



Board of Directors Meeting
Saturday, August 5, 2023, via Zoom

IFLTA Executive Board:

President:	Judi Carlstrand (IUPUI)
1st Vice President:	Brandon Fitzsimmons (Sycamore School)
2nd Vice President:	Megan Worcester (Union County High School)
Immediate Past President:	Chunmei Guan (Logansport High School)
Secretary:	Melinda White (Purdue University)
Treasurer:	Ye Sun (Lafayette Jefferson High School)

The Board of Directors for the Indiana Foreign Language Teachers Association, Inc. met on Zoom at 10am on August 5, 2023.

- I. Call to Order @ 10 :07** (introductions started at 10 :01) In attendance: Judith Carlstrand, Brandon Fitzsimmons, Melinda White, Ye Sun, Chunmei Guan, Charlene Heinzman, Megan Worcester, Attia Youseif, Liu Li, Nicci Carney, Leslie Phillips, Mary VanRoosendaal, Cheryl Herman, Madeline Hennessy, Shumin Fang, Thomas Maxwell, Kathy Darnell, Elisabeth Bays, Ana Bowman, Yi-Chun LeFaure
- II. Secretary's Report – Melinda White**
 - a. Megan Worcester motioned to approve minutes, Ye Sun 2nd, unanimously approved
- III. Treasurer's Report – Ye Sun**
 - a. Motioned by Megan, 2nd by Brandon Fitzsimmons to cancel zoom subscription, approved
 - b. Motioned by Melinda, 2nd by Cheryl to approve Treasurer Report, approved
- IV. IFLTA Fall Conference Updates - Brandon Fitzsimmons**
 - a. Proposals – Brandon is finishing up plugging all presenters into sessions
 - b. Registration- Judi will send me email blasts bi-weekly (starting today)
 - i. Suggestion from Madeline Hennessy **“Leslie’s pre-conference workshop later on, I suggest that we make an option for people to register for that workshop without registering for the rest of the conference. I imagine that many people who are looking to dip their toes into IFLTA and/or CI training with a lower time/money commitment might be**

willing to opt for the workshop.”

- ii. Thursday Workshop will have a separate fee: Brandon & Megan talk to Thomas about adding the separate check box for Thursday only
- iii. Consider for next year (January mtg) allowing a Saturday only registration
- c. Glen is working on getting more grants to cover ASL translation!!!
- d. Conference Format – Sessions for SIGs? Friday evening? Lunch and put signs on tables?
- e. Technology - Thomas Maxwell
 - i. Shouldn't have to purchase anything more (8 rooms instead of 10)
 - ii. Volunteers to help set up on Thursday 5/5:30: Glen (Judi's husband), Liz Roddick IUPUI, Megan Worcester
 - iii. Thomas needs access to the app: Judi check/Megan help
- f. Exhibits- Candis Carey
 - i. few signed up – how can we get more?
 1. Kathy Darnell willing to help brainstorm (Judi, Candis and Kathy will zoom meet for this)
 2. Have a drawing to award exhibitors?
 3. To attract exhibitors, enter in a raffle for a free table the following year ...if they donate to our raffle?
 4. Wisconsin has more exhibitors (that we also compete for), what are they doing?
 5. Committee Meeting to discuss providing an exhibitor break room
 6. Add Megan Worcester to the meeting!
 - ii. Exhibitor Rules: list what they get for their fees (Registration and lunch for 1 person, additional help will need to pay)
 - iii. volunteers needed to help Candis?
 - iv. More time needs allotted for attendees to visit exhibitor stalls
 - v. Send an email to participants to let them know that they should interact with exhibitors
- g. Posters/Projects - Kathy Darnell
 - i. Change monetary awards to just publicity (winning poster design could be put on a T-shirt for sale the next year, contact schools/principal/departments/etc.)
 - ii. Certificate for creative projects except \$100 overall prize
 - iii. Certificates for poster projects except one overall winner \$100
 - iv. Voting on Creative Projects 11:30-4:00pm Saturday
 - v. Megan will have Thomas put a voting link in the app
 - vi. Attia can put a voting announcement on social media
 - vii. Motion to accept changes in prize awards by Kathy Darnell, 2nd by Megan Worcester, all approved
- g. TOY selection process

- i. 10 portfolios were submitted
- ii. deliberations will be secret until luncheon
- iii. winner goes on to Central States 2025 (and have them attend leadership academy? – or maybe just let them know that it exists?)
- iv. Required 8 years experience, change to 5 years to close the gap between Rising Star and TOY requirements?
- v. Discussion tabled until January meeting
- vi. CHECK Central States requirements before Jan. mtg.

