



BOARD AGENDA

PALADIN CAREER & TECHNICAL HIGH SCHOOL

APRIL 17, 2025

7:30 a.m. - 8:30 a.m.

www.pcths.org



Mission

Paladin Career & Technical High School nurtures a learning community that empowers students in their pursuit of social, emotional, and academic growth, thereby creating a foundation for a successful future.

Vision

Paladin Career & Technical High School seeks to inspire education systems to cultivate resilience in all students by engaging their strengths through innovative, individualized learning with a restorative and trauma-responsive approach.

<u>Board Members</u>	<u>Present</u>	<u>Staff & Guests Present</u>
Frank Stucki, Board Chair – Community Member Seat		Eric Gieseke, Finance & Business Director
Summer Anderson – Teacher Member Seat		Adam Forsgren, Information & Technology Director
Nick Garcia, Treasurer/Secretary – Community Member Seat		Kristyn Buterin, Registrar / MARSS Coordinator
Tiffany Salak – Parent Member Seat		
Sarah Sannes, Vice Chair – Teacher Member		
Brandon Wait, Executive Director – Ex-Officio – Non-voting member		

1. Call to Order
 - a. Quorum
 - b. Consent Agenda
 - i. Paladin Board Minutes [PCTHS Board Minutes 032025](#)
 - ii. Compliance / Reporting Update
 1. Tuition Acknowledgments to Resident Districts submitted
 2. Monthly CLiCS Claims Submitted
 3. Monthly Financial / Operating Filing for Paladin Career & Technical High School and PCTHS Building Report Submitted
 4. Special Education Data Reporting Application (SEDRA) updated
 5. SPED Compliance Monitoring Topical Review on Progress Reporting (*ongoing for SY25*)
 6. CRDC (Civil Rights Data Collection) submission and Certification Letter on 4/7/25
 7. MDE Data Request for Procurement Information completed and submitted on 4/8/25

AGENDA CONT.

8. SPED Quarter 3 Seclusion Report 4/16/25
- iii. Employment / Staffing Update
 1. Kresean Greer, Educational Support Professional/Driver, Employment Last Day 4/4/25
- iv. Grants / Scholarship / Donations Update
 1. Donations Update:
 - a. \$75 check from Andersen Windows Corporation
 - b. Faith Lutheran partnership is blossoming, a member met with our Care Team this week (4/15/25).
 2. Grants Update:
 - a. Active: Innovation in Service Learning Grant, “Outdoor Learning Space: Nurturing Minds and Nature Together”
 - i. Tree Trust and students onsite are making moves, trails, and building
 - b. Active: SHIP Grant Submission FY25 Update
 - i. New Staff Fridge has been delivered and installed. With an ice maker!
 - ii. New dishes and silverware for the Staff Nest.
 - iii. Portable standing desks for each Learning Lab for staff to use.
 - c. In Process: AmeriCorps Promise Fellow Host Site Award Application submitted | Submitted 4/7/25
 - d. In Process: ECMC Go program grant for up to \$20K | Unlocking Opportunities: Closing the Equity Gap Through Experiential Learning at Paladin | Submitted 4/4/25
 - e. Did not receive: Xcel Energy Solar Program Grant Submission
 - i. Update: MN public charter schools are not eligible.
- v. Experiential Learning Update
 1. Mar 27 – Indigenous Beading Trip
 2. Apr 1 – Young Men’s Group Team Building Trip
 3. Apr 7 – Hudson Pier Prom Prep Trip
 4. Apr 9 – Anoka Tech College Visit
 5. Apr 10 – Bdote @ Fort Snelling Trip
 6. Apr 11 FDE - Experiential Friday
 - a. Coffee, Crochet, and Rock Painting; Ephemera, Antiques, & Crafting; Magic the Gathering Draft Tournament; MIA-Giants exhibit: Giants; Park Mural Painting in Centerville; Making Homemade Pizza; Spa Day w/ Manicures and Face Masks; Fishing at the Coon Rapids Dam; The Physics of Flight at iFly
- c. Approval of Agenda and Consent Agenda Items as Presented

AGENDA CONT.

