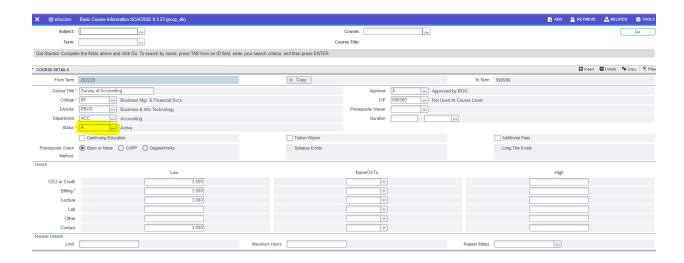
## **Banner: Inactivating a Course SOP**

### \*GUAQFLW is the screen to search for quickflows

# \*CATD- This is the quickflow to inactivate a course in banner

#### **SCACRSE**:

Use the Basic Course Information Page to enter or display the basic course catalog information.



## **SCABASE:**

Go to SCABASE and specify the subject, course, and term for which you want to enter or display basic course information. Hit GO. End the course in the term you are inactivating the course. Hit Save.

