# 2022-2023 ELECTION CANDIDATE INFORMATION

Associated Student Body Officers Class Officers

PLEASE MAKE A COPY OF THIS DOCUMENT AND FILL OUT ALL INFORMATION. SUBMISSION OF APPLICATIONS WILL BE IN PERSON TO J-08 OR VIA THE FOLLOWING GOOGLE FORM: tinyurl.com/mhssubmit22.

### **CURRENT AVAILABLE OFFICES**

- ASB Officers
  - o ASB President
  - o ASB Vice President
  - ASB Secretary
  - ASB Treasurer
  - School Board Representative
- Class Officers (Sophomore, Junior, and Senior)
  - Class President
  - o Class Vice President
  - Class Secretary
  - Class Treasurer

Descriptions of positions and the election are found in the <u>Student Body Constitution Article VII</u> or the official <u>MHS Elections website</u>. As a candidate, you are responsible for knowing all aspects of the position you are running for. If elected, **you** will schedule a mandatory training with your outgoing officer before May 15th.

## **GENERAL INFORMATION**

- Wednesday, February 2nd Election Packets are Released Digitally
- Friday, February 25th, 11:59 pm Applications are closed! Submission of Unofficial Transcript,
  Attendance Printout, Parental Agreement Slip, Election Packet, and 6 Teacher Recommendations
- Monday, February 28th MANDATORY Informational Meeting at Room J08
- Friday, March 4th Election Flier/Poster and Election Video due
- March 6th to March 18th Voting Window
- March 21st All Campaign Materials must be taken down
- By March 21st during lunch Results emailed to all candidates
- TBD MANDATORY Leadership Bootcamp

Distribute the confidential <u>Teacher Evaluation Link</u> to **6 teachers**. Teacher recommendations are on an online form. These evaluations are required as an initial screening for candidacy.

| <u>CH</u> | ECK LIST – Items Due by Deadline – 2/25/22                                                        |
|-----------|---------------------------------------------------------------------------------------------------|
|           | Candidate Application (submitted digitally at <u>tinyurl.com/mhssubmit22</u> or in-person to J08) |
|           | 6 Teacher Recommendations: <u>Teacher Evaluation Link</u>                                         |

| ☐ Unofficial transcripts or photocopy of your last semester report card grades (no originals needed (submitted digitally at tinyurl.com/mhssubmit22 or in-person to J08) |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ☐ Attendance Clearance printout from Aeries (submitted digitally at <u>tinyurl.com/mhssubmit22</u> or in-person to J08)                                                  |
| ☐ Printed and signed Parental Agreement Slip (submitted digitally at tinyurl.com/mhssubmit22 or in-person to J08)                                                        |
| ☐ 150 signatures/people to endorse your candidacy (printed at <u>tinyurl.com/mhscandidacy22</u> or provided at J08)                                                      |

• Have at least 150 people to fill out the Petition for Candidacy under your name.

#### **ELIGIBILITY**

A candidate must meet the following eligibility requirements, in addition to having all forms turned in:

- Minimum 2.0 GPA with no F's during the semester preceding the election process
- Satisfactory citizenship
- Excellent attendance
- Abide by all school regulations MUST NOT HAVE BEEN SUSPENDED FROM SCHOOL DURING THE ENTIRE SCHOOL YEAR - and any other requirements established by the student election policy or MHS constitution
- Students will be required to take 5th-period Leadership during the 2022-2023 school year.

## CANDIDATE RULES AND REQUIREMENTS

Campaigning may begin immediately after the **petition for candidacy, candidate application, teacher evaluation, transcripts, attendance clearance, flier, and video** have been received and approved. If you are found ineligible based on these items, you will be notified, and must cease all campaigning efforts.

Please refer to the General Information section above for important dates regarding due dates and meetings.

- 1. Candidates must create at least one digital flier. You can make this on your own, or you can stay after the mandatory orientation meeting and ask Leadership for help.
  - Each candidate must fund his or her own campaign materials.
  - Limit of \$50 per person.
  - Materials must be approved by the Elections Commissioner.
  - Must include
    - i. name
    - ii. position
    - iii. voting link
    - iv. voting window (given later)
- 2. Each candidate must speak to the students via a video election speech.

Videos must be:

- A minimum of 30 seconds with a maximum of 1 minute in length
- Focused on building yourself up in a positive way by sharing strengths, passions and why you would be invaluable as an elected leader on campus

- Void of any negative campaigning of fellow candidates
- Must include voting link and window
- 3. Before campaigning and posting campaign materials, each must have prior approval from the Activities Director, Mr, Maneja or Elections Commissioner, Katherine Hoang through email (<a href="mailto:imaneja@musd.org">imaneja@musd.org</a>, kh82615@student.musd.org).
- 4. Bribery and threats/pressure are strictly prohibited and will result in automatic disqualification.
- 5. Anything that is not restricted by the Student Body Constitution and the administration are allowed for the election. The Student Activities Director and the administration have the final jurisdiction on all rules.
- 6. Voting will account for 100% of your election total.

## Application is below.

# 2022-2023 ELECTED OFFICE APPLICATION

#### APPLICANT INFORMATION

Applicant Name: ID #:

Address:

Phone Number: Preferred Email:

Current Grade Level (**HIGHLIGHT ONE**): 9 10 11

OFFICE OF APPLICATION (HIGHLIGHT ONE):

ASB President ASB Vice President ASB Secretary ASB Treasurer

School Board Representative

Class President Class Vice President Class Secretary Class Treasurer

#### **LEGAL GUARDIAN INFORMATION**

Legal Guardian Name:

Relationship to Applicant:

Phone Number of Legal Guardian:

Email:

If not elected to an office, do you want to be considered for 2nd Period Leadership, ASB Commissioner, or a Class Commissioner position? If yes, which position? Response:

List any leadership roles you have taken (not including elementary school) in school or outside of school. Feel free to add number slots.

- 1.
- 2.
- 3.

# 2022-2023 ELECTED OFFICE QUESTIONNAIRE

Please type your answers. Answers should be NO LONGER than 100 words each.

- 1. What purpose does student leadership serve on a school campus? Why are you interested in applying for your particular position?
- 2. What skills or qualifications do you have that would help you in the position for which you are applying? What do you believe are your strengths and weaknesses in the leadership area? (Ex. Interaction with others, open-mindedness, etc.)
- 3. Describe an experience where you have received critical feedback or have had to communicate with someone who openly opposed your vision. What was it and how did you respond?
- 4. What is an instance in which you failed? How did this impact you in the short/long run?
- 5. Describe your communication skills. What strategy would you use to effectively communicate your ideas and plans to a peer committee?
- 6. Scenario: You're the head of a noontime on campus and notice little to no participation in your event. What would be your next course of action?
- 7. What kind of changes, if any, would you like to see at Milpitas High School? What plan or solution would you propose to go about it? •••••

When completed, please save your application as a PDF and submit to <a href="https://tinyurl.com/mhssubmit22">https://tinyurl.com/mhssubmit22</a>. Thank you for applying!

Be sure to follow the Elections Instagram page @mhselections! Spread the word :D