

2024-25

Parent Guide Junior Division



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Welcome to the Junior House Division!

The Junior House program for 13 – 15 year olds continues to focus on skill development and having fun! Players are given opportunities to have success at their respective skill level and develop into leadership roles.

Juniors may consist of two programs, the 'House Program' and the 'Timberjacks Program'.

The 'House Program' consists of several teams that play most of their games against other 'House' Coquitlam Little League teams, but will also play a few games around Metro Vancouver against other Little League programs.

The 'Timberjacks Program' is a tryout-based program with top players selected. The program is generally made up of two teams that will play similar caliber teams around Metro Vancouver as well as play in tournaments. Those who do not make the 'Timberjacks Program' will still have a spot in the 'House Program'. Watch the website for evaluation dates.

Criminal Record Check

Please note that it is MANDATORY for any parent participating in the coaching or managing of any CLL team to have a Criminal Record Check done! Please have one done online through our CLL website [here](#) (bottom of webpage)

Practices and Games

- **General information only:** schedules may change depending on House or Timberjack Program
- Weekday practices usually begin at 6:00 p.m. at Brookmere Park
- Games vary from week to week, and will include evenings and weekends
- Games will be played at Brookmere, EXCEPT Friday nights
- Friday nights are played at Blue Mountain – these are called the FRIDAY NIGHT LIGHTS games
- They will participate in games against teams from other Little League programs around Metro Vancouver
- The season-end playoff will be held at Blue Mountain

Parents' Responsibilities

A club as fine as Coquitlam Little League requires many volunteers to make it all happen, not just coaches and managers! Every game requires many volunteers; one scorekeeper, one pitch counter, one announcer, two for field prep and clean up and concession (concession is open during tournaments at Blue Mountain only)

Team Parent Responsibilities

Parents on each team will decide who their Team Parent will be. The Team Parent will assist with coordinating **duties required by all parents**, which allows your child's manager and coach to concentrate on baseball!

Schedule Duties

- With input from parents, schedule duties for each parent on the team (excluding coaches and managers) for all games
- Create a Duty List, making it available for parents prior to the first game of the season (Duty Lists should be available from your coordinator)
- Accommodate parent's schedules as much as possible, however it is each parent's responsibility to find their own replacement if there is a conflict with a day/time/duty

Assist Team Coaches and Manager

Track Attendance

- Help the coach track attendance with the **RAMP** team app; all parents should install the app and indicate attendance to games ([Link to RAMP Tutorial](#))
- Emailing or messaging players who have not indicated attendance will help the coach with line-ups and fair play

Picture Day

- Hand out picture forms (Picture Day is usually in late May)
- Coordinate times and meeting place for parents and players at Mackin Park
- **TEAM PICTURES ARE PICKED UP BY THE TEAM PARENT ON FOUNDER'S DAY BY THE TEAM PARENT**
 - Pictures will not be distributed individually, it is a logistical challenge to keep track of individual pick-ups
 - If the Team Parent is not available on Founder's Day, then another individual on the team must be designated

Act as a Liaison

- Act as an e-mail, telephone and **RAMP** liaison between the players and coaching staff, taking and passing along messages on behalf of the coaches ([Link to RAMP Tutorial](#))
- Communicate that all parents will have a chance to pitch in and help!
- **It is recommended that the Team Parent gather and distribute email addresses and phone numbers for every parent on the team**

Fundraising

- Registration fees cover basic operating costs for items such as equipment and uniforms, advertisement, Little League BC and Little League Canada fees, medals & trophies, insurance, medical coverage and umpire fees. The basics are covered, however, any capital expenditures or improvements to our facilities must be supported by fundraising, sponsorship and concession sales.
- More to come on fundraising – all parents are expected to participate!

End of Season

- Coordinate Coach's gifts and end of season celebration with the help of all parents

All Parent Responsibilities

All parents of players are required to take a turn helping out on game days! The following are **specific duties** that must be fulfilled for each game:

Field Prep (home games)

- Should be started 1 hour before the game
- Put bases and equipment out
- Drag infield
- Rake and tamp pitcher's mound and batter's box
- Rake the first & third base paths lengthwise from base to base - not across, in order to prevent small rolls from building up
- Mark the 1st and 3rd baselines on the field

All Parent Responsibilities continued:

Field Clean Up (away games)

- Rake the first & third base paths lengthwise from base to base - not across, in order to prevent small rolls from building up
- Rake and tamp pitcher's mound and batter's box
- Put bases and equipment away

Scorekeeper (home and away games) ([Link](#) to Scorekeeping Tutorials)

- Arrive at the field 30 minutes prior to game time
- There should be one person assigned to scorekeeping and one to pitch counting
 - The pitch counter may also run the scoreboard (Blue Mountain)
- The Scorekeeper will remain in the score shack (Blue Mountain) with the pitch counter for the duration of the game while recording official stats
 - All score sheets must have the date of game
 - Use first and last names of players
 - Ensure games are scored correctly, as each player must have the required number of games in the official scorebooks in order to compete in postseason play
- Managers are also supplied with paperwork in their manuals, extras are available from the division coordinator

Pitch Counter (home and away games) ([Link](#) to Pitch Count Regulations)

- There should be one person assigned to pitch counting and one to scorekeeping
 - The pitch counter may also run the scoreboard (Blue Mountain)
- The pitch counter will remain in the score shack (Blue Mountain) with the score keeper for the duration of the game while recording official stats
 - Ensure pitches are counted correctly so that games are not forfeited and players remain eligible to play
- Pitch Count sheets will be available from your coordinator

Announcer (Blue Mountain)

- Procedures located in the shack
- Put out speakers if it's the first game of the day
- Play lively warm-up music
- Announce:
 - Teams, managers/umpires just prior to the first pitch
 - Batters as they come to the plate
 - Line scores and play lively music after each half inning
 - Sponsors in the bottom of the 3rd inning
 - The final score and thank everyone for coming out!
 - **Note:** refrain from yelling or cheering for players from the booth; no play-by-play or a 'colour commentating', comments should be rare and limited to an outstanding play – less is more!
- Store speakers if it is the last game of the day

All Parent Responsibilities continued:

Concession (Tournaments only at Blue Mountain)

One of our Major sources of revenue is sales from the concession each year. We run it to help keep registration costs down. Keeping this in mind, we ask that all food & beverages are paid for, even when working in the concession.

- **All concession information is available in a binder in the concession**
- Open the concession one hour (earlier if possible) prior to game, allowing for set up and sales while the previous team restocks and cleans up
- Set up the barbeque in a safe location (must be attended to at all times)
- Children under the age of 16 are not allowed in the concession
- At least two (2) people are required to run the concession at all times (one inside/one outside)
- Please leave the concession clean for the next team
- Allow approximately 15-20 minutes after each game for team players to purchase items from the concession
- Make sure the concession is locked after your game (if no other team is scheduled to follow you)
- **Note:** If you are playing a team that is NOT from Coquitlam Little League, the host team is responsible for home AND away duties

Picture Day

- **Mackin Yard**
- Photo sessions will be held at Mackin Yard, usually in late May
- **Note:** Coquitlam Little League pays for a team and individual picture for each player; additional pictures must be ordered and paid using the picture order form
- You will receive your picture order forms from your Team Parent that will include a roster form supplied by the photographer (approximately mid-May)
- On the picture form bundle, your team name and picture time will be listed
- **Note:** This must be filled out with your team's information prior to getting your pictures taken
- Please be on time, try to arrive 10-15 minutes early – parking will be at a premium!
- Help coordinate your team with time and meeting place, then go to the picture area together to get your individual and team pictures done
- **Pictures will be picked up on Founder's Day BY THE TEAM PARENT**
 - **If the Team Parent is not available on Founder's Day, then another individual on the team must be designated**

Founder's Day

This is the wrap-up to our regular season! Mackin Yard in June

- All teams from Blastball to Seniors participate in Founder's Day
- Arrive early, and have a designated place to meet your team
- Parking is at a premium - be prepared to park a bit away and walk to the park!
- Team players, coaches & managers will go onto the field to their designated team area
- Awards and prizes are distributed
- **Photos picked up by Team Parents in a designated area in front of the cage**
- All players should bring a change of clothes - uniforms should be handed in that day
- Often, teams find this a great opportunity to stick around the park and celebrate their year-end parties while they watch the finals being played in the Yard!
- **NOTE: Parents** - please watch from the bleachers or outside the fences

Tournaments

All parents of all teams will be expected to volunteer some time so that each tournament will run smoothly. These are especially fun events for the kids, so please talk about the importance of all tournaments, and help your Manager and Coaches coordinate your teams!

See the website for full details:

- Karl Gosselin Classic
- Junior House Wood Bat

- Senior Wood Bat
- Timberjack Invitational Tournament

General info

Umpires

- Respect the umpires that are working your games
- They may be young and in the stages of learning something new! Intimidation will do nothing to foster team spirit! There is zero tolerance of abuse to umpires