***No nominations for 2nd VP have been submitted.**

V. Nomination discussion for IFLTA 2nd Vice-President

- a. Sun Ye offered her name for 2nd VP, Megan moved, Chunmei 2nd
- b. We will need nominations for treasurer

VI. IFLTA Reports (as needed/available)

- a IDOE - Chelsea Isley
 - Certificate of Multilingual Proficiency Updates:
 - o We worked over the summer to clean up the [2021-2022 End of Year Data](#) in preparation for the Locally Created Pathways review (more information below). This provides additional context about the students who earned CoMP the year before last, and will be a steppingstone to compare the data that's rolling in now from the spring.
 - o The required End-of-Year feedback form was sent out at the end of June, but many people were out of office on vacation for the summer (thankfully, they deserve it! 😊). So far we have only received 26 responses from the total 85 participants, with 250 students earning the award. The languages represented so far are Spanish, French, German, Arabic, Japanese, and Korean. The deadline to submit this information via JotForm is September 1, 2023. A reminder email will go out next week to keep this on the radar, and closer to the deadline we will send out targeted gentle reminders. We've been struggling to complete a data request for more concrete numbers from transcripts, so it's important that this information is more accurate moving forward.
 - o The JotForm to sign up to participate for the 2023-2024 school year has not been publicly shared yet via Dr. Jenner's Weekly Update, but it is open for schools to sign up! [Sign up here](#) – as a reminder, this is a low-risk intent-to-participate JotForm that will share your contact information with IDOE so that you're included in all communication and reminders we send out and will allow you to receive the CoMP template at the end of the school year. If no students end up earning CoMP, that's okay! You'll just submit that data at the end of the year as well.
 - o Informational webinars about CoMP with updated resources, data, and guidance will be held on September 14, 2023 and March 7, 2024. The links to join will be shared on the [IDOE EL PD Calendar](#).
- Dual Language Programming Updates:

- o In the spring, there were 24 Dual Language Pilot Program grant applications. The funding available was \$425,000 (the same amount since 2021 when it was reduced from the initial \$500,000 in 2015) and that will be the same amount available next year. All the same programs applied from last year as well as Batesville and Goshen, who have received the grant in the past but did not apply for a couple of years. Additional funding and support is needed as many of these programs continue into the middle school and secondary space. We do have one new program – Lafayette School Corporation! – who will begin their planning year this school year and begin enrolling for the 2024-2025 SY.
- o This year, in an effort to ramp up professional development to support the state’s DLI programs and help foster the DL community and networking in the state, IDOE is offering a variety of events throughout the year:
 - Three “Office Hours” sessions which are relaxed, one-hour targeted PD presentations for all DLI leaders and educators with collaborative components and resources. These will take place from 3:30 – 4:30 p.m. ET:
 - #1: September 21, 2023: Dual Language 101
 - #2: December 5, 2023: Monitoring Target Language Acquisition
 - #3: May 2, 2024: Bridging Language
 - In-Person Networking Day: On March 5, 2024, WIDA will be hosting a one-day in-person PD to introduce their Marco DALE framework that focuses on Spanish language development. This has a dual language focus but could be beneficial for any bilingual teachers. The next day, March 6, (back by popular demand!), IDOE will host an in-person networking day for dual language leaders, educators, and staff members.
 - Bi-monthly Dual Language Leadership PLCs: Every other month, IDOE will host a dual language PLC for the state’s dual language leaders to network and discuss important topics related to dual language programming (such as staffing and professional development, family and community engagement, target language assessment, curriculum and resources, and secondary programming). Any leaders that are interested in learning more about DLI programming are welcome to join as well! The dates, once finalized, will be posted on the [EL PD Calendar](#).
- IDOE Updates
 - o **English Learner (EL) Exit Criteria Change Proposal - Open for Public Comment**
 - IDOE is seeking to adjust the state’s exit criteria for ELs, and the drafted proposal - which includes the possibility for additional evidence review in determining proficiency as well as WIDA Alternate ACCESS exit criteria - is now open for public comment. Review the details of the [Indiana Exit Criteria Change Proposal](#) and provide feedback via this [Jotform](#). Public comment closes at 5 p.m. ET on Monday, August 28. IDOE will then review and respond to comments, finalize changes, and submit a state Every Student Succeeds Act (ESSA) plan amendment to the U.S. Department of Education. Contact IDOE’s [Office of English Learning and Migrant Education](#) with any questions.

