

Extended School Care Policies 2026-2027

The school offers Before School Care and After School Care for students whose parents' work schedules render them unable to drop off or pick up their children during normal car line times.

BEFORE SCHOOL CARE

Before School Care begins at **7:00 a.m.** Parents should drop off students inside Entrance 4, and check in with the desk monitor. Students who arrive between 7:00 and 7:55 a.m. are charged according to the fee schedule below. All students will be dismissed to their classrooms at 7:55 a.m. Any student arriving prior to 7:55 a.m. must go to Before School Care.

Before School Care Fee Schedule

7:00 – 8:00 a.m.	\$3.00	Per Day / Per Child
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AFTER SCHOOL CARE

After School Care begins when carline is over at 3:30 p.m. Students not picked up by 3:30 p.m. will be signed into the After School Care program. To ensure that each child is picked up from After School Care as smoothly as possible, the following procedures are followed:

- Students using After School Care are to be picked up at Entrance 6 (same door used for regular drop-off and pick-up) between 3:30-5:30 p.m. Students should be picked up at Entrance 4 after 5:30 p.m.
- Once you enter the school parking lot, please text your student's name to 317-785-6981. Your text notification is your "time-stamp/signature" for billing purposes. This is a "text-only" number, so please do not call this number.
- The After Care workers will collect your student and walk them to your car. Please have your car tag visible or be prepared to show ID.
- Please be sensitive to the After Care worker and assist with receiving your student when possible, especially in cases of inclement weather.
- The charge for After School Care begins at 3:30 p.m. and continues until the student is picked up (see the fee schedule below). All children must be picked up by 6:00 p.m. There will be an additional charge of \$5 for each 5 minutes after 6:00 p.m.
- Students are under the authority of the After School Care supervisors while in the program. The expectations will be made clear and the students will be expected to follow the established guidelines.
- The adult picking up the student must be on the pick-up list. **WE WILL NOT ALLOW A STUDENT TO LEAVE WITH ANYONE NOT ON THE PICK-UP LIST! PLEASE KEEP US UPDATED!**
- 317-785-6981 is a "text-only" number, so please do not call this number. In case of emergency, please text the number with details including the number where you can be reached. The After Care supervisor will call you back.

After School Care Fee Schedule

If child is picked up at:		
3:30-4:00 p.m.	\$3.00	Per Day / Per Child
4:00-4:30 p.m.	\$4.00	Per Day / Per Child
4:30-5:00 p.m.	\$5.00	Per Day / Per Child
5:00-5:30 p.m.	\$6.00	Per Day / Per Child
5:30-6:00 p.m.	\$7.00	Per Day / Per Child

- An additional charge of \$5.00 for each 5 minutes after 6:00 p.m. will be added to the \$7 daily rate.
- Fees are billed on Friday for the previous Friday through Thursday. An invoice will be added to your Gradelink account.
- Any family with more than two children in the After School Care program will pay for only two children.

Any half day student not picked up by 12:10 p.m. will be sent to the office. Parents, please be prompt! If you are more than 5 minutes late picking up your child, you will be charged a late pick-up fee starting at \$3.00 per child.