

Minutes/Fourth Project Meeting in Estonia

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PREDICT Jobs of the future with AI 4 VET Inclusion

Transnational Project Meeting

16th & 17th of May 2024

Venue: [Estonian Chamber of Commerce & Industry](#) (room: Council Hall), Toom-Kooli 17, 10130
Tallinn, Estonia

Meeting minutes

ATTENDANTS

- Maria Potes Barbas, PI Santarem
- Elsa Casimiro, PI Santarem
- Maria Koutsombogera, Endurae
- Evan Kapros, Endurae
- Gabriela Neagu, ICCV
- Katerina Maniadaki, IDEC
- Erika Zulkute, ShipCon

DAY 1

19:00 – 21:00: Collaborative dinner with PREDICT partners at Munga Kelder restaurant.

Official Social Dinner & Discussion of Work Packages progress and plans for the next period.

On the first day of the meeting, the partners met at the Munga Kelder restaurant in Tallinn, Estonia for the project collaborative dinner. During the dinner, the partners discussed the progress of the project and expressed their satisfaction with the fact that the project is progressing very well since all of the activities according to the project schedule have been completed. Special mention was also made of the VET Summit which was organised by the partner organisation Endurae in Tallinn on 14 and 15 May. Finally, the partners referred to the theme of the new project that they will submit as a continuation of the PREDICT project and will probably be about AI and the development of green skills in VET. The project will be submitted to the European Commission most likely in March 2025.

DAY 2

09:00 – 09:30: Official Opening Meeting & Welcoming Words to “PREDICT – Jobs of The Future with AI 4 VET Inclusion” Participants

09:30 – 10:00: Working Packages Presentation by the Leaders

10:00 – 12:30: Timesheets and Budget Overview - Elsa Casimiro

12:30 – 14:00: Social Lunch w/ PREDICT Partners

The second day of the meeting took place at the Estonian Chamber of Commerce & Industry, situated in Toom-Kooli street 17 in Tallinn.

During the meeting, the partners discussed in more detail the progress of the project and the next steps.

Concerning **Work Package 1 – Project Management**, PI Santarem reminded the partners that all documents related to the final reports should be sent to the coordinator by the end of June 2025 (since the project ends in August of the same year). Then, the partners delved more into the activities that are completed as well as the ones that are upcoming. In particular, one more Multiplier Event is expected to be implemented by PI Santarem close to the end of the project in order to disseminate all the results. The partnership will discuss more about this topic at the last project meeting in Santarem which will take place in April 2025.

All partners except PI Santarem have to complete the Excel file of the VET experts that will be involved in the project:

<https://docs.google.com/document/d/11wl-1N9A5QsKoPbIGfnFJc4gjNvgW2hl/edit>. Experts coming from other countries will bring added value to the project.

In addition, all partners are asked to send to ICCV the publications that they have done already in order to keep track of this indicator and later ICCV will let them know if they need to make more publications. It was agreed that promotional materials and press releases will also be included in the Publications package. PI Santarem will also create 1 innovative learning toolkit which will be addressed to VET until the end of July. Regarding the organisation of online meetings, it was agreed that at least one online meeting will keep being held once per month to discuss and monitor the project progress. Lastly, ICCV will send the call to submit the next project to the Commission.

In terms of finances, PI Santarem emphasized the importance of following the Gantt Chart and the time per activity when completing the timesheets. All partners are responsible of sending the timesheets to Elsa Casimiro until the end of May.

Regarding **Work Package 2– Green Digital Tools for Innovative Jobs**, all the activities are done and ShipCon will make a publication about the results.

Concerning **Work Package 3 – AI interVeu: Course prototype and platform**, the piloting of the course Mastering your Speaking Skills has been completed successfully and Enduræ will send the report at the end of May, following the project planning.

Regarding **Work Package 4 – FAB_LAB: Practices to Labour Market Inclusion**: this WorkPackage will officially start on June 2024, however, some of the activities have already started earlier.

In relation to **Work Package 5 – Training Activities**, all activities are completed, according to the project planning. .

As for Work Package 6 – Dissemination, 2 more project meetings are expected to take place until the end of the project. The first will take place in Piraeus (Greece) on 6-7 November and the last will take place in Santarem (Portugal) in April 2025.

Concerning the webinars and workshops, it was agreed that each partner will organise at least the remaining number of those assigned to them in the project proposal and planning. IDEC will send the links to the website and the social media to the partners so that they can invite their network to follow these media. There is a possibility to create a paid campaign on Facebook by IDEC to increase followers. Lastly, PI Santarem will check how many people have accessed the website since the beginning of the project.

The next online meeting will take place on June 4, at 10 am CET and it will focus on the aspect of publications.

Project implementation

Please provide an overall state of play of your project: what are the achievements of the project at this stage? Are the initial project activities and objectives being carried out and reached so far? Your description should give the reader a comprehensive insight into the project's progression.

WP2

All activities of WP2 have been completed. ShipCon will make a publication about it.

WP3

Activities 1 and 2 are completed and the piloting of the course Mastering your Speaking Skills was conducted successfully. Enduræe will send the pilot report by the end of this month, and they will make a publication about it.

WP5

All activities of WP5 have been completed.

WP6

Dissemination activities in WP6 are ongoing. All project events and results keep being promoted on social media. The VET Summit in Estonia was conducted successfully. Concerning the workshops as well as the webinars, each of the partners will implement the remaining ones assigned to their organisation in the next period. All partners are asked to promote the project in order to increase the followers on social media and PI Santarem will check how many people have accessed the project's portal.

If relevant, please describe any difficulties you have encountered until now in managing the implementation of the project and how you and your partners handle them.

No major difficulties or delays have been observed in the implementation of the project. Most of the project activities are successfully completed.

Questions related to budget and financial reporting were discussed and resolved.

Impact

What has been the project's impact so far on the participants, participating organisations, target groups and other relevant stakeholders?

Project partners have been so far intensively involved in activities generating impact for the VET population, VET instructors and the general public. Most of the webinars, workshops and VET Summits have been implemented, and one more multiplier event will be organized by PI Santarem close to the end of the project. All partners should focus on reaching the indicator set in the publications, while they are also asked to promote the project in their network. Next March, the partners will submit a new proposal as a follow-up to the project which will address AI and green skills in VET and will be submitted to the European Commission.

Pictures:



