

Contract Template

ACKNOWLEDGEMENT LETTER FOR DELIVERIES

Disclaimer: Templates do not constitute any form of legal advice, and the User is at all times encouraged to request external specific legal advice in respect of the execution of legal documents.



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Create

[illegible]


Send


Set the signature

J

Jake Oleander


You


 SMS Verification

 Draw a signature

T


Tom Inland


 SMS Verification


 MitID Substar

R

Rebecca Bell

 SMS Verification

 Sign with a click

 Barcode

Send for signatures

ACKNOWLEDGEMENT LETTER

[on sending.companyname's letterhead]

[date]

[receiving.companyname or receiving.firstname receiving.lastname]

[address]

Attn: [department name]

Dear [mr. mrs. or ms. lastname],

Subject: Receipt of Delivery

We write to advise that we have on [enter date] received delivery of [enter detail of item] [“name of item”]. The [Name of Item] has been inspected and we acknowledge that it has been received in good condition. We appreciate your quick response to our request and thank you for your valued assistance. The [name of item] has been passed on to the relevant department for further action. You will be contacted again shortly should we be in need of your further assistance in this matter. In the meantime, we would appreciate your patience.

Signee	Signee	
<div><div>On behalf of</div><div></div></div>	<div><div>On behalf of</div><div></div></div>	<div><div>+</div><div>Add Signee</div><div>Multiple signees can sign on behalf of the same party.</div></div>
<div><div>Representative title</div><div></div></div>	<div><div>Representative title</div><div></div></div>	
<div><div>Representative name</div><div></div></div>	<div><div>Representative name</div><div></div></div>	
<div><div>Email</div><div></div></div>	<div><div>Email</div><div></div></div>	
<div><div>Signature will appear here</div></div>	<div><div>Signature will appear here</div></div>	

User Note: The details of the received item should be stated clearly so that there is no confusion about what is being referred to.

If there was any kind of damage to the item received, the Acknowledgement Letter should be adapted to note the nature of the damage and should state what action is desired to rectify the situation.

The User Note is intended for guidance only and does not in any way constitute legal advice and Users should treat it accordingly.

Your report is ready

Summary

Key Terms and Overview of Plant and Flowers Logistics Warehouse Lease

This commercial lease agreement is between Bredford Family & Friends (Landlord) and Plant and Flowers Logistics (Tenant) for a 5,000 square foot warehouse space located at 19141 Pine

[Read full summary](#)

Key Data Fields

Every contract is built on data. [Learn more](#) →

Base Rent

Operating Cost

Security Deposit

Late Charge

Square Footage of Premises

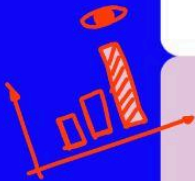


Potential risks

Key Risks in Plant and Flowers Logistics Warehouse Lease

A potential risk is the environmental restrictions prohibiting storage or use of hazardous materials, which could impact Tenant's operations if they use any chemicals/pesticides. Another

[Read full report](#)



Important dates in the contract

We've discovered these dates that might be relevant for you:

Commencement Date

March 1, 2018

Manually reviewing contracts is tedious, error-prone, and (let's be honest) boring. Let us do the hard work for you.

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