

AGM Minutes

Woodthorpe York Community Group Meeting AGM			
Date	Thursday 23rd February 2023, 20:00 - 21:30		
Attendees	Carole Henson, Victoria Fieldhouse, Sarah Brown, Gareth Wigdahl, Jo Enderby, Kaarin Collins, Karen Wilkinson and Father Luke (for the latter half).		
Apologies	Stephen Fenton		
Location	St James the Deacon Church, Woodthorpe		
Agenda Item	Details	Action	By
1	Welcome. There were no newcomers this year, so no introductions needed.	N/A	N/A
2	AGM		
	a. Approve last years AGM minutes All approved.	All	N/A
	b. Chairperson's Annual Report Carole produced a WYCG review highlighting our achievements over the past year. For such a small group it has been a good effort: • Easter egg trail. • Awarded £1000 from COYC for contribution to the stage cost. • Festival in July, donated monies to St Leonards Hospice and West Thorpe Scouts (as voted for by the community). • Attended the summer and Christmas school fairs. • Spooktakular halloween competition. • Christmas tree erected at the shops. • Christmas best decorated house and raffle. • Community group social events. Full details provided in the Chair person's annual report.	N/A	N/A
	c. Financial Annual Report Gareth provided our latest financial position. We raised £,1671 on the festival day. We donated nearly £557 to both St Leonards Hospice and West Thorpe Scouts. Current bank balance is £3,700. Please see report for full details. Gareth has also generated a balance sheet and P&L account, available to view on Google drive.	N/A	N/A
	d. Committee Roles Available; Chairperson Treasurer Secretary	N/A	N/A
	e. Election of New Committee Chairperson Carole Henson was nominated by Jo and seconded by Kaarin.	N/A	N/A

	Treasurer Gareth Wigdahl was nominated by Karen and seconded by Jo. Secretary Victoria Fieldhouse was nominated by Sarah and seconded by Carole. Other committee members for the year; Sarah Brown, Jo Enderby, Kaarin Collins and Karen Wilkinson.		
	f. The new constitution was signed and can be found on google drive