Little Chute Elementary School
Parent-Teacher Organization (PTO)

Board Meeting Agenda

April 14th, 2025, • 6:30 PM • LCES Multipurpose Room

1. **WELCOME/INTRODUCTIONS**
   Meeting Attendance.

2. **BUDGET UPDATE**
   Overview: Any changes? (Jaimie Schuh, Amber Weyenberg)
   Please refer to the board meeting agenda.

- **Extra PTO Snacks** (Jaimie Schuh)
  Review expenses. What about Snack Drive events during the school year?

3. **TOPICS FOR DISCUSSION**
   a. **OLD BUSINESS**

- **Kwik Trip Sale (February 24-March 7)** (Hannah Hietpas)
  Review.

- **Fang Reading Event (March 3-27, Family Night May 27, time TBD)**
  (Megan Schommer)
  Anything else we need to do?

- **Tom's Drive-In Fundraiser (April 8, 4-8 PM)** (Jaimie Schuh)
  Review.

- **4K ONLY Parent-Teacher Conferences (April 14 and April 16, 3:30-7 PM)**
  (Meals for teachers)
  (Appreciation Group-Amy Vanderloop, Andrea Zimmermann, Holly Brockman)
  Does the group need any more help?

- **Culver's Fundraiser (April 4-14)** (Jaimie Schuh, Melissa Hietpas)
  Review.

MAY

- **End of the Year Celebration** (Jaimie Schuh, Martina Hunt)
  How much money can we give each grave level for their End of the Year Celebration shopping?
  NOTE: Last school year, each grade level received $300.

- **Someone Special Day (May 2)** (Ms. Yuska)
  Does the school need any help with anything?

- **Educator Appreciation Week (May 5-9)**
  (Appreciation Group-Amy Vanderloop, Andrea Zimmermann, Holly Brockman)
  Does the group need more help? Does Mollie need plastic tables for her Thank You Station?

- **Badger Sports Park Fundraiser (May 7, starting at 2-8 PM)** (Melissa Hietpas)
  Is everything ready?

- **Popsicles on the Playground (May 22, 3-3:30 PM)** (Melissa Barribeau)
  Is everything ready?

b. NEW BUSINESS

- **PTO Facebook**
  (Emily Feagles, Amy Vanderloop)
  Any updates?

- **Qdoba Fundraiser (May 13, 4 -8 PM)** (Megan Schommer)
  Any updates?

- **Are all the Board Members remaining in their positions for the next school year 2025/2026?**
  Do we need to recruit anyone to fill vacant positions?
  Martina Hunt is stepping down as PTO Secretary. We've included a list of all PTO Board member duties so anyone interested can see what the position involves.

  We have also included an additional list with our event and fundraiser chair assessments.

- **PTO Meetings Next School Year** (Megan Schommer)
  Are we going to keep our PTO meetings on the same day and time, or are we going to change them?

Important Reminders:
Teacher Resources and support:

- **Grant Request**
  If you need help covering supplies for projects or purchasing additional items for your classrooms, you can reach out to the PTO for support. Grant Request forms are available in the PTO mailbox, or Martina Hunt can send you a digital copy. Please note that any requests over $100 must be approved by the school principal first. All steps are outlined on the Grant Request form.

- **Field Trips**
  Teachers can submit a Check Request form for their one PTO-sponsored field trip-no Grant Request form is needed.

Communication and School Requests*:*

- **FaceBook Posts**
  For any FB posts, please contact Emily Feagles esanderfoot@gmail.com and Amy Vanderloop amy@vanderloopshoes.com. All our posts should be related to our elementary school.

- **LCES Family Communication Page**, booking rooms, asking for tables, trash cans or extension cables or anything that you need from the school, please contact Becky Pamperin (school office) rpamperin@littlechute.k12.wi.us

4. QUESTIONS AND CLOSING

The next PTO Meeting is scheduled for May 12th at 6:30 PM in the LCES Multipurpose Room (note: the meeting room has been changed from the library to the multipurpose room).