

Paper Title- All Manuscript Must in English (24pt-Capitalize Each Word)

Author Name (Mahasiswa)*
Department, Name of Institution,
City, Zip Code, Country
author1.mail@hostname1.org
*Corresponding author

Author Name (Pembib1)
Department, Name of Institution,
City, Zip Code, Country
author2.mail @hostname1.org

Author Name (Pembib2)
Department, Name of Institution,
City, Zip Code, Country
author3.mail @hostname1.org

 Submitted: 0000-00-00; Accepted: 0000-00-00; Published: 0000-00-00

Abstract—This document presents the required layout of articles to be submitted for publication in print and electronic versions of the journals of TEPIAN. The abstract should be 160 words at least. Do not use any abbreviation and equations in your abstract (font size 10pt regular)

Keywords—Leave one blank line after the Abstract and write your Keywords or/and Key phrases (5-7 words or/and phrases, separated by comma) (font size 10pt regular)

I. INTRODUCTION

Your goal is to simulate the usual appearance of papers in a Journal of the Academy Publisher (font size 10pt regular). We are requesting that you follow these guidelines as closely as possible. The manuscripts must be composed of the following scientific article components (subtitles-in order), as follows:

- I. INTRODUCTION
- II. LITERATURE REVIEW (optional)
- III. METHODS
- IV. RESULTS AND DISCUSSION
- V. CONCLUSION
- REFERENCES

A. Full-Size Camera-Ready (CR) Copy

Paper size: prepare your CR paper in full-size format, on A4 paper (210 x 297 mm, 8.27 x 11.69 in). **Manuscript can range from 6 to 10 pages in length.**

Margins: top = 30 mm (1.18 in), bottom, left and right = 20 mm (0.79 in).

Type sizes and typefaces: Follow the type sizes specified in Table 1. As an aid in gauging type size, 1 point is about 0.35 mm. The size of the lowercase letter “j” will give the point size. Times New Roman has to be the font for main text. Paper should be single spaced.

Column width: 82 mm (3.23 in). The space between the two columns is 6 mm (0.24 in).

Paragraph indentation: first-line 3.7 mm (0.15 in). For Abstract and Index Terms, no first-line indentation.

Alignment: left- and right-justify your columns. Use tables and Figures to adjust column length. On the last page of your paper, adjust the lengths of the columns so

that they are equal. Use automatic hyphenation and check spelling. Digitize or paste down Figures.

Table 1. Type Sizes for Table, (font size 10pt) table must with no vertical line cell borders

Type size (pts.)	Appearance (font size 8/9 pt)		
	Regular	Bold	Italic
6	Table captions, ^a table superscripts		
	Section titles, tables, table names,		
8	first letters in table captions, Figure captions, footnotes, text subscripts, and superscripts		
9	References, authors' biographies		
10	Authors' affiliations, main text, equations, first letters in section titles		Subheading
11	Authors' names		
24	Paper title		

Title: use 24-point Times New Roman font. Its paragraph description should be set so that the line spacing is single with 6-point spacing before and 6-point spacing after. Use three additional line spacing of 10 points before the beginning of the double column section, as shown above.

Section headings: each major section begins with a Heading in 10 point Times New Roman font centered within the column and numbered using Roman numerals (except for ACKNOWLEDGEMENT and REFERENCES), followed by a period, two spaces, and the title using an initial capital letter for each word. The remaining letters are in SMALL CAPITALS (8 point). The paragraph description of the section heading line should be set for 12 points before and 6 points after.

Subheadings: should be 10-point, italic, left justified, and numbered with letters (A, B, ...), followed by a period, two spaces, and the title using an initial capital letter for each word. The paragraph description of the subheading line should be set for 6 points before and 3 points after.

B. PDF Creation

The PDF document should be sent as an *open file*, i.e. without any data protection.

Please do not use the Adobe Acrobat PDF Writer to generate the PDF file. Use the Adobe Acrobat Distiller instead, which is contained in the same package as the Acrobat PDFWriter.

Make sure that you have used Type 1 or True Type Fonts (check with the Acrobat Reader or Acrobat Writer by clicking on File>Document Properties>Fonts to see the list of fonts and their type used in the PDF document).

As always with a conversion to PDF, authors should *very carefully* check a printed copy.

II. HELPFUL HINTS

A. Figures and Tables

Position Figures and tables at the tops and bottoms of columns. Avoid placing them in the middle of columns. Large Figures and tables may span across both columns. Figure captions should be centered below the Figures; table captions should be centered above. ***Avoid placing Figures and tables before their first mention in the text. Use the abbreviation "Figure. 1," even at the beginning of a sentence. All pictures and table must be cited***

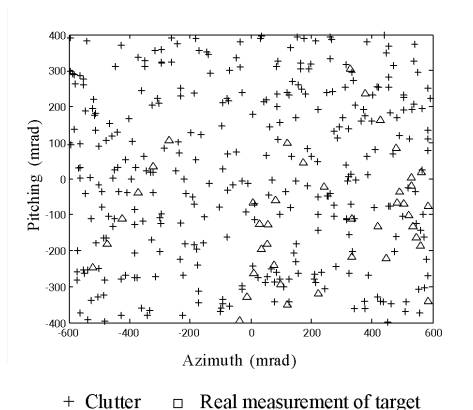


Figure. 2. Note how the caption is centered in the column (font size 10 pt)

To Figure axis labels, use words rather than symbols. Do not label axes only with units. Do not label axes with a ratio of quantities and units.

Color Figures will be appearing only in online publication. All Figures will be grayscale graphs in print publication.

