



Welcome to the Discovery Link Program at Dora Moore

Hello Discovery Link Families!

We are excited for the opportunity to support our students and families with our Discovery Link program at Dora Moore. During programming, we will have activities available to students such as arts and crafts, movement, reading, writing, outside play, free choice time, and STEM. We are looking forward to seeing you there!

General Information:

Location: Lunchroom

Address: 846 Corona St, Denver, CO 80218

AM Program: 6:30am-8:50am

PM Program: 4:00 pm- 6:00 pm

Site Contact: Charise Barela charise_barela@dpsk12.net (720) 607-6928

Quick Facts:

Program Overview:

A.M. [Early Risers.docx](#) Drop off is available from 6:30-7:35

PM [After School.docx](#) Pick up is available from 2:40-6:00

Registering for dates

All calendar days will close at 6:00 am (the day of programming). Due to state licensing, only students who are signed up can attend, if they are not signed up they WILL NOT be allowed to attend and will be sent to the Main Office.

Please reference these video tutorials on how to use the Family Managed Calendar feature on: [School Care Works](#):

[How to Select Calendar Days](#)

https://drive.google.com/file/d/1-23zbZLOf_piv_MI_GWgE8U57RiE3c71/view

[How to Remove Calendar Days](#)

https://drive.google.com/file/d/1tdFR_wz0bIdwJun6kswFHH01bAFHRtiG/view



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A.M Drop off:

Please ring the doorbell at door #4. Parents must sign in using their School Care Works PIN #

Drop off Process

- Ring doorbell at Door 13 off Corona St
- Program opens at 6:30am
- Please use your Parent PIN to sign in
- If your student is not on the roster and signed up for the day, your student will not be able to attend or enter the DL area

Pick Up Process **STAFF WILL ASK FOR A PICTURE ID AT PICK UP TIME**

- Program starts at 4:00pm, and All students MUST be picked up by 6:00pm.
- Please be patient with this process as we will have to collect your child from their room assignment, and check IDs
- In order to keep your child safe, please bring a form of identification to pick up. You will need to manually sign in and out your student(s) from the program. Discovery Link staff will be checking ID's to make sure the pick up person is on the contact list on your schoolcareworks.com account.
 - If there is going to be someone who is not on your SchoolCareWorks account contact list picking up, please reach out to Charise Barela (720) 607-6928 with a call or text, or through email at charise_barela@dpsk12.net, or for a more permanent pick up contact please add them to your contact list and always have them bring a form of identification.
- If you are late to pick up your student(s) you will need to fill out one of the following [forms](#), and if it is a repeated occurrence your student(s) may be removed from the Program.

Medication/Health:

We must have prior knowledge of your student's medical information. If your student has medication, it is your responsibility to inform us and to provide the medication and medical forms for Discovery Link. All of our Program Leaders and Program Supervisors are Med Delegated and can administer medication in case of emergency.

- [Medical Exemption](#)
- [Asthma Action Plan](#)
- [Anaphylaxis / Epinephrine Plan](#)
- [Medication / Treatment Release](#)
- [Seizure Action Plan](#)
- [Non-Medical Exemption](#)
- [Emergency Medication Storage](#)



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IEPs/504 Plans:

Please let us know prior to the start of camp if your child has an IEP or 504 plan. This way we can connect with the school and ensure alignment with care plans for your child.

CCAP:

CCAP is financial assistance for families supplied from the county. Families are required to approve attendance daily on the ATS system. Please do not share your PIN with staff members.

Snack:

Snacks will be provided daily and passed out by a staff member following safety guidelines through the state. You are more than welcome to pack a snack for your student as well. Snack will be served within the first 30 mins of the program. **Please be aware we are a peanut and tree nut free program, if a student brings a snack with nuts in any form, they will not be able to eat it.**

Self-Release

A minor 8 years of age or older is allowed to walk home if the proper release waiver has been signed by an authorized parent or guardian listed in their SchoolCare Works account. Parents/guardians must designate a time that the student is allowed to sign themselves out of programming.

This ELCS [Copy of 2024-2025 Minor Self-Release Waiver](#) must be filled out prior to students walking themselves home. Students must be added to their SchoolCare Works accounts as “verifiable releases” and they will have their own individualized PINS to sign them in and out of programming.

Additional Resources/ How-To's:

- 1) [2024 - 2025 \(English\) Discovery Link Family Handbook.pdf](#)
- 2) Enrichments:
 - a) [Dora Moore Fall 24 Session](#)
 - b) If your child will be attending both enrichment classes and Discovery Link- You will still need to register your child for that day. They will be checked into their enrichment class by their instructor immediately after school. Then picked up by a Discovery Link staff member and checked into our program

Please reach out with any questions or concerns,

Charise Barela

720 (720) 607-6928

Extended Learning and Community Schools

450 Albion St. Denver 80220

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Accountability . Fun**

*The Department of Extended Learning and Community
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service. If you have a positive comment or concern about
my customer service, please email my supervisor
brianna_cherry@dpsk12.net*