- o **Two new language-focused Locally Created Pathways – officially approved in July by the State Board of Education!**
 - This is as very exciting win for language learners across the board. I’m currently working with the Graduation Pathways team to see what this looks like in action, but plan on sharing more information as we collaborate with Perry/IPS/MSDLT/Highland during their first year of implementation. For now, I want to get the word out that the LCPs have been approved, so that districts can be thinking about how to implement and leverage these opportunities for the next school year.
 - ***Title: Connecting English Learners to Successful Employment Pathway***
 - LCP ID: 10008
 - Summary: This pathway focuses on English learners, who have limited English proficiency and are new to the United States, whose goal is to be Workforce Ready after high school.
 - Authoring Institution: MSD Perry Township
 - Point of Contact: Amy Boone, aboone@perryschools.org
 - LCP Application: [View](#)
 - ***Title: Global Communication Pathway***
 - LCP ID: 10010
 - Summary: This pathway supports students planning a career or collegiate study in interpretation, translation, communication, international studies, or global entrepreneurship.
 - Authoring Institution: MSD Lawrence Township, Indianapolis Public Schools, & School Town of Highland
 - Point of Contact: Austin Dodd, dodda@myips.org, Georgina Schneider, georginaschneider@msdl.k12.in.us, and Brittney Delariva, bdelariv@highland.k12.in.us
 - LCP Application: [View](#)

b. Advocacy - Megan Worcester

- i. Megan is still working towards a comp. option for languages that aren’t recognized (L.C.T. or L.C. spoken) & pathways for other groups
- ii. working on getting WLARA passed at the national level – go to the website to help

<https://www.languagepolicy.org/copy-of-legislative-action-center>

- iii. Language Advocacy Days in February – Registration open to everyone. Virtual. One day off from school to participate. To help pay for advocacy: create t-shirts. Design styles shared. Discussion. Check price for # of colors. Check with Vista Print to see if it is cheaper. Going to choose 2 designs to compare and include in email blast.

c. Social Media Editor - Attia Youseif

d. Newsletter Editor - Susan Luo

- i. Fall Newsletter should come out in September or October

e. Exhibits - Candis Carey

f. Teacher of the Year – Liu Li

g. Rising Star Teachers Portfolio

h. Poster Contest - Yi-Chun LeFaure

i. Creative Projects Contest - Kathy Darnell

j. Attendance Grants - Sibel Crum

i. Revised conference attendance grant forms were sent to Megan Beckman. It should be on our website soon.

ii.*maximum of three teachers and providing a single-night stay in shared rooms ????? or just waive registration

iii. Discussion and Megan moved to limit attendance grants to three and not include hotel stay. Ye 2nd, motion approved.

Megan: send out questionnaire to gather info on how schools pay for conference (or don't) to compile a list of potential resources for other attendees who might not know that schools could have funds.

k. PD Committee – Israel Herrera

i. No summer webinars were planned

l. DLI/Heritage Language – Vesna Dimitrieska

-Indiana University held its 8th Annual Dual Language Summer Institute and about 72 Dual language educators attended the sessions. This Institute took place from June 12- June 16.