B. References

Writing format systems of a bibliography and references for TEPIAN is using APA/Harvard Writing Style, which is (a) the source of the quote is stated in scientific paper must exist in the Bibliography, and vice versa; (b) The literature listed in the Bibliography is referenced literature ad cited in scientific papers; (c) Bibliography is written in single-spaced, sequentially in alphabetical order without number; (d) If the literature is

written by one person, the author name written is the last name first, followed by the initials of first name and middle name, followed by the year, the title and the other identity of the referenced; (e) If the authors are more than two, the first author's name is written as a rule "d", continued writing the second author's name and so on as follows: first name and middle name (abbreviated) followed last name. (For the second and subsequent authors, writing of first name/middle (initial) and last name do not need to be reversed as the first author); (f) the Writing of Bibliography ***may not use "et al"*** as substitutes the name of the author of the second and so on (g) Method of writing every Bibliography and vary according to the type of literature as the reference.

D. Equations

Equations should be centered in the column. The paragraph description of the line containing the equation should be set for 6 points before and 6 points after. Number equations consecutively with equation numbers in parentheses flush with the right margin, as in (1). Italicize Roman symbols for quantities and variables, but not Greek symbols. Punctuate equations with commas or periods when they are part of a sentence, as in

$$a + b = c \quad (1)$$

Symbols in your equation should be defined before the equation appears or immediately following. ***Use "(1)," not "Eq. (1)" or "equation (1)," except at the beginning of a sentence: "Equation (1) is ..."***

E. Other Recommendations

Use either SI (MKS) or CGS as primary units. (SI units are encouraged.) If your native language is not English, try to get a native English-speaking colleague to proofread your paper. Do not add page numbers.

F. A Quick Checklist

- **Paper** size=A4; **Margins:** top=3cm, bottom=left=right=2cm; **Column spacing**=0.6cm
- For the whole document ("Ctrl-A" to select the whole document), **Font Type**=Times New Roman, do **NOT** use any Asian font type like SimSun in formulas, section numbers (III, IV, V, ...), list numbers (1), (2), (1), (2), ...), or punctuation marks (";", ":", ":", ":", ":", ":", ":", "...). Check Word Count (on the status bar at the bottom of the window) to ensure the number of Asian Characters (including textboxes and footnotes) is 0
- In Paragraph settings for the whole document ("Ctrl-A" to select the whole document), **Line spacing** must be "Single", "Snap to grid" must **NOT** be checked.
- In Paragraph settings for main text except section titles, **Indentation** left=right=0, first line=0.37cm; **Spacing** before=after=0, not blank line between paragraphs
- **Title and authors:** font style=regular NOT bold NOT italic; font size for title is 24 with 6 spacing

before & after, for authors names font size is 10,
affiliations font size is 10

- **References:** strictly follow the instructions in Section II.B.

REFERENCES

Entries should be arranged in alphabetical order by authors' last names. Sources without authors are arranged alphabetically by title within the same list. The references are arranged alphabetically, by the last name of the first author or, if author is not available - by title. Ignore the words A, An, and the when ordering by title. If the Reference list includes two or more entries by the same author(s), list them in chronological order with the earliest first.

In-text references must be included following the use of a quote or paraphrase taken from another piece of work. In-text citations are citations within the main body of the text and refer to a direct quote or paraphrase. They correspond to a reference in the main reference list. These citations include the surname of the author and date of publication only. Using an example author James Mitchell, this takes the form:

Mitchell (2017) for one author... Or ... (Mitchell & Smith, 2017) example for two authors, and (Mitchell et al, 2017) for three or more authors

As a rule of thumb, at *all of your references must be less than 10 years*. Please use Mendelev/Reference Manager to make references.

Standard format for citation

Last Name, A. A., & Last Name, B. B. (Year). Title of article. Title of Journal, volume number (issue number), inclusive page or paragraph numbers. URL

Journal article with a DOI

Borman, W. C., Hanson, M. A., Oppler, S. H., Pulakos, E. D., & White, L. A. (2020). Role of early supervisory experience in supervisor performance. *Journal of Applied Psychology*, 78(3), 443-449. <https://doi.org/10.1037/0021-9010.78.3.443>

Wiskunde, B., Arslan, M., Fischer, P., Nowak, L., Van den Berg, Kovács, A. (2019). Indie pop rocks mathematics: Twenty One Pilots, Nicolas Bourbaki, and the empty set. *Journal of Improbable Mathematics*, 27(1), 1935-1968. <https://doi.org/10.0000/3mp7y-537>

Vogels, A. G. C., Crone, M. R., Hoekstra, F., & Reijneveld, S. A. (2012). Comparing three short questionnaires to detect psychosocial dysfunction among primary school children: a randomized method. *BMC Public Health*, 9(1), 489. <https://doi.org/10.1186/1471-2458-9-489>

Journal article with a URL

Ahmann, E., Tuttle, L. J., Saviet, M., & Wright, S. D. (2010). A descriptive review of ADHD coaching research: Implications for college students. *Journal of Postsecondary Education and Disability*, 31(1): 24-58. <https://www.ahead.org/professional-resources/publications/jped/archived-jped/jped-volume-31>

Journal article with an article number

March, E., & Springer, J. (2019). Belief in conspiracy theories: The predictive role of schizotypy, Machiavellianism, and primary psychopathy. *PLoS One*, 14(12): Article e0225964. <https://doi.org/10.1371/journal.pone.0225964>

Journal article from the Cochrane Database of Systematic Reviews

Hay, P. P. J., Bacaltchuk, J., Stefano, S., & Kashyap, P. (2018). Psychological treatments for bulimia nervosa and bingeing. *Cochrane Database of Systematic Reviews*. <https://doi.org/10.1002/14651858.CD000562.pub3>

Basic Format for Books

Last Name, A. A. (Year of publication). Title of work: Capital letter also for subtitle. Publisher Name.

Stoneman, R. (2017). *Alexander the Great: A life in legend*. Yale University Press.