

Kentucky Psychological Association

8004 Lyndon Centre Way, Ste. 202 Louisville, KY 40222
VOICE (502) 894-0777 FAX (502) 894-0635 kpa@kpa.org www.kpa.org

KPA's Strategic Priorities

Membership	Advocacy	Leadership Development
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Kentucky Psychological Association Board Meeting

Date: June 7, 2024	Time: 1:00PM
Location: Capital Plaza Hotel, Frankfort, KY	

Minutes - DRAFT

Attendance Board Members:

AJ Steele (President)	Present	Patti Weiter (Past President)	Present	Kari Jones (President-Elect)	Present
Sarah Nolan, M.A. (Secretary)	Present	Pam Cartor (Treasurer)	Not Present with Notice		

Attendance Central Office Staff:

Eric Russ, Ph.D. (Executive Director)	Present	Sarah Burress (Director of Operations)	Present	Laurie Grimes, Ph.D. (Director of Professional Affairs)	Present
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KPA Board Members/Representatives In Attendance:

KPA Western-Central Representative: Michael Farina, PhD
 KPA Child & Adolescent Representative: Catherine Huffman, PsyD
 KPA Health Psychology Representative: Lisa Steelsmith, PsyD
 KPA At Large Representative: Demi Lincoln, PsyD
 KPA Academic Representative: Rick Grieve, PhD
 KPA Clinical Interest Representative: Ashley Belcher, PsyD
 KPA Diversity Representative: Clint Nowicke, PsyD
 KPA Convention Committee Chair: Amy Greenamyer, PhD
 KPA Bluegrass Representative: Federico Aldarondo, PhD
 KPA Board At Large Representative: Brenda Arellano, MS

Not Present with Notice:

KPA Appalachian Representative: Leigh Ann Ford, PhD
 APA Council Representative: Felicia Smith, PhD
 KPA Rural Practice Representative: Abby Dowdy, PsyD
 KPA Education and Training Section Representative: Gina DeArth-Pendley, Ph.D.
 KPA Ohio Region Representative: Collin Davidson, PhD
 KPA Early Career Psychologist Representative: Megan Summers, MA., MEd.
 KPA Graduate Student Representative: Fei Bi Chan, BA

Not Present without Notice:

KPA Masters Representative: Matthew Davis, Ed.S.

TOPIC	DESCRIPTION	CONCLUSION
President's Remarks Welcome & Introductions	President calls the meeting to order at 1:11pm. A.J. Steele provided welcome and opening remarks.	No action needed.
Approval of previous meeting minutes	Meeting minutes for the March 8th meeting reviewed.	Federico Aldarondo motioned to approve the minutes. Motion passed unanimously.
Last Quarter Financial Report	Sarah Burress reviewed the third quarter financial report for KPA and KPF. She noted that convention registrations are up from last year. We are excited about the CE opportunities this year. Home study income has dropped. 80 people are registered for the last CE offering regarding Suicide Prevention	Patti Weiter motioned to approve the financial report. Motion passed unanimously.

	<p>and Assessment. Sarah Burress praised Rick Grieve for his work on the student conference, as participation and attendance was highly successful this year. Sarah Burress noted that invoices are past due from KBEP for hosting elections for 2023 and 2024, we are expecting a \$7500 payment; an email has been sent to request payment. Sarah Burress reviewed third quarter credit card statements as part of the financial report. All expenses were accounted for, and there were no discrepancies. Sarah Burress reviewed an internal audit update. The next audit will take place in August 2024. Report to be expected for the regular board meeting in September 2024.</p>	
<p>Executive Director Report</p>	<p>Membership: Our overall full membership has started to recover towards 2022 levels although work remains to be done, particularly with doctoral members. Early Career Psychologists have been joining and we are on track for an increase in that critical membership group. Our Masters membership has not increased significantly despite a significant legislative win. We have sent recruitment letters to previous members and KBEP licensees and have already had 5 members join in response. Our membership committee will continue to address this issue. It is important for our Board members to enthusiastically talk about recruitment and retention with your colleagues.</p> <p>CE Events-Overall, we have seen a shift back toward live events. We had a very successful Youth and Family Conference and featured CE events. We are on track to close the fiscal year with good attendance at our suicide prevention event in June. This has meant a significant decrease in home study utilization. We have rebalanced expected income in next year's budget. We expect our overall CE revenue to be just below or at expected totals by year end for the current fiscal year.</p> <p>KPA Convention-Our 2023 Convention was successful as an event and financially. Given this, the structure of 2024 Convention will be similar with a shift to a fully in person event for the first time since 2019. Amy Greenamyre is chair, and the theme is Advancing Kentucky Psychology: Growing our community and embracing new ideas. We have our schedule mostly set and look forward to a strong convention! Convention will be in Louisville at the Marriott East November 14-16. 2024.</p>	<p>No action needed.</p>