-IDOE has awarded grants to new and current DL programs across the state for 2023/2024.

m . Membership and Recruitment – Nicci Carney

n. Less Commonly Taught Languages – Sibel Crum

We're pleased to announce a workshop scheduled for the 2023 conference where we will be presenting the findings of me and my colleague's empirical study involving 420 students. These students belong to two distinct groups: those learning less commonly taught languages, such as Arabic, Slavic, Altaic, Niger-Congo and more commonly taught language, such as Spanish. The primary focus is to share the factors that influence students' decision-making processes regarding enrollment and continuation in language programs. We look forward to sharing our insights and spark meaningful discussions during the workshop.

o. Pre-Service and Mentoring – Leslie Phillips

p. Publications and Research – Julia Baumgardt

q. Awards – Israel Herrera

i. Friday night award ceremony @5:30 – 1 hour

ii. No refreshments

iii. Give out frames certificates instead of trophies

iv. Send email to constituent presidents about tables in atrium

r. Indiana Language Roadmap - Eli Konwest

VIII. Old Business

a. ?

VII. New Business

- a. Central States Advisory Council Representation
 - i. Brandon will be attending the Delegate Assembly ½ day extension workshop at Central States.
 - ii. Maybe TOY nominations could be the official representatives for Indiana at the Leadership Academy workshop on Thursday
 - iii. Suggestion to look beyond the board, but keep a standing list of Best of In, TOYS, Constituent presidents a possible attendees
- b. ACTFL Representative –
 - i. Jill Woerner and Amanda Ramirez will be there, but we still need representation
 - ii. Ye Sun, Chunmei Guan and Charlene Heinzman are going.

VIII. World Language Affiliate Reports (time-permitting)

- a. AATF-- Madeline Hennessy
 - i. The IFLTA website's constituent organization tab needs to be updated with my contact info (Madeline Hennessy, President mhennessy@hse.k12.in.us) instead of our past president Lindsey Van Groningen
- b. AATF-NW IN – Mary VanRoosendaal
- c. AATG Charlene Heinzmann
 - i. Annual Immersion Day update
 - ii. Encouraged IFLTA proposals from their members
 - iii. National AATG awards submitted
- d. AATSP– Ana Boman
 - i. Working on Concurso – trying to get more help from middle school level teachers. Good base of teachers that have been helping.
 - 1. March 2 – goal is 15-16 schools (approx.. 200 students) @Sycamore
 - 2. Will consult with IASG (Indiana Association of Students of German) on what is working for them (Staatskongress) and how to grow the event
 - 3. Judi and Kathy are on the French committee and might be able to add input
 - ii. Día de Inmersión – October – Theme: México
 - iii. Dignitaries from the Embassy at the Annual Conference in Salamanca, Spain commented that they were pleased to hear about our promotion of Spanish in Indiana
- e. AITJ – Elizabeth Bays
 - i. Working on Constituent meeting @ conference
 - ii. It is hard to find resources for teachers of Japanese (books, materials, etc.)
- f. CLTA-IN— Shumin Fang
 - i. PD during Fall Break planned, Grants to host in person

- ii. Sept. 9 @ IUPUI, 11am – 5pm: 1st Chinese Festival since 2018
- iii. ICCI host
 - 1. Brandon willing to help with publicity through his NFP organization/contacts (use brandon@coalitionforourimmigrantneighbors.org to contact him
 - 2. Collaborate with the Global Village Welcome Center
- iv. Chunmei reminded: CFI 70 Global Festival on September 16, 4550 Central Avenue in Indianapolis
- g. ICC— Charles Campbell
 - i. ICC members will present at IFLTA and we will also hold a business meeting.
- h. GLAC – Jill Woerner

IX. Final comments and suggestions of items for following meetings.

X. Adjournment – 1:10, Charlene moved to adjourn, Chunmei seconded

Upcoming IFLTA Meeting:

November 2nd In-Person at the Marriott East IFLTA Conference – Thursday (9pm)

***ADDENDUM: IFLTA BOARD MTG. Nov. 2, 2023 9pm**

Present: Judi Carlstrand, Brandon Fitzsimmons, Megan Worcester, Ye Sun, Melinda White, Chunmei Guan, Elizabeth Bays, Candis Carey, Thomas Maxwell, Charlene Heinzman, Ana Bowman, Nicci Carney, Kathy Darnell, Mary Van Roosendaal

Board Voted to host Central States in Indianapolis in either 2027 or 2029. As Central States is held in Spring, We would hold a smaller “spring-like” conference in the Fall and Central States would take the place of our Spring Conference.

Megan moved to propose that we accept. Elizabeth seconded. Passed unanimously.