



**Logan Memorial Educational Campus
2022 - 2023 Parent Handbook
7th and 8th Grade**

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Welcome to Logan Memorial Educational Campus

Welcome to Logan Memorial Educational Campus (LMEC)! We are excited to be a part of your child's educational journey, and for you to be a part of the LMEC family.

LMEC started as a partnership between the Harvard Graduate School of Education and the San Diego Unified School District. Our goal is to transform education by teaching and learning in ways that support healthy brain development and through community outreach.

For the first time, the historical Logan Elementary and Memorial Middle Schools have combined to become LMEC, one campus, with a joint purpose - to educate students to their fullest potential and to also serve the incredible Logan Heights community and families with one vision: Every student will graduate with dignity, purpose and options. LMEC will begin education before birth and will continue to provide opportunities and materials to educate our children and our families based on the scientific development of the child: Prenatal to Career. We believe this strong collaborative foundation will provide children with a healthy, safe, and nurturing start in life, leading to sustained prosperity and a thriving and prosperous community. Our mission of improving outcomes for children and families is grounded in:

- Developing responsive relationships for children and adults
- Strengthening core life skills
- Increasing positive experiences to reduce sources of stress in children and families
- Elevating our students' linguistic and cultural funds of knowledge

Logan Memorial Educational Campus Mission Statement

The Logan Memorial Educational Campus seeks to build a more just and peaceful world by cultivating tomorrow's leaders who find purpose and joy in their own lives and advocate for others to be able to do the same.

We do this by providing our students with access to a transformational, interdisciplinary, inclusive, and academically rigorous Montessori environment that encourages personal growth, curiosity, self-direction, and well-being.

At the core of LMEC are our Values:

- *Joy* - Our students will love learning.
- *Empowerment* - Children will be engaged and active learners with a purpose.
- *Diversity* - Our inclusive environment and developmental curriculum will intentionally include diverse life experiences and perspectives to allow our children to learn multiple viewpoints in every content area.
- *Integration* - Our curriculum will integrate content and life skills to develop confident and productive citizens.

Family and Community Engagement

The Family and Community Engagement program is designed to create partnerships between teachers, administrators, families and the community. The Family and Community Engagement Team is here to support our families, staff, and community partners in engaging in highly effective Montessori practices that bring all stakeholders together for student success. LMEC recognizes each child's individuality and makes each child feel special, valued and included. LMEC welcomes all families. Our Family and Community Engagement program is designed around six foundational involvement strategies.

1. **Parenting** – Helping all families establish supportive home environments for children and helping the school understand its families.
2. **Communicating** – Establishing two-way exchanges about school programs and children's progress using varied technologies.
3. **Volunteering** – Recruiting and organizing parent help at school, home, or other locations.
4. **Learning at Home** – Providing information and ideas to families about how to help students with homework and other school-related activities.
5. **Decision Making** – Having family members serve as representatives and leaders on school committees as advocates for their, and other, children.
6. **Collaborating with the Community** – Identifying and integrating resources and services from the community to strengthen school programs and to enable students to serve the community.

Partnerships are about the shared responsibility of parents and guardians, teachers, and the community to help students succeed in school and beyond. If you would like to receive additional information about LMEC's Family and Community Engagement program, please contact your child's teacher or school administrator.

English Learner Advisory Committee

State law requires that each school with 21 or more English Learners (ELs) enrolled establish an English Learner Advisory Committee (ELAC). The ELAC of each individual school must be afforded the opportunity to review site-level EL data and advise the principal and staff of that particular school on programs and services for its ELs. Each ELAC addresses the following legal tasks each year:

- **Advise** the school principal and staff on:
 - The school's program for English Learners
 - The school's efforts to make parents and guardians aware of the importance of regular attendance.
- **Advise** the School Site Council on:
 - The SSC's development of the School Plan of Student Achievement
- **Conduct**:
 - A site English Learner Needs Assessment

We encourage our parents and guardians to be members of this important committee. For more information please contact LMEC's ELAC Advisor, Ms. Herrera, via email eherrera@sandi.net.

School Site Council/School Governance Team

The School Site Council (SSC) is an elected decision-making group comprised of parents and guardians, community members, site administrators, teachers and other staff; at the secondary level, students are included. The SSC has the ongoing responsibility to develop, implement, monitor and evaluate the School Plan of Student Achievement. The SSC also oversees all the categorical funds such as Title I, English Language Learners and GATE. All schools are required to have an SSC.

The Site Governance Team (SGT) of each school is designed to provide all stakeholders a voice in how the school operates within the instructional vision. School decisions, in the Scope of Authority, should be made with the input of both certificated and classified staff in conversation with parents, guardians and students. The Scope of Authority includes, but not limited to:

- Change in the school's prep time subject emphasis
- School-side student discipline plan
- Start/end times (that don't result in additional District expense)

Contact our site governance advisor- Erica Herrera, or SGT Chair- Zach Leonard if you are interested in joining our SSC and/or SGT.