	<p>Committees and Task Forces-Our committees are generally running well. We are working to improve collaboration between KPA staff and committee chairs and are scheduling pre-meeting discussions with chairs to ensure our meeting agendas are efficient and productive. Please continue to encourage those in your networks to reach out if they are interested in getting more involved in KPA. Central office is working with Committee Leadership on updating and/or creating policy and procedure documents for each committee to ensure more effective workflow and continuity.</p> <p>KPF-KPF continues to implement its vision for fundraising and programming. KPF had a 1-day in person retreat in May and made significant progress in defining KPF programming and fundraising work. Additionally, The Nonprofit wellness initiative received several media projects through a collaboration with Dr. Keim's class at Bellarmine. Students presented this work to KPF leadership, and we look forward to sharing those resources. We continue to welcome additional applicants for the board.</p> <p>Website and AMS Transition-We have asked Eland consulting to accelerate our transition timeline with an initial membership transition in June and target transition in July. Our interim solution to run Convention registration through Whova was not workable and Memberclicks refused to extend our contract by two months, so we need our new member platform built to support registration. We are working on a backup plan if Eland does not meet our timeline. Our focus is getting the new platform working to run convention registration and then continue to build pieces after that if needed.</p>	
Director of Professional Affairs Report	<p>Laurie Grimes reports that this will be her last board meeting, as she has resigned from both positions (DPA & LA) to transition back into clinical practice. The DPA position is posted for those interested to apply. Legislative session is over, we are pleased that the Masters bill has been approved, it is now up to KBEP on when to implement it, should go into effect in mid-July this year. Many of the bills that were anti-diversity or proposing cuts to food assistance for children did not pass. At a recent DPA meeting, major topics focused on the EPPP Part 2, most are opposed to it, but it is expected that states adopt it by 2026. We have not yet assessed KBEP's opinion on the matter. Board members shared potential pros/cons of adopting EPPP Part 2</p>	No action needed.

