

September 13, 2022 @ 6:30pm
Woodland Elementary
Media Center



General Meeting Agenda

Welcome & Intros

We went around and introduced ourselves

Attendees: Samantha Hendrikson, Rachel Johnson, Janelle Bernards, Lola Khye, Megan Fordice, Audrey Kenyon, Kandy Heitland, Brianna Johnston, Keela Kuhlert, Scott Lund, Christina Ayoka, Noble Ayoka, Andrew Khaoore, Jen Brode, Aaron, Megan Sing, Megan Fordice

Approval of Minutes Summarized the minutes from last meeting

Treasurer's Report Amazon Smile money is coming and some sponsors, Megan S proposed we do a recap after every event, revenue generating and non-generating, we did the Earth Day thing last year where we sent out seeds and a note about the PTO, **approved motion to go over every event, seconded and approved**

1. Propose a recap after each event by the event chair(s) with budgeted approval amounts compared to what actuals are. This will help provide transparency. This goes for Earth Day, and all other adhoc items).
 - a. Example:

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	A	B	C	D	E	F	G	H
	Woodland Family Dance & Food Truck Night							
	June 2, 2022							
	Non-revenue generating event							
			Revenue					
				Walmart Grant		500.00		
				Food Trucks		416.52		
								\$916.52
			Expenses					
				DJ		400.00		
				DJ Tip		60.00		
				Glow Sticks		71.43		
				Tape		8.59		
				BackDrop		32.25		
				Glitter Tattoo Supplie		206.69		
				Posters & Prints		39.03		
				Gifr Card for Janitors		30.00		
				Sign holders		39.57		
				Total Expenses				\$887.56
				Net Income (Loss)				\$28.96

2. Police Reserves Donation? Megan S proposes giving them a donation because they come here to help. Last time was \$250, Kandy said it was \$75 for an event. Scott asked if we could pay them after the event,

Motion approved and passed to pay for police reserves for their services, money will come out of event funding, we can revisit it when it comes up for the upcoming budget. Stay with \$75 for now

- a. We have not paid this for the 2021-2022 school year yet. For police reserve services being used. If we want to, we can send them the check and then code as a donation from 2021-2022 school year. If the board votes this a go, we will want to do that before transferring all remaining funds to savings for 2022-2023 school year. (I would send an email to President and Vice and ask them to make the call or do an email vote with the executive committee).
- b. FYI – Change in who we should be reaching out to, 1st Reach out to volunteer coordinator Sergeant Russell Czapar.
russell.czapar@brooklynpark.org cell 763-493-8287. He is resp for the police reserves unit and will coordinate having reserve officers on hand.
2nd If no reserves, contact Sergeant Elliot Faust 763- 493-8052 to see if any cadets available

President's Report

3. Recap of recent happenings

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- a. Spring/Summer 2022 – New adjustable basketball hoops (Rachel Johnson) [thanks to Rachel, we got 4](#)
 - b. School Supply Kits (Marrissia Gearld and Rachel Johnson) [thank you](#)
 - c. Chalk the Walk (Rachel Johnson) [again thank you Rachel](#)
 - d. 1st day & 1st Friday of school Grab & Go and Treats/Snacks/Drinks (Jen Broden, Megan Sing, Brianna Johnston) [thank you](#)
 - e. Meet and Eat with Woody – Food Truck event (Jenna Maurer and Amanda Naylor) [hard when we don't have enough food trucks, long lines, run out of food, and hard when we have too many food trucks and competing trucks, trucks not making enough money and volunteers getting yelled at by the trucks](#)
4. Other: School Supply Box Vendor: Signed contract for next year [Aaron signed the contract](#)
5. Open Event Chairs/Co-Chairs/Committee Opportunities/HELP NEEDED
- a. Room Parents or Grade-level Parents (Volunteers) [Not official or formal yet but reach out if you're interested](#)
 - b. Family Movie Night, Jan 26 [We don't have a chair for that](#)
 - c. Family Event (Daddy-Daughter Dance OR a STEM event), Feb 10?
 - d. [We already have a dance so the argument is for a STEM event and worried about inclusivity with a daddy daughter dance and make it a free event, **motion passed to have a STEM/STEAM night on Feb 10**](#)
 - e. [Hopefully we can get the directory finalized and send an email out](#)
 - f. [What is the official policy of visitors in the school? Principal Terry is checking into that](#)

Event Coordinator Report

- 6. Sponsorship/T-shirts [4200 in sponsorship, we didn't quite break even, orange theory is one sponsor, placement should happen this week, we should get them the Tuesday before fun run](#)
- 7. Fun Run, October 7th [Kyra is chairing it. Principal Terry says we're going to run it similar to last year, grade level schedule as well as challenge course. Park Center cross country team reached out and offered to help. Principal Terry has](#)

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been talking to phy ed teachers about the fun run. We will still need volunteers. Working on getting all the prizes into baggies. Working on getting a wavy man.