Stay Connected

It is important for us to be able to stay connected with our families. We use SchoolMessenger to send important messages. We ask our parents/guardians to please keep your contact information updated. If you need to update your information, contact Ms. Tellez at (619)344-6500 ext. 3022

In addition, follow us on social media/online:

- School Website:
<https://www.lmec.sandiegounified.org>
- ClassDojo: <https://bit.ly/3keuL2E>
- Twitter: @LMECsd
- Facebook: LMEC San Diego
- Instagram: LMEC San Diego

2022 - 2023 School Year | Important Dates

August 2022	29 - First Day of School
September	05 - Labor Day (No School) 22 - Back to School Night 30 - Progress Report 1
October	28 - Quarter 1 Ends
November	11 - Veterans Day Holiday (No School) 21-25 - Thanksgiving Vacation (No School)
December	9 - Progress Report 2 19 - January 2nd - Winter Vacation (No School)
January 2023	16 - Martin Luther King Jr. Day Holiday (No School) 20 - Quarter 2 Ends
February	17-20 - Presidents' Day Holiday Vacation (No School) 24 - Progress Report 3
March	27-30 - Spring Break (No School)
April	3 - Students Return to School 7 - Quarter 3 Ends
May	12 - Progress Report 4 26-29 - Memorial Day Holiday (No School)
June	14 - 8th Grade Promotion Ceremony 14 - Last Day of School (Minimum Day) 14 - Quarter 4 Ends

Bell Schedule: Grades 7 & 8

CREW Advisory Schedule Mondays & Tuesdays		
Time	Monday	Tuesday
8:35- 9:05	CREW Advisory	
9:10- 10:30	Period 1	
10:30- 10:35	<i>Nutrition Break</i>	
10:40- 12:00	Period 2	
12:05- 1:25	Period 3	
1:30- 2:00	<i>Lunch</i>	
2:05- 3:25	Period 4	

Testing Schedule - Minimum Day School Wide Testing (CAASPP)	
8:35- 12:00	Testing
12:05- 12:35	<i>Lunch</i>
12:40- 1:10	Period 1 / Period 3
1:15- 1:35	Period 2 / Period 4

Minimum Day Schedule Wednesdays	
Time	Wednesday
8:35- 9:50	Period 1
9:50- 9:55	<i>Nutrition Break</i>
10:00- 11:15	Period 2
11:20- 12:35	Period 3
12:40- 1:10	<i>Lunch</i>
1:15- 2:30	Period 4

Special Wednesdays Non-minimum Days	
8:35- 9:05	Crew=CRW
9:10- 10:30	Period 1
10:30- 10:35	<i>Nutrition Break</i>
10:40- 12:00	Period 2
12:05- 1:25	Period 3
1:30- 2:00	<i>Lunch</i>
2:05- 3:25	Period 4

DREAM Block Schedule Thursdays & Fridays		
Time	Thursday	Friday
8:35- 9:25	DREAM	
9:30- 10:45	Period 1	
10:45- 10:50	<i>Nutrition Break</i>	
10:55- 12:10	Period 2	
12:15- 1:30	Period 3	
1:35- 2:05	<i>Lunch</i>	
2:10- 3:25	Period 4	

Special Wednesdays:

9/7; 10/5; 11/2; 1/18; 2/1;3/1; 4/5

CREW Advisory - Monday & Tuesday:

Advisory mentorship; community development; learning skills

DREAM - Thursdays & Fridays:

Dedicating time for creative projects
Rewarding innovation & divergent ideas
Empowering students to make decisions
Allowing failure for growth
Measuring what matters most

LMEC Program Descriptions

Logan Memorial Educational Campus is a school designed to meet the unique needs of each of our students. We strive to provide a well-rounded, challenging and consistent program of learning designed for the intellectual, emotional, and social needs of our children. The LMEC staff is dedicated to providing the time, attention, and expertise to develop an environment that will meet the needs of every student. We look forward to developing a partnership in meeting the needs of your student and ensuring their success.

Montessori Education

What is Montessori Education? Montessori education has historical roots in science and research and was founded by Dr. Maria Montessori. It offers unique learning experiences designed to help students maximize their potential through an educational environment that is purposefully designed to meet each child's unique developmental needs and through skillful teacher observations that drive instruction.

In LMEC's Montessori program, the teacher works as a guide to help students learn and grow in a purposefully prepared environment through work with specific materials and experiences, rather than by direct instruction alone. All of our Montessori classrooms also have a trained assistant who will support all learners in the classroom under the same Montessori methods. All of our Montessori guides and assistants have been professionally trained in Montessori practices through an accredited Montessori organization. LMEC's students will learn by hands-on experiences that are specifically prepared for them individually and in classrooms that are designed to help them grow academically while building character and leadership skills.

Learning at LMEC

What does learning look like?

In a Montessori classroom, children are given large blocks of time in order to explore their work deeply; this is called uninterrupted work time. This contributes directly to the development of concentration and provides opportunities to collaborate and problem-solve. It is this framework that fosters child-centered learning as opposed to teacher-directed learning. Each child is learning at their own pace and with their own needs so you will often see children working on different things at the same time. It is important to have your child at school everyday and on time so that their learning is not interrupted.

Morning Meeting

The beginning of the school day will be devoted to spending time connecting with each other. Community Meeting is an engaging way to start each day, build a strong

sense of community, and set children up for success socially and academically. There are 4 components to Community Meeting:

- **Greeting:** Brings students together
- **Sharing:** Deepens the connection
- **Group Activity:** Builds team spirit and energy
- **Message:** Prepares students for the rest of the day

Middle School - “La Secundaria”

As a comprehensive middle school, LMEC offers a robust educational program aligned to LMEC's transformational vision. Our middle school program is designed to enable students to develop the academic and executive functioning skills necessary for success in high school and beyond. We recognize that adolescence is a unique phase of child development and that our students learn in many different ways. We have designed our program to provide multiple ways for students to show their learning and help students develop the skills necessary to succeed in middle school and beyond. Our classroom environment provides students with opportunities to manage time, exercise choice, organize themselves, and practice self-regulation all while being exposed to a rigorous academic program.