	and acknowledged there is a significant lack of information pertaining to the exam's structure and validity; there are also significant ramifications for Masters practitioners both at the standard and independent level. There continues to be a lack of clarity on the liability of the breach that occurred with Change Health.	
Advocacy Report	See DPA Report above.	
ACTION ITEM:	<p>2024-2025 KPA & KPF Budget-Sarah Burress shared revisions to the budget for the next fiscal year. Membership budget raised, Continuing Education moved to more in person focus. Sponsorship income is currently sitting at \$20,000. \$12,000 in funds are projected in September through an Interact for Health grant; there are more grants to pursue this fall. We expect to run two elections for KBEP next fiscal year. We will utilize the rest of COVID funds dedicated for the website transition next fiscal year, so those funds are moved forward. \$20,000 is dedicated for the DPA position. No expenses for Whova, as the upcoming convention cost has been prepaid. We are looking to drop unnecessary platforms and associated costs once the website transition has been completed. We will have to transition to Quickbooks (online version) for both entities, so we will need to transfer data from 1998 and from the desktop version to the new platform so there is a significant increase in expenses for that. In the salary/benefits section, there is an increase in expense associated with the new responsibilities added to KPA Central Office staff.</p> <p>Staffing Changes-Eric Russ shared a new staffing model to divide up the DPA, ED, LA responsibilities. Hiring an external firm is not efficient or fiscally sound for our needs/budget and desired outcomes. Eric Russ will be taking on Legislative Advocacy responsibilities and Sarah Burress will be adding more supervisory responsibilities for Central Office.</p>	Rick Grieve motioned to approve the budget as presented, motion passed unanimously.
ACTION ITEM:	<p>Motion made by Kari Jones to enter Executive Session at 2:56PM. Motion approved unanimously.</p> <p>Executive Director Evaluation results reviewed by Patti Weiter.</p> <p>Staff Bonus Recommendations proposed by Patti Weiter.</p> <p>Motion made by Patti Weiter to end Executive Session at 3:15PM, motion approved unanimously.</p>	<p>1) Federico Aldarondo motioned to approve a bonus to Eric Russ in the amount of \$2500.00, motion approved unanimously.</p> <p>2) Ashley Belcher motioned to approve a bonus to Total</p>

		Staff Pool in the amount of \$5500.00
ACTION ITEM:	Endorsement of Protect Our Schools Kentucky-Eric Russ shared that a constitutional amendment has been proposed regarding school vouchers and funding. We have been asked as an organization to take a position on this issue.	Federico Aldarondo motioned to approve endorsement of Protect Our Schools Kentucky, motion passed unanimously.
DISCUSSION ITEM:	2025 Board Recruitment-Kari Jones shared which positions in the Board will be open for elections this year (Cycle B). Kari Jones shared a list of all eligible persons for each position that will be open. Kari Jones encourages board members to consider re-running for an office of interest or reaching out to personal networks regarding potential candidates. She shared that Pam Cartor is wishing to transition away from the Treasurer role, please consider this position; Pam is willing to cross-train.	No action needed.
DISCUSSION ITEM:	KPF Updates-Eric Russ shared a document that contains differentiating KPA and KPF that could be useful for Board members, KPA members, and the public. We are focusing efforts on improving cultural competency and offering clinical consultation for providers in Kentucky, especially Louisville. Please share social media posts regarding fundraising efforts for KPF. On average, it takes more attempts and encouragement for one to make a decision to donate, so please reach out to your constituents as well.	No action needed.
DISCUSSION ITEM:	KPA 2024 Convention-Convention will be in Louisville at the Marriott East November 14-16. 2024. Amy Greenamyre shared that there will be a wide variety of course offerings. The focus this year will be making professional connections and for attendees to engage with one another. Early Career night will offer a game night. There will be an opening plenary the first day. We are accumulating Silent Auction items; entertainment on Friday night will be aerial acrobats and carnival games.	No action needed.
DISCUSSION ITEM:	KBEP Updates-Eric Russ reports KBEP is continuing to not function well, but they are in the process of hiring two new Board Administrators. The Legal Council member has resigned, so they cannot vote on legislative matters without this role filled. KBEP has voted to remove one of their members, Leslie Jenkins. However, the filing for removal to the Governor's office has not taken place. We have put in an informal request for a financial report from KBEP, if it is not received, we will send a formal request.	No action needed.

DISCUSSION ITEM:	Board Member Quarterly Reports attached to the agenda for the board to review.	
DISCUSSION ITEM:	Clint Nowicke proposed adding accessibility to DEI initiatives for the Board position. Eric Russ proposed creating a work group to finalize details and focus for this change. Kari Jones shared opportunities and procedures that were required to present material to the Office of Vocational Rehabilitation.	Clint Nowicke will form a committee.
TEAM ACTIVITY	A.J. Steele reported that the team activity will be tabled.	

Adjournment: Motion was made to adjourn by Federico Aldarondo. Meeting adjourned at 4:27PM; Next Regular KPA Board Meeting Scheduled for September 6, 2024.