



COMMITTEE ON RESEARCH

Monday, January 27, 2020

TO: Members of the Committee on Research (CR)
FROM: Surendra Sarnikar, Chair, CR
SUBJECT: CR Agenda
MEETING DATE: Thursday, **January 30, 2020**, 12:45-2:30pm in SA 4600A

APPROVED MINUTES

Members Present: Surendra Sarnikar (chair), Amy Furniss, Natalie Ingraham, Lissette Poole, Ruth Tinnacher, Jeff Seitz, Jennifer Sherwood, Lana Wood

Guests: Kevin Brown, Mark Robinson

1. Approval of the agenda
 - a. Lana moved, Lissette seconded, all approved
2. Approval of the 11/14/19 minutes
 - a. Jeff motion to approve, Natalie seconded
 - b. Minor corrections made; approved as amended
3. **Reports:**
 - a. Report of the Chair
 - i. Approved CEC renewal
 - ii. Two members (Fadi & Katrina have teaching conflicts) will have substitutes for this term solicited by ExComm
 - b. Report of the Presidential Nominee
 - i. Kevin Brown - retiring as IRB chair after 15 years of exceptional service
 - ii. New hires in ORSP: Post Award Specialist Yashmeen Imroz started Jan. 3, Director of Compliance and Standards Jeanne Dittman starts Feb. 3
 - iii. FSG Competition launched, due date March 4th, new application and reporting requirements and planned 2nd competition for Fall 2020 for new fall (new template from chancellor's office)
 1. Amy asked about restrictions; no restrictions on type of faculty, but restriction on spending remain the same (\$2k cap on student support, release time possible)

2. Workshops Feb 12/20th on website & Academic Affairs newsletter + March 2nd-4th help sessions before deadline
3. Anticipating around 30 awards available (first round), smaller second round for new faculty
- iv. 2nd Grant boot camp in July 13-31st, 2020, intensive 3 weeks, \$2000 stipend for bootcamp and additional \$2000 for grant submission to external sponsor before June 2021; competitive, 6 faculty in bootcamp, white paper application process to ask about grant proposal (all info on InfoReady now)
- v. CSU Student Research Competition (April 24-25th), AE Building, CSUEB student research summary due Feb 10th, CR will review those summaries to choose 10 participants for our campus, expecting 400 students from across CSUs
- vi. Moving most processes online to Cayuse, training sessions beginning this term
 1. Trainings: Cayuse SP training workshops: Feb. 11 12:15-1:15 in SF 121, March 5 12:15-1:15 in SF 121; Cayuse IRB training workshops: Feb. 27 12:15-1:15 in SF 3200A, March 26 12:15-1:15 in SF 121
 2. Live currently for IRB for faculty, must use Cayuse by March 1st and may use it right now; students don't need to use it until Summer 2020
- vii. PI meeting schedule for Wednesday, March 18th, 12p-2p SF 329 lunch served
- viii. Faculty Symposium (April 14th) and Student Research Symposium (April 15th) for Week of Scholarship

4. Old Business:

- a. [19-20 CR 3](#): (action item to cancel policies that follow federal guidelines)
 - i. Lisette and Katrina drafted new policy document that would replace previous policy for disposition and disbarment
 1. Added clarifying language and structure to CR3
 2. Mark will format document to Senate document standards before Senate review
 - ii. Will review and vote at next CR meeting, if ready before next ExComm meeting
- b. [19-20 CR 4](#): Update to [CR Policies and Procedures](#) for Committee Operation
 - i. Reviewed draft of changes
 - ii. Will continue to discussion at next meeting on 2/13

5. New Business:

- a. Data Management Tools for Research
 - i. Will review at next meeting due to lack of meeting time, discuss at 2/13 meeting
- b. Memo from IRB Chair Brown
 - i. Request for comments regarding IRB review of undergraduate research - Guests: IRB Chair Kevin Brown (*1:00pm Time Certain*)
 1. Summary of previous involvement of student research reviewing from federal guidelines (presentation or publication as guidelines); federal guidelines only say that federally funded research must be reviewed;

most universities expand that to presentation/publication guideline; this is our current policy.

2. Current practical impact (move from around 400 total a year to 150 from Sociology alone from Capstone) and related concerns
 - a. Not clear where funding would come from to review the increased number
3. Potential options: follow model from UC Berkeley that would screen more and undergraduate research doesn't get reviewed unless faculty member considers it high enough quality to be a contribution
 - a. Would then delegate to faculty or departments to determine if students have enough project potential to move to IRB review
 - b. Potential for sub-board within discipline to pre-review IRB applications, but this would not be compensated with release time or payment
 - c. 85% protocols are exempt category research (Natalie - likely that most student Capstone projects in Sociology fall into this category) and some schools don't review exempt research at all, but Kevin would not advocate for this option either
4. Ruth asked for clarification on human subjects research need/IRB role
5. Jennifer - potentially low amount of students actually publishing and consider RISC draft and resources could draw away from faculty resources that need to happen in order for students to be involved in research
6. Lissette - Do we have data on percent of undergraduates that actually publish or present? No, not yet.
7. Natalie explained Sociology Capstone student current process and concerns about lack of review and future publication/presentation
 - a. Offered form creation for opt-out of IRB where students agree they understand they cannot publish or present research off campus if they do not undergo IRB review
8. Natalie - will ask dept chair at other CSU sociology dept chairs about policies with Capstone/senior seminar and IRB review (or not) and implications for publication and presentations
 - a. Possibility of writing letter for student for presentation or publication saying that CSUEB IRB does not review undergraduate presentations
 - b. Contact editors of two undergraduate journals to see if letter from IRB saying UG would work for publication
 - c. Kevin will contact UC Berkeley to ask about they handle undergraduate research that wants to publish or present.

9. In Cayuse, students cannot be PI, faculty is PI and they must review it before IRB reviews it.
10. Kevin also announced Grad Slam event on April 23rd. 3 minute graduate student summary contest through ORSP; go through graduate coordinators to apply with cash prizes!

6. Discussion:

- a. Update from Faculty Author Rights Task Force
 - i. Moved to next meeting agenda 2/13
 - b. [Draft](#) Student Research Strategic Plan
 - i. Moved to next meeting agenda as business item on 2/13
 - c. CR Climate Neutrality Ideas and Recommendations
 - i. Moved to next meeting agenda 2/13
7. Adjournment
- a. Motion -Lana, Second - Natalie, Approved