

## **The Collaborative for Educational Services - Cooperative Purchasing General Office Supplies – Bid OS02CES**

Through our General Office Supplies bid contract, WB Mason is offering CES users a specially pre-priced in-stock catalog of 55,000 items. Additionally you have approximately 46.6%, off retail, from a 55,000 item Wholesaler's Catalog and there are discounts of 15% for furniture and 15% for office machinery.

Contract period: October 1, 2024 to September 30, 2025.

### **How to Buy**

1. If you are new to WB Mason, please contact Cassandra Teveris. She will set you up with an account for easy online ordering. Please make sure to reference **CES** bid contract **#OS02CES**.
2. If you already have an account with WB Mason, please make sure that your sales rep has you connected to the **CES** bid contract **#OS02CES**.
3. Once WB Mason associates your account with **CES** bid **#OS02CES**, you will have access to our low bid prices.

Remember there is no cost to use this bid and delivery is free of charge.

### **Vendor Contact Information:**

W.B. Mason, Inc.  
43 North Road East  
Windsor, CT 06088  
Tel: 888-926-2766  
Fax: 800-262-1622  
[cassandra.teveris@wbmason.com](mailto:cassandra.teveris@wbmason.com)

If questions or concerns arise at any point during the contract term, please feel free to email [cooperativepurchasing@collaborative.org](mailto:cooperativepurchasing@collaborative.org) and we will address the situation right away.