August retreat minutes
[Board Retreat 8.5.21 MINUTES](#)

Kevin motions to approve, Leland seconds the motion.

Roll Call:

Michelle Donohue-Mendoza

1. Consent

- Acknowledgment of donations
[Delta Donations 21-22 SY](#)

To date we have received \$ 325.00 in donations. Parents are also donating snacks for the students.

- MOUS- COVID Antigen & PCR Testing on Campus

This approval may not be in put in practice since there no tests available.

Jen shares that she has been trained on how to dispense the test and would be reporting only the positive results. Currently we are requesting PCR test from Cabrillo in order for a student to return to classes after being sick. Leland asked if there has been any public resistance? Jen shares that she opens the meetings with all the families interested in enrolling, that students need to be vaccinated to attend classes on site. Covid vaccination it not mandatory, but I have asked all the parents to share the student's status and we are currently at about 30%.

- Short-term IS policy and contract
[Delta Short-Term IS Policy & Contract](#)

Jen shares that this contract has been updated to accommodate the students under quarantine.

Michelle asked to clarify the deadline. Jen shares that currently is 14 days after the students returns to school, she has checked the process with the auditors and those are the rules we are following.

Felix asked what is the process if we have students ill for more than 14 days? Jen states that since we ask for a negative test to return and to accommodate the current availability, the students are allowed to turn in late work. To date we have not had a positive test or exposure on site. I worry that our ADA will probably take a hit but we continue to be vigilant about the needs of our students.

FELIX motions to approve and Leland seconds the motion, the motion carries. Roll Call:

Claudia Vestal	Yes	Michelle Donohue	Yes
Leland Takemoto	Yes	Kevin Newhouse	Yes
Deborah Meacham	Yes.	Felix Robles	Yes

6. Principal's update

Enrollment:

Our current enrollment is at 102, with the goal of 130. We seem to be getting a few students from Aptos high school, even before the incident. We might meet our goal by P1.

- Staffing

We have hired a .50 FTE RSP teacher, his name is Daniel Guzman, he comes from a private school and has folded right in, he seems

experienced and the students seem to be working well with him. We also hired a teacher's aide, her name is Peyton Spencer, she is a graduate from Delta.

We have approached the students, talking to students about safety at school, how we do not allow fights on campus. Some of our students knew the students involved in the incident at Aptos. It is important for us to be vigilant, keeping our eyes open for those that are acting out.

Felix states, this incident may alert us about the issues on weapons and how they do not belong at school, they should be familiar with the guidelines that they should follow and the consequences that are in place to keep everyone safe.

- Open House September 23 @ 5:30

This event will be in person, we will be providing food for everyone. Please join us if you are available.

7. Budget report: Unaudited Actuals

We had a malfunction with our accounting program, that is the reason the report was sent late.

We are looking at the unaudited, the main focus is the total revenue and expenditures, currently we are in the red for \$ 26,000, due to our STRS/PERS commitments, due to Covid this may not be possible.

We need a timeline to be back in the black, I will check and get back to you.

Budget narrative: Jen shares that she does not know how the State will handle the ADA, but hopes the state provides a solution, we have yet to hear any details. Our unduplicated figures will be also be down due to our enrollment.

Claudia asks if we have had any staff out? Jen shares that 100% of our staff is vaccinated and we have not had an exposure.

Michelle motions to approve, Felix seconds the motion, the motion carries. Roll Call:

Claudia Vestal	Yes	Michelle Donohue	Yes
Leland Takemoto	Yes	Kevin Newhouse	Yes
Deborah Meacham	Yes.	Felix Robles	Yes

8. Facilities Update

Our site was painted, including the walkway. We are scheduled to get the roof replaced by November.

Michelle and Felix announce that Cabrillo has a new Vice President of Instruction, his name is Dr. Paul De La Cerda. They encourage Jen to meet him.

9. Closing/Adjourn At 5:27 Felix moves to adjourn.

Meeting Dates

September 9, 2021 4:30 p.m.

December 9, 2021 4:30 p.m.

March 10, 2022 4:30 p.m.

June 16, 2022 4:30 p.m.