

Proposal Requirements

Components

Your proposal should consist of the following components, each section no more than one page:

- An introduction, which establishes your project topic, states the project goals, and outlines its significance.
- A brief discussion of the most relevant literature and/or recent work (e.g., archival projects, educational projects, curricular development), and how your project intersects with this work.
- An explanation of the methods you will use to achieve your project goals. This section should explain how your chosen methodologies and activities are best suited to accomplish your project goals. In the case of team applications, it should also briefly outline the responsibilities of each team member.
- An outline of the project's anticipated outcomes and impact. This may include outputs, such as publications, the creation of educational materials, or the development of creative media, among others.
- A timeline of the activities you intend to undertake during the period of October 2021–October 2022.

In addition to the above sections, your proposal should include a bibliography of works most relevant to your project (no more than one page).

Formatting

Length: Proposals should be no more than five pages in total (including bibliography).

Spacing: The body text should use double spacing with one-inch margins; footnotes, if absolutely necessary, may use single spacing.

Font: Preferred font is Times New Roman, 11 point. A smaller size may be used for footnotes.

File type: Documents should be uploaded in PDF format.