2. Financial Report -w/ Eric Gieseke
 - a. Review of Financial Statements:
 - i. [Finance Summary](#) & [Current Cash](#) Flow through 03/31/25
 - a. Finance Committee Meeting Notes 4/16/25
 - b. Marketing / Enrollment Update w/ Adam Forsgren
 - i. Student Enrollment, ADM, and Waitlist
 - ii. [Paladin Enrollment and Attendance - 4/14/25](#)
 - c. Approval of the Financial Report, Finance Committee Meeting Notes, and Marketing / Enrollment Update as presented
3. Unfinished / Recurring Business
 - a. Cruz-Guzman Update (on-going)
 - b. PCTHS and MSBA Policy Update (on-going)
 - i. Postponed to Summer 2025
 - c. Elections Nominating Committee Update w/ Summer, Nick, and Eric
 - i. Board Seat Terms Ending June 2025 and Up for Election:
 1. Community Member Seat (Frank Stucki)
 2. Teacher Member Seat (Sarah Sannes)
 3. Both are 3-year terms lasting from July 1, 2025 through June 30, 2028.
 4. Election runs the week of graduation, ending on May 30, 2025 (graduation night)
 - ii. Nominees are Presented by the Committee and Voted on by the Board
 - iii. Approval of the Board Candidates to the Ballot as presented
 - iv. Review, Discuss, and Approve SY25-26 School Calendar
 1. SY26 School Calendar Draft for Board Review
 2. [2025-26 School Calendar.pdf](#)
4. New Business / Discussion / Action Items
 - a. Review Board Election Policy
 - i. Review [2.1.0 BOARD ELECTION PROCESS](#)
 - b. Electronic Update | Google Forms vs. Survey and Ballot Systems (SBS)
 - c. Discussion and Approve FY26 ADM Working Budget
 - d. Review Policy 5.1.1 Admissions & Enrollment Policy and Review our Enrollment Cap of 275 for FY26
 - i. [5.1.1 ADMISSIONS & ENROLLMENT & LOTTERY](#)
 - e. Response to U.S. Dept of Education Letter Requiring Response Regarding DEI To Ensure Title 1 Funding
 - f. IQS Annual School Board Training | Fri, Jun 13, 2025 8:30am - 3:30pm
 - i. Who: We will be welcoming lawyer Jim Martin and the team from EdFinMN to provide training on a number of important topics, including those needed prior to seating a new board member. Where: Minnesota Humanities Center
 - ii. What: Annual Charter School Board Training
 - iii. When: Friday, June 13th from 8:30am to 3:30pm.
 - iv. Where: Minnesota Humanities Center

AGENDA CONT.

- v. Why: Compliance
- g. Annual Executive Director Review
- 5. Director's Report w/ Brandon Wait
 - a. Spring Conferences Success
 - i. [Spring Family Survey Results](#)
 - b. Brandon Wait's Senate Hearing Testimony 4/2/25
 - c. MAAP STARS Mini Spring Event at Paladin 4/17/25
 - d. Paladin Success Stories / Updates
 - i. Paladin Family Updates 3/24/25 and 4/11/25
 - 1. [Paladin Family Update 3.24.25 | Mid-Block Feedback Day, ...](#)
 - 2. [Paladin Family Update 4.11.25 | Family Night, Prom, & Gra...](#)
 - e. Professional Development / Conferences
- 6. College & Career Update w/ Sarah Sannes
- 7. Testing/Assessment Report w/ Adam Forsgren
 - a. Spring Assessments - [3a,b - MAP Assessments 2024-25](#)
- 8. Future Business
 - a. Review Board Bylaws
 - b. Annual Organizational Meeting- set board dates, board officers, etc.
 - c. Review and Approve Crisis Management Handbook
- 9. Upcoming Important Dates / Announcements
 - a. Apr 20 | Staff Development – No School
 - b. Apr 21 | Block 6 Begins | Knightly Commitment - UNITY
 - c. Apr 25 | MCA 10th - Reading State MCA, 11th - Math MCA
 - d. Apr 25 | 9th Grade Exp. Trip, 12th Grade Flex Day
 - e. May 1 | MCA Science State Assessment
 - f. May 2 | FDE Experiential Friday (Last One of the Year)
 - g. May 5-8 | Teacher Appreciation Week
 - h. May 9 | Staff Development – No School
 - i. May 12-16 | Spirit Week
 - j. May 16 | Senior Credit Deadline
 - k. May 17 | PALADIN DESTINATION PROM - HUDSON, WI
 - l. May 19 | No School
 - m. May 23 | Flexible Learning Day
 - n. May 26 | Memorial Day - No School
 - o. May 29 | End of Block 6
 - p. **May 30** | Staff Development – No School, **Commencement**
 - q. June 2-6 | J Term (Late Start, Early Release 9:15-2:45)
 - r. June 6 | Last Day of School
 - s. June 9-11 | Staff Development
 - t. **Next Board Meeting: Thursday, May 15th, 2025 @ 7:30 a.m.**
- 10. Adjournment