## **D2 D3 Documenting Conversations & Observations**

To access this as a Google Forms, click HERE.

Date:

Task Description:

Tip: You don't need to observe or converse with each student each day. You could pick a small group of students for each class. Tip: You can use the same tracker over several dates. Use a different coloured pen, or put the date next to your observation, conversation, checkmark, note, etc.

D2. Creating Texts: apply knowledge and understanding of various text forms and genres to create, revise, edit, and proofread their own texts, using a variety of media, tools, and strategies, and reflect critically on created texts

D3. Publishing, Presenting, and Reflecting: select suitable and effective media, techniques, and tools to publish and present final texts, and <u>critically analyze</u> how well the texts address various topics

Name	D2.1 draft complex texts of various forms and genres	D2.5 make revisions to the content, elements of style, patterns, and features of draft texts	D2.6 edit draft texts to improve accuracy and style; edit digital texts using word-processing software	D3.1 produce final texts using appropriate techniques and tools, including digital design and production tools	D3.2 publish and present texts and evaluate how their choices helped them communicate	Level /Notes
Student A						
Student B						
Student C						

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B1. Oral and Non-Verbal Communication: apply listening, speaking, and <u>non-verbal communication</u> skills and strategies to understand and communicate meaning in formal and informal contexts and for various purposes and audiences								
Name	B1.1 Effective Listening Skills -paraphrase -asks questions -Responds -Reflects	B1.2 Listening Strategies for Comprehension -predicting -make connections -visualizing -monitoring -summarizing	B1. 3 Speaking Purpose and Strategies -plan -practice -tone -volume -clarity	B1.4 Oral and Non-Verbal Comm. Strategies -take turns -control gestures -eye-contact	B1.5 Word Choice, Syntax, Grammar in Oral Comm.	Level /Notes		
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