8. Fall ButterBraids / Pizza Need to connect with Terry D, will need help with distributing at school front door on Nov 14. Will need marketing to go out
9. Turkey BINGO planning on opening the doors at 5:00 and bingo at 5:30, hot dog basket price is going up to, Rachel could use more help and volunteers
10. Book fair during October conferences, Megan F and Brianna will volunteer for a shift, need a teacher wish list at the fair so that people can buy books for them
11. Kandy proposed conference meals during conference times
12. Holiday Shop no updates at this time

Principal's Report Tweaks coming to parent pickup in the interest of safety, in October, are there any creative parents that can make a limo cutout for a PBIS kids dance party? Yes a dad volunteered

Special Orders of Business Aaron said we will take this into consideration for the budget

Proposed to buy the 199 Zoom plan for meetings, in the past we have used Kandy's, Kandy has a 30% off discount, motion passed

Rachel proposed an event, Brooklyn Middle school graduates come and talk to 5th graders, we serve pizza and water, and we went to Park Center. Request is for 87, on Nov 16? **Motion passed and approved to have a Brooklyn Middle School panel**

Staff Survey results

2022-2023 PTO Investment Feedback	Funds Requested
IF extra funds are available, I would LOVE some help with materials for our spring career fair I do each year! Things like: tablecloths, balloons, snacks/water for volunteers, etc. Not a lot, but it adds up in my wallet! :) The fair is usually in late May or early June!	
Maybe a volunteer or two that would want to help organize/decorate our resource/group space to make it look cute! :) We couldn't quite accomplish that this week!	\$50
PBIS /Character Trait rewards. Laura and I spend a lot of our personal money towards rewarding our scholars every month and celebrations throughout the year.	\$250
It would be great to dedicate more to the fifth-grade graduation- We would love for it to be a big event for families. Funds for Class t-shirts for all 5th graders. Screen-printed signatures of all students	Increase budget to \$800 (\$500 has been budgeted amount in past).

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	Cost for t-shirts would be roughly another \$675 (\$7/shirt)
Family events. Nothing fancy just simple together time. Maybe games on the grass, painting pictures to display for awhile on the walls	
Art classes	
Educational support, not enough staff to work with kids that need more interventions. Art support for someone to come in and teach art lessons.	
Events, classroom supplies/materials, field trip experiences	
Finding ways for our students with disabilities to participate in school wide events purposefully.	
Fun Run, Keep updating/adding on to playground	
Get rid of wood chips on playground	
Helping to provide snacks for classrooms that have snack time, Girls/Boys Run Program - before/after school?	
I have appreciated everything! My faves: conference night dinners, turkey bingo, carnival, playground, and. Especially the Fun PR events and ideas. Always love classroom supply money. One thing that I would love to see is any support for lowering class sizes. I have 27 years teaching experience and have noted the increase in time teaching academic with a small class and the significant decrease in distractive behavior with a small class size. 18 students per room should be max.	
I love that you are helping with subscriptions like IXL and RAZ Kids. So helpful for teachers and students! I would love to see some kind of art opportunities for our students. A teacher that could come in and do lessons?	
I love the free/low-cost family events offered after school, so I can attend and see families. I would love some opportunities for bringing in some artist in residence or STEM bins for Makerspace Starter Activities.	
I would like to see more parent volunteers in the building.	
I would love to see you fund the Volunteer Coord again. Save for a second playground.	
Instructional ESP to tutor students in reading before or after school.	
Making the school more accessible to all students	
Money directed/invested towards the needs of the school. Inflatables for fun run/field day.	
playground improvements/additions, all things student-related	
Reading A to Z program	
Volunteers to help the students in the classroom	

Save The Date: Next PTO meeting - October 4th

Adjournment

Motion to adjourn passed at 7:33pm

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For Reference:

Board Meetings 5:45-630pm

PTO Meetings 6:30-730pm

Meeting Dates:

Oct 4th

Nov 15th

Dec 13th

Jan 10th

Feb 16th

March 7th

April 11th

May 9th

2022-2023 Board Positions:

- President: Aaron Ledebuhr
- President Elect: Jenna Maurer
- Secretary: Megan Fordice
- Communications: Devon Siegel
- Marketing Manager: Kandy Heitland
- DPAC: Jen Broden
- Treasurer: Megan Sing
- Treasurer Elect: Brianna Johnston
- Teacher Reps: Scott Lund and Jody Levy

Table 1 2022-2023 Events and Chairs

Event	Date	Chair	Committee
School Supply Boxes	Delivery to school week of: August 22nd Delivery to families (Open House): Aug 31 – 430-6pm Sale Dates: May 23-June 17	Marrissia Gearld	Rachel Johnson
Meet and Eat with Woody – Food truck night	Sept 12	Jenna Maurer and Amanda Naylor	
Spirit Wear	Sept 13 Distribution date: TBD	Devin Sukalski	

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Event	Date	Chair	Committee
Fun Run	Fundraising dates: 9/12-10/7 Fun Run:10/7	Kyra Moses	Ashley Hanson
Fall Butterbraids/Pizza	Sale Dates:10/10-10/31 Delivery/distributio n date:11/14	Megan Fordice	
Scholastic Book Fairs	Oct 11,13,17	Lola Andrews	
Turkey Bingo	Nov 11th	Rachel Johnson Michelle Scott	Megan Sing
Holiday Shop	Dec 9 nd	Brianna J and Jenn C	
Paint-a-Tile	Sale dates: Jan 9-13th Distribution Date:Jan 17th Drop off Date(s): Jan 30th	Rachel Johnson	
Family Movie Night	Jan 26th	OPEN	
Family event - TBD	Feb 10	Open	
Scholastic Book Fairs	Feb 1,7,9	Lola Andrews	
Read-a-Thon	March 13-17th	Rachel Johnson and Michelle Scott	
Carnival	April 14th	Michelle Scott, Jessie Knoll and Jenna Maurer	
Staff Appreciation	May 8-11th	Becky C	
Community Suppers	Monthly	Devin Siegel and Becky C	
Woodland Family Dance/Food truck	May 31	Megan Sing, Kelli Peterson and Jenna Maurer	

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