

Letters of Evaluation – School of Medicine Promotions

External – Person with no current SLU affiliation

Tenure-Track/Tenured Promotion

Rank Applying For	Letters Requirements
Assistant Professor, Clinical Scientist or Basic Scientist	• 2 from department colleagues at the applicant's requested rank or higher • 3 external letters from senior faculty who critique the quality of the applicant's contributions. Only one letter may be from a previous collaborator or mentor
Associate Professor, Clinical Scientist or Basic Scientist	• 2 from department colleagues at the applicant's requested rank or higher • 3 external letters from senior faculty who critique the quality of the applicant's contributions, inclusive of specific reference to the evaluator's assessment of the applicant's self selected five most significant publications or five most significant contributions to their field while in rank
Professor, Clinical Scientist or Basic Scientist	• 2 from department colleagues at the applicant's requested rank or higher • 3 external letters from senior faculty who critique the quality of the applicant's contributions, inclusive of specific reference to the evaluator's assessment of the applicant's self selected five most significant publications or five most significant contributions to their field while in rank

***For Non Tenure Track faculty, see next page.**

Non-Tenure-Track Promotion

Rank Applying For	Letters Requirements
Assistant Professor, Clinical Educator or Basic Science Educator	• 2 from department at the applicant's requested rank or higher • 3 letters from senior faculty within the School of Medicine (outside of department) or external faculty
Associate Professor, Clinical Educator or Basic Science Educator	• 2 from department at the applicant's requested rank or higher • 3 letters from senior faculty outside of the candidate's department (<u>at least one being external faculty</u>), who speak to the applicant's regional/national reputation and endorse the quality and quantity of the applicant's contributions to clinical services and/or research and education.
Professor, Clinical Educator or Basic Science Educator	• 2 from department colleagues at the applicant's requested rank or higher • 3 letters from senior faculty outside of the candidate's department (<u>at least two being external faculty</u>), who speak to the applicant's regional/national reputation and endorse the quality and quantity of the applicant's contributions to clinical services and/or research and education.
Assistant Research Professor	• 2 from department colleagues at the applicant's requested rank or higher • 3 letters from faculty within the School of Medicine or external faculty
Associate Research Professor	• 2 from department colleagues at the applicant's requested rank or higher • 3 external letters from senior faculty who critique the quality of the applicant's contributions, inclusive of specific reference to the evaluator's assessment of the applicant's self selected five most significant publications or five most significant contributions to their field while in rank
Research Professor	• 2 from department colleagues at the applicant's requested rank or higher • 3 external letters from senior faculty who critique the quality of the applicant's contributions, inclusive of specific reference to the evaluator's assessment of the applicant's self selected five most significant publications or five most significant contributions to their field while in rank

Adjunct Promotion

Rank Applying For	Letters Requirements
Adjunct Assistant Professor	• No letters are required.
Adjunct Associate Professor	• 3 letters from senior faculty outside of the candidate's department or external faculty who speak to the applicant's regional/national reputation and endorse the quality and quantity of the applicant's contributions to clinical services and/or research and education.
Adjunct Professor	• 3 letters from senior faculty outside of the candidate's department or external faculty who speak to the applicant's regional/national reputation and endorse the quality and quantity of the applicant's contributions to clinical services and/or research and education.