

Creating an accessible website

What is this work about?

The Listen Include Respect guidelines are guidelines for organisations on how to include people with intellectual disabilities in their activities and decision making.

The guidelines will be on an accessible website.

Who are we looking for?

We are looking for 3 self-advocate experts from Inclusion International and Down Syndrome International's networks to work with us to make the website good and accessible.

The self-advocates must:

- understand and have experience of using websites
- be able to work in English. This could be with the help of a supporter/ translator
- understand about what will make websites accessible for people with intellectual disabilities
- be able to represent the views of other people with intellectual disabilities, not only themselves
- be able to take part in up to 6 meetings between December 2021 and April 2022

- have access to a computer or tablet and internet
- understand how to use Zoom
- have the time to prepare for meetings and complete any tasks in between meetings

How will we work?

Between December 2021 and April 2022, the group will meet to

- Understand the background of Listen Include Respect
- Review and give feedback on structure of the website
- Review and give feedbacks for the content of the website
- Review and give feedback on the design of the website
- Check and sign off the accessible versions
- Help us to make a plan for sharing the website
- Give feedback on the process of creating the websites

We will pay a self-advocate and if they have a supporter, their supporter **\$100 a meeting for this work.**

Each meeting will be between 1 and 2 hours long.

This payment includes the work that must be done to prepare and follow up for each meeting.

What will be the results of our work?

By the end of the work the group will have produced:

- The accessible Listen Include respect website
- A report on the process which can help Inclusion International and Down Syndrome International with their work on Listen Include Respect.

What is the plan for this work?

Here is a draft work plan for this work:

Activity	Week beginning
Meeting about the background of Listen Include Respect	13/12/2021
3 x Meetings on the structure, content and design of the website	10/01/2022 10/02/2022 10/03/2022
Check and sign off of the website	10/04/2022
Plan how to share the website	10/04/2022
Complete a feedback form	25/04/2022