Social Emotional Learning (SEL) - In middle school we continue to support our students' social emotional learning (SEL) with Morning Meetings at the beginning of each period and a grade-level Morning Meeting weekly. Morning Meetings are designed to help students build SEL competencies in cooperation, responsibility, empathy, and self-control. We build a sense of community by providing a safe space to develop respectful, trusting relationships.

Structured English Immersion (SEI)

Language acquisition programs are educational programs designed to ensure English acquisition occurs as rapidly and effectively as possible, and to provide instruction to English learners based on the state-adopted academic content standards, including English language development (ELD). All students identified as English Learners are automatically placed in the Structured English Immersion (SEI) Program.

Structured English Immersion (SEI) Program: A language acquisition program for English learners in which nearly all classroom instruction is provided in English, but with curriculum and a presentation designed for pupils who are learning English. At minimum, students are offered Designated ELD and access to grade level academic subject matter content through Integrated ELD. All schools are required to provide an SEI program for your child.

Designated English Language Development

"Designated ELD is a protected time during the regular school day when teachers use the CA ELD Standards as the focal standards in ways that build into and from content instruction in order to develop critical English language skills, knowledge, and abilities needed for content learning in English. Designated ELD is not separate and isolated from ELA, science, social studies, mathematics, and other disciplines but rather is an opportunity during the regular school day to support ELs in developing the discourse practices, grammatical structure, and vocabulary necessary for successful participation in academic tasks in all content areas. During this protected time, ELs are actively engaged in collaborative discussions in which they build their awareness of language and develop their skills and abilities to use language."

-CA ELA/ELD Framework 2014

Grades 6-8: Multilingual students who are not newcomers, but in their year 3 and above of matriculation will receive designated ELD lessons during their English class. The English teacher will be using Amplify ELD as a basal to outlining the lessons that are needed to reinforce the content being practiced during English Literature learning.

Middle School: English Language Development

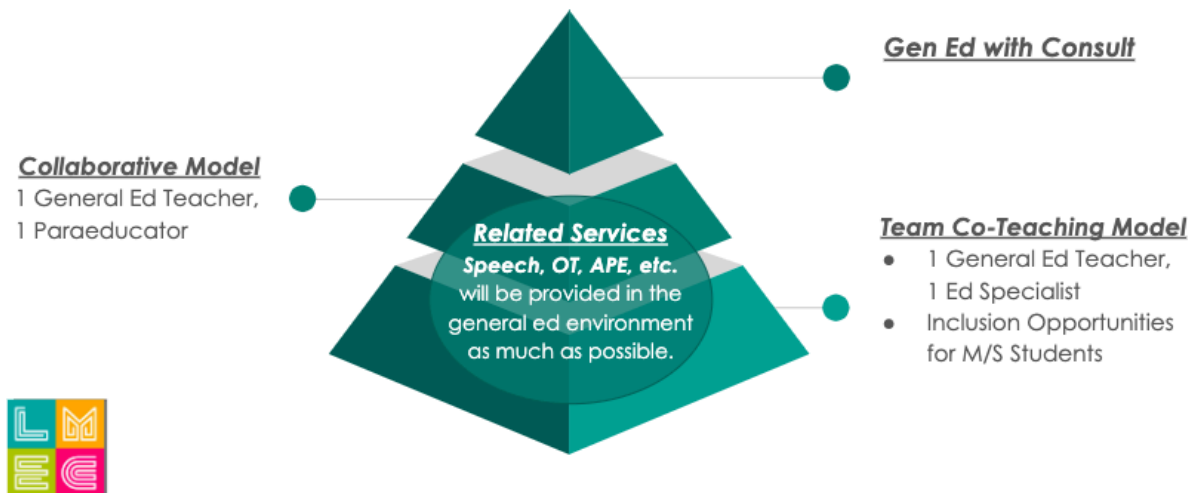
At the secondary level, English learners who are at the Emerging stage of language development are placed in an ELD course designed to help them develop full proficiency in English. The Designated ELD course is taught with the integration of content and English language development. The goal for our students is to obtain:

- Expanding level in English Proficiency in:
 - Reading
 - Writing
 - Listening
 - Speaking
- Orientation to US Culture

Our English Language Development 1-3 courses are only offered to students who are in their first two years of matriculation in the United States and have scored an emergent level in their Initial ELPAC assessments.

Least Restrictive Environment - Special Education Services

At LMEC, all students will access the curriculum in their Least Restrictive Environment (LRE).



Data has proven that students with mild to moderate learning differences who have been assessed and qualified for Specialized Academic Instruction (SAI) can benefit from a range of support provided within the general education classroom, also known as full inclusion. Students with moderate to severe needs also have inclusion opportunities embedded into their day as well (such as hands-on classes like Science, PE, and/or an Elective). Related services such as Speech, Occupational Therapy, or Adapted PE, will also be provided within the general education environment as much as possible. Our collaborative team of Ed Specialists, Related Support staff, and paraeducators will make sure that your child receives the best inclusive experience here at LMEC.

For more information please contact Mr. Richard Ojeda, Instructional Coordinator of Inclusion at rojeda@sandi.net.

LMEC's Procedures and Expectations

Reporting Absences

Daily Attendance

Student attendance is taken each day/period. It is important that parents call the attendance clerk on the day of the student's absence.

- **619-344-6500**

Absences should be cleared within three days to avoid unexcused codes. Please be sure to contact the attendance clerk to clear your student's absence.

Multiple Day Absences

For absences longer than four days, the parent/guardian should contact the school to arrange for work to be completed during the absence. Parents/guardians will need to request an **Independent Study Contract (ISC)** if they know in advance of an absence that will last five or more days. These should be requested at least a week in advance for a scheduled absence.

Early Release (Blue Slip)

We understand that at times students need to be picked up early. We ask that if you know this in advance to please follow the following steps:

- If you CALL and/or leave a voicemail:
 - Please be aware that you need to call at least 2 hours prior to the desired release time.
- If you walk in to get your student released;
 - Please be aware, depending on your child's schedule, you may have up to a 30 minute wait. Students cannot be released from their PE class.
- We will not be issuing Blue Slip Releases for the last 15 minutes of the day.

All students must be signed out at the attendance office by a verified adult on the child's emergency card.

Health Office

LMEC has a school nurse or health care technician on staff for each school day to provide immediate health assistance as the needs arise. If a student is too ill to remain at school, a parent or emergency contact person will be notified.

Prescription & Over-the-Counter Medications

All medications needed by a student during the school day must be kept in the health office (including all over-the-counter medications such as Tylenol and/or aspirin). These medications must be administered by the nurse or other office personnel as needed. These medications must be brought to school in the original container. Medication in "baggies" or other containers will be returned to the parents.

Parents must sign a medical authorization form for all prescriptions and over-the-counter medications. Students may not carry any medication (including aspirin, Tylenol, or any cold medications) with the exception of inhalers and Epi-pens, which require authorization from their physician. Any exception to this must be authorized in writing by the physician and then approved by the principal.

Medication that needs to be taken while at school must be administered through the health office; it is the student's responsibility to go to the Health Office to take it. Before medication can be brought to school, a special form must be completed. These forms are available in the Health Office. **Please notify the office immediately of any changes in emergency information.**

Visitors on Campus

In the interest of student safety, all visitors must sign-in and verify their identification with an official photo identification at the front office prior to entering campus.

Due to SDUSD Health Guidelines, only essential visitors are allowed at this time and must comply with all school district policies, procedures and health and safety guidelines.

Parent/Guardian Volunteers

In the interest of student safety, all visitors must sign-in and verify their identification with an official photo identification at the front office prior to entering campus.

Due to SDUSD Health Guidelines, volunteers are allowed when school administration deems them essential. All visitors and volunteers must comply with all school district policies, procedures and health and safety guidelines.

LMEC can ask visitors and volunteers for vaccine status if they plan to “opt out” of indoor mask wearing when students are not present or for indoor meals.

Drop-off Procedures

- **Please see drop-off/pick-up diagram**
- Beginning at 8:15 am, students may be dropped off curbside on 28th Street.
- Students will enter campus at the secondary entrance **(diagram below)**.
- Parents are to remain in the vehicle. Students may exit only from the curbside of the vehicle, upon entering the drop off zone in front of LMEC's main entrance.

- Parents are requested to follow all school personnel directions, signs, cones, and crossing guard signals at these times and to use the **drop-off/pick-up lane** as directed.

Pick-up Procedures

Please follow the procedures below:

- **Please see drop-off/pick-up diagram**
- The designated pick-up/drop-off area is along 28th street near the D Building.
- Please follow all signage and areas marked with cones.
- Please stay in the car while the student(s) load/unload.
- If parents/guardians need to speak with staff, kindly park in the office lot.
- 7th/8th grade students will enter west of the front office and continue to the 7-8 campus (D Building).

Please note: vehicles are **not allowed to drive into the red fire lane, bus zone or faculty driveways** to pick up or drop off students. Please use the designated drop-off/pick-up zones. We greatly appreciate your cooperation as a matter of student safety.



Walking Dismissal Procedures

- Students will be guided towards campus exit areas for pick-up and walking.
- After 3:35 pm, parents or guardians are responsible for ensuring that their child has safely left campus.

Walking to Primetime

Students will independently walk to their designated Primetime location.

Physical Education (P.E.)

Uniforms

Every student is expected to have P.E. clothes ("uniform") at school Monday through Friday, and come dressed for P.E. class every day unless they have a medical note. All students are responsible for having their P.E. shorts and shirt. These can be purchased through the school. Students may bring their own uniform from home as long as it meets the requirements of the P.E. staff.

P.E. Locker Room

- Lockers and P.E. locks are issued to students for the **storing of P.E. clothes only.**
- It is important that students **do not share their combination** with anyone at school to eliminate **potential theft or damage.**
- The school cannot be responsible for articles stolen or damaged.
- Students are expected to have responsible behavior in the P.E. locker room.
- The use of any electronic device, as is the case anywhere on campus, is strictly prohibited.

State Exams

It is very important that all students are present for our state exams. The window for testing begins in early April. In the weeks of May 2023, all students in grades 3rd through 8th grade will be taking the SBAC in English Language Arts and Mathematics. 8th grade students will also be taking the CAST (Science).

Use of Technology

Students must have "SDUSD Network Use Contract" on file before using any computer at school. This contract outlines responsibilities, acceptable use, privileges, network etiquette, security and vandalism policies under the Network Use Guidelines. Students must follow the Network Use Guidelines. Violations may result in cancellation of computer privileges or other action.

- All students are expected to complete the User Agreement form with parents/guardians signature prior to using technology.
- There will be a cost for damaged technology.
- Students are expected to follow directions as it relates to technology in the classroom.

LMEC Student Handbook

WELCOME TO LOGAN MEMORIAL EDUCATIONAL CAMPUS

All of our guides and staff are pleased to welcome you to Logan Memorial Educational Campus (LMEC). We trust you will take full advantage of the opportunities that are available to you throughout the year. You, your parents/guardians, and the LMEC staff each share a responsibility for your success. Every staff member is here to help you develop the qualities which lead to good citizenship and to support your academic studies. This handbook will answer many questions you may have about expectations, procedures, and activities at Logan Memorial Educational Campus. All students are responsible for knowing the contents of this handbook throughout the year. We look forward to a great year!

MESSAGE FROM THE ADMINISTRATION

Dear Students,

Logan Memorial Educational Campus offers a unique learning environment that encompasses rigorous academic standards and high expectations in citizenship for all our students. Every staff member is dedicated to supporting your education. At LMEC, you will find many opportunities to enhance your education such as art, band/orchestra, robotics and apprenticeships. We believe that it is important to work with both you and your parents/guardians in order to provide a quality education for you. We expect you to take ownership of your learning, to care about others and our school. At LMEC, we will continue to build upon your foundation to be successful in high school and in the greater community. During your time at LMEC, you will become thoughtful and productive citizens who will contribute to our community.

We trust you enjoy this time in your educational journey by exploring all the opportunities available to you at Logan Memorial Educational Campus.

Sincerely,



Kimberly S. Wright, Ed.D
Principal - Designer of Learning
7th through 9th Grade`



Romyl Mabanta, MFA, MAEd
Associate Principal -Dean of Culture
7th and 8th Grade

**"Order is one of the needs of life which, when satisfied,
produces real happiness."
-Dr. Maria Montessor**

Electronic Devices Policy (Cell Phones/iPods/Tablets)

The Board of Education approved Policy H-6980 which outlines the rules for student possession and use of cellular phones, pagers and other electronic signaling devices while at school. This policy extends to school buses and all school-sponsored activities while under the supervision and control of school district employees.

LMEC students may use electronic devices on campus before or after school only. However, these devices must be kept out of sight and turned off during the instructional day, including lunch time. Family cooperation in not calling or texting students during school hours is appreciated. Unauthorized use of such devices disrupts the instructional program and distracts from the learning environment. *Therefore, unauthorized use is grounds for confiscation of the device by school officials, including classroom teachers.* Confiscated devices must be claimed by a parent or guardian. Repeated unauthorized use of such devices may lead to disciplinary responses.

LMEC is not responsible for lost or damaged electronic devices

Bicycles, Skateboard, and Scooters

At LMEC we encourage students to come to school on their bicycles, skateboards, and scooters. While riding your bike, skateboard, or scooter to and from school, you must obey all traffic rules, signs, and street signals. Cross streets only at the crosswalks and intersections. **HELMETS MUST BE WORN WHILE RIDING YOUR BIKE, SKATEBOARD, OR SCOOTER.**

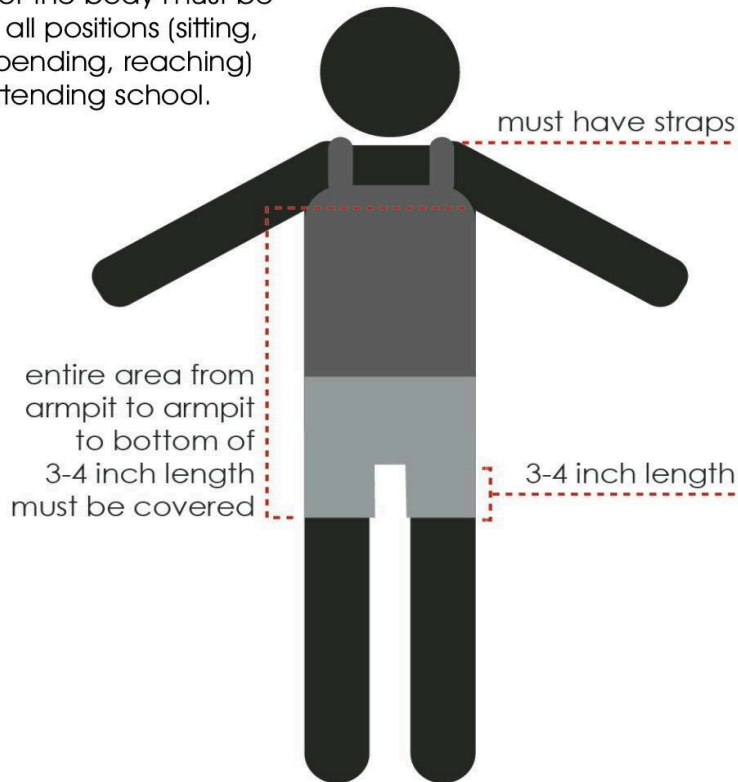
When you arrive at LMEC, dismount your bike, skateboard, or scooter in front of the school. They **MAY NOT** be ridden on the campus. You will be able to secure your bicycle, skateboard, or scooter on racks which are made available to students in front of Building A. You will need to bring your own lock and LMEC is not responsible for any stolen or damaged bicycles, skateboards, or scooters.

When leaving LMEC, walk your bike, skateboard, or scooter to the sidewalk before riding. Please do not use your bike, skateboard, or scooter on school grounds.

Please make sure to follow all the above guidelines. Failing to follow guidelines could result in losing the privilege.

Logan Memorial Educational Campus Standard Dress Code

The shaded portion of this figure represents front and back views. These parts of the body must be covered in all positions (sitting, standing, bending, reaching) while attending school.



LMEC expects that all students will dress in a way that is appropriate for the school day or for any school sponsored event. Student dress choices should respect the District's intent to sustain a community that is inclusive of a diverse range of identities. The primary responsibility for a student's attire resides with the student and their parent(s) or guardian(s). The school district is responsible for seeing that student attire does not interfere with the health or safety of any student, that student attire does not contribute to a hostile or intimidating atmosphere for any student.

1. Basic Principle: Certain body parts must be covered for all students at all times.

Clothes must be worn in a way such that genitals, buttocks, high thigh, breasts, and nipples are fully covered with opaque (non-transparent) fabric. All items listed in the "must wear" and "may wear" categories below must meet this basic principle.

2. Students Must Wear*, while following the basic principle of Section 1 above:

- A Shirt (with straps, fabric in the front, back, and on the sides under the arms), AND
- Pants/jeans or the equivalent (for example, a skirt, sweatpants, leggings, a dress or shorts), AND
- Footwear with an ankle strap (not slippers or shower shoes).

**Courses that include attire as part of the curriculum (for example, professionalism, public speaking, and job readiness) may include assignment-specific dress, but should not focus on covering bodies in a particular way or promoting culturally-specific attire. Activity-specific shoes requirements are permitted (for example, athletic shoes for PE)*

3. Students may wear, as long as these items do not violate Section 1 above:

- Hats. Hats may be worn outdoors only. Hats must allow the face to be visible to staff, and not interfere with the line of sight of any student or staff. (Classroom policy should be clearly posted in the classroom and syllabus).
- Religious headwear.
- Hooded sweatshirts are for outdoors only (Classroom policy should be clearly posted in the classroom and syllabus).
- Fitted pants, including opaque (non-transparent) leggings, yoga pants, and "skinny jeans."
- Ripped jeans, as long as underwear and buttocks are not exposed.
- Tank tops, including spaghetti straps; halter tops.
- Athletic attire.
- Visible straps on undergarments worn under other clothing (as long as this is done in a way that does not violate Section 1 above).
- Sunglasses on campus, but not during class.

4. Students cannot wear:

- Violent language or images.
- Images or language depicting drugs or alcohol (or any illegal item or activity).
- Hate speech, profanity, pornography.
- Images or language that creates a hostile or intimidating environment.
- Any clothing that reveals visible undergarments (visible straps are allowed).
- Accessories that could be considered dangerous or could be used as a weapon.
- Any item that obscures the face or ears (except as a religious observance).

Dress Code Enforcement

To ensure effective and equitable enforcement of this dress code, school staff shall enforce the dress code consistently using the requirements below. School

administration and staff shall not have discretion to vary the requirements in ways that lead to discriminatory enforcement.

1. Students will only be removed from spaces, hallways, or classrooms as a result of a dress code violation as outlined in Sections 1 and 4 above. Students in violation of Section 1 and/or 4 will be provided three (3) options to be dressed to code during the school day:
 - a. Students will be asked to put on their own alternative clothing, if already available at school, to be dressed to code for the remainder of the day. The office will confiscate "out of code" garments until the end of the day.
 - b. Students will be provided with temporary school clothing to be dressed to code for the remainder of the day. The office will confiscate "out of code" garments until the borrowed garment is returned.
 - c. If necessary, students' parents may be called during the school day to bring alternative clothing for the student to wear for the remainder of the day
2. No student should be affected by dress code enforcement because of racial identity, sex assigned at birth, gender identity or expression, sexual orientation, ethnicity, cultural or religious identity, household income, body size/type, or body maturity.
3. School staff shall **not** enforce the school's dress code more strictly against transgender and gender nonconforming students than other students.
4. Students should **not** be shamed or required to display their body in front of others (students, parents, or staff) in school. "Shaming" includes, but is not limited to:
 - a. kneeling or bending over to check attire fit;
 - b. measuring straps or skirt length;
 - c. calling out students in spaces, in hallways, or in classrooms about dress code violations in front of others; and,
 - d. accusing students of "distracting" other students with their clothing.

Administratively sanctioned SPIRIT days (i.e. pajama day) may be permitted. Appropriate notification will be given to staff and students when/if this happens.

Students who feel they have been subject to discriminatory enforcement of the dress code should contact an Associate Principal or Youth Advocate.

"The child is both a hope and a promise for mankind."

Dr. Maria Montessori

LMEC believes in and practices the Eagle Way

Learning	Mastery	Empathy	Community
<p>LMEC Eagles...</p> <ul style="list-style-type: none"> actively engage in learning know themselves as learners recognize and manage their emotions do the right thing advocate for their needs 	<p>LMEC Eagles...</p> <ul style="list-style-type: none"> find joy in work and learning practice a growth mindset persist in the face of obstacles use models and feedback to create beautiful work and deep understanding 	<p>LMEC Eagles...</p> <ul style="list-style-type: none"> learn from one another stand up for others lead when called upon celebrate diversity and make space for others to be their authentic selves engage in compassionate and respectful relationships 	<p>LMEC Eagles...</p> <ul style="list-style-type: none"> practice grace and courtesy behave responsibly and ethically share from their hearts give of themselves to improve their community

Honor Roll

LMEC takes pride in outstanding academic achievements. We recognize our middle school students through the Honor Roll. The following guidelines will determine your eligibility to be on the Honor Roll.

Semester Recognition

GRADE AVERAGE

4.00
3.99-3.50
3.49-3.00

HONOR ROLL

Principal's Honor Roll
School Honor Roll
Honor Roll

Progress Report Recognition
Eagle Straight A Scholar
Eagle Outstanding Scholar

System of Justness

Language is a powerful tool. The language used at LMEC is thoughtful and purposeful. Students at LMEC are active participants in their learning. LMEC students also need to communicate effectively and respectfully. LMEC students are problem solvers and have kind social interactions. At LMEC, students build trusting relationships, model the power of language, and maintain positive environments where students voice for each other.

When a problem arises between students or a large group. LMEC students will engage in productive problem solving strategies with each other and with adults. Students will be assisted in developing responsible solutions to restore our Logan Memorial Educational Campus community.

Student Expectations

LMEC believes in GRACE and COURTESY.

Grace: How we are with ourselves

Courtesy: How we are with others

Students at LMEC have consistent expectations in order to maintain a safe and predictable environment for learning. Students walk indoors, use the language of reverence, speak to each other as you'd speak to your hero, use intentional movements, actively listen, speak with, not about or at, use conflict resolution methods, and respect others when they are working by not interrupting.

LMEC believes in student reflections and practices the phases of restoration.

When incidents arise, the goal is always to get students back to instruction in a timely manner; therefore student reflections and repairs to our learning community is essential. LMEC focuses on accountability, empathy, and repair. Both individuals in a situation are free to express emotions, address the consequence of the behavior, how it harms a community or person, we solve problems, take responsibility, and follow through.

Students are expected to follow school and classroom rules at all times. Students should treat staff members and other students with respect and consideration. This includes respecting school property as well as the property of others. Students must follow directions given by every staff member, including teachers, aides, custodians, visiting teachers, lunch workers, security supervisors, and administrators. LMEC's discipline policy also adheres to the [SDUSD Restorative Discipline Policy](#).

Behavior

INAPPROPRIATE BEHAVIOR

Students may be subject to disciplinary action as well as criminal investigation by the school police officer for any form of inappropriate behavior in the process of going to and from school.

PUBLIC DISPLAYS OF AFFECTION

Excessive display of affection such as kissing and body touching are inappropriate on campus or at school-related activities. Students engaged in excessive displays of affection will be referred to administration for appropriate action.

DEFIANCE

Students who defy the authority of any staff member, or refuse to follow his/her directions, will be referred to administration for disciplinary action.

DISRUPTION

Any student who deliberately disrupts or hampers instruction can be removed from the class immediately and referred to administration for disciplinary action. Any item deemed destructive or unsafe may be confiscated by school personnel.

USE OF ILLEGAL SUBSTANCES

Possession or use of narcotics, dangerous drugs, or alcohol is a violation of the law. Students will be suspended and may be arrested for involvement with, or possession of narcotics, dangerous drugs, or alcohol. Sellers of drugs will be recommended for expulsion from San Diego Unified School District. Cases will be referred to the school police. An appropriate intervention based problem will be provided for offending students.

SMOKING, VAPING, AND USE OF TOBACCO PRODUCTS

Possession or the use of tobacco products by any student on any part of the school grounds is against the law. School grounds include parking lots and adjacent sidewalks. Students found to be in possession of tobacco products (including vaping pens) will be suspended on the first offense. All school sites, school events, and district offices are designated as non-smoking facilities.

EXTORTION OR THREATS

Any student involved in obtaining money or other possessions of value through the use of intimidation or violence will be suspended and a school police contact will be required.

FIGHTING

Fighting is strictly forbidden. Students who fight will be referred to the administrator and police officer for disciplinary action. The School Police Officer will assist and arrest if necessary. The Board of Education has declared a Zero Tolerance Policy for acts of violence in San Diego City Schools. The third offense of fighting within one year shall require attendance in the Zero Tolerance Program for a minimum of one semester.

POSSESSION OR USE OF WEAPONS

The Board of Education has declared a Zero Tolerance Policy in San Diego Schools. All students who possess a firearm, knife, Tasers, pepper spray, explosives or any other dangerous object in school shall be immediately suspended and recommended for expulsion. When students violate appropriate Education Code and Penal codes referenced by this policy, they will be charged, arrested, and taken to a juvenile detention facility or county jail. (Penal Code 626.9 and 626.10)

THEFT

Any student involved in the theft or attempted theft of school or personal property will be referred to an administrator for disciplinary action. The police officer will also conduct an investigation and make an arrest if appropriate.

VANDALISM

Anyone who maliciously damages school property is required by law to pay for these damages, up to \$5,000. Immediate suspension and possible police contact may be required. (Penal Code 594)

FOOD, DRINK & GUM IN CLASSROOMS AND SCHOOL BUILDINGS

Students are prohibited from eating in the classroom and school buildings not designated as eating areas. Only water (in clear bottles) may be consumed in the classroom. Gum is not allowed in the classroom. Food and candy sales for personal profit are prohibited.

BULLYING & HARASSMENT | SDUSD POLICY (see BP5131-A)

Providing a safe learning environment is a critical element that all schools must focus on in order to achieve the goal of providing children with a quality education. Bullying is a serious issue that every administrator in every school in our country must handle.

In our commitment to providing all students and staff with a safe learning environment where everyone is treated with respect and no one is physically or emotionally harmed, San Diego Unified School District (SDUSD) will not tolerate any student or staff member being bullied (including cyberbullying), harassed, or intimidated in any form at school or school-related events (including off-campus events, school-sponsored activities,

school busses, any event related to school business), or outside of school hours with the intention to be carried out during any of the above.

Such acts include those that are reasonably perceived as being motivated either by an actual or perceived attribute that includes but is not limited to race, religion, creed, color, marital status, parental status, veteran status, sex, sexual orientation, gender expression or identity, ancestry, national origin, ethnic group identification, age, mental or physical disability or any other distinguishing characteristic. The district further prohibits the inciting, aiding, coercing or directing of others to commit acts of bullying or cyberbullying, harassment or intimidation. These problems cannot be solved unless schools, students, parents and the community work together.

Bullying and harassment can take many different forms. Bullying is unwanted, aggressive behavior that involves a real or perceived power imbalance. Cyberbullying is the use of any electronic device to convey a message (text, image, audio or video) that intimidates, harasses, or is intended to harm, insult, or humiliate another in a deliberate, repeated or hostile and unwanted manner. Using personal or district property to cyberbully may result in a cancellation of school network privileges. Harassment is governed by state laws and is generally defined as a course of conduct which annoys, threatens, intimidates, alarms, or puts a person in fear of their safety. It is unwanted, unwelcomed and uninvited behavior that demeans, threatens or offends the victim and results in a hostile environment for the victim.

SEXUAL HARASSMENT POLICY

San Diego Unified School District is committed to making the educational environment for students free from sexual harassment. Sexual harassment is a form of sexual discrimination under the Civil Rights Act of 1972. The district prohibits sexual harassment of students by other students, employees or other persons at school-sponsored/related activities.

Sexual harassment is defined as unwelcomed sexual advances, requests for sexual favors, or verbal/visual or physical conduct of a sexual nature made by someone from or in the educational setting. The district prohibits conduct that has the purpose or effect of having a negative impact upon an individual's work or academic performance, or of creating an intimidating, hostile, or offensive work or educational environment.

Any student who feels that he or she has been sexually harassed shall immediately report this to a district employee. This will be reported by the employee and investigated according to district procedures.

STUDENT NONDISCRIMINATION

San Diego Unified School District is committed to equal opportunity for all individuals in education. District programs and activities shall be free from discrimination based on sex, race, color, religion, sexual orientation, national origin, physical or mental disability, or any other unlawful consideration. The district shall promote programs that will ensure that discriminatory practices are eliminated in all district activities. Any student who engages in discrimination of another student or anyone from the district may be subject

to disciplinary action up to and including expulsion. Any employee who permits or engages in discrimination may be subject to disciplinary action up to and including dismissal.

Possible responses for not meeting LMEC Expectations

DETENTION

State law permits schools to detain students for up to one hour after the end of the regular school day. Parents will be notified at least one day in advance of assigned detentions.

SUSPENSION/EXPULSION

The Board of Education has adopted a Restorative Discipline Policy, which establishes a framework for an intervention matrix that provides LMEC with equitable and supportive responses to behavior practices. The levels of the Restorative Response Matrix are predicated on the belief that school is a supportive environment that will engage our children in a process of learning while maintaining open, collaborative and inclusive communication practices with students and families.

Suspension from school is a serious action to be used after careful investigation and the absence of reasonable alternatives. Students may be suspended for actions such as attempted or threatened physical injury, property damage, stealing, possession or use of drugs or alcohol, sexual harassment, use of racial slurs or bullying.

When a student is expelled, the district follows a process in accordance with the California Education Code. When the School Board approves an expulsion, the student can no longer attend LMEC. The administration must recommend for expulsion on offenses such as possession, selling or furnishing a firearm, brandishing a knife, selling a controlled substance, attempting or committing sexual assault or sexual battery and possession of an explosive.

REFERRAL PROCESS

The referral process is one of the steps in the phases of restoration. For this reason it is important that students have a clear understanding of what will happen when they receive a referral. This referral process resets every 10 days, meaning that when a student goes ten school days without receiving a referral they will start over on the referral process.

Referral 1- Meeting with the Restorative Practice Team. Student will be reminded of the referral process. Student returns to the community and reconnects with the Guide.

Referral 2 within 10 days- Conflict resolution meeting with the Restorative Practice Team, and phone call home.

Referral 3 within 10 days- Follow up meeting with the Restorative Practice Team, Instructional Coordinator, and/or Associate Principal and phone call home.

Referral 4 within 10 days- Lunch conflict resolution meeting with the Restorative Practice Team and/or parent conference scheduled by Associate Principal.

Referral 5 within 10 days- Student assigned to Restorative Room, behavior contract, and parent phone call with possible additional interventions by Associate Principal.

COVID Procedures for Students

Masks

As state, county, district and school guidelines change, the most current policy communicated by the district will be expected of all staff, students, and visitors.

Effective Monday, August 15, masks are strongly recommended but no longer required.

However, please note the following recommendations being made in regards to mask usage:

- If returning on Days 6 – 10 after having a positive COVID-19 test result, students should wear a mask that fits snugly over the mouth and nose while indoors and when around others outside.
- If your student is identified as someone who came into close contact with a person who tested positive for COVID-19, it is strongly recommended that exposed students wear a well-fitting mask indoors around others for at least 10 days following the date of last exposure.

Daily Self-Screening

Families are no longer required to provide a daily self-screening prior to entering LMEC. However, we highly recommend doing a daily health screening at home.

Students who are feeling ill or showing symptoms are expected to please stay home.

What to bring to class

- **Charged computer**
 - An SDUSD computer is preferred, but a personal computer is permitted.
 - SDUSD does not assume any liability for personal computers or personal property.
- **Computer Charger**
- **Headphones and/or earbuds**
- **Water Bottle**
 - LMEC is a brand new school, we have water bottle filling stations around campus. Please have your child bring a refillable water bottle.

Eating on Campus

1. 7th-8th Breakfast will be during the secondary nutrition break.
2. All Students on campus will be provided a lunch meal.
3. If a child wishes to bring lunch or snack from home, we encourage students to bring healthy options.
 - Recommendations for students in middle school [\(Link to Suggested SDUSD Middle School Smart Snacks\)](#)

“We shall walk together on this path of life, for all things are part of the universe and are connected with each other to form one whole unity.”

Dr. Maria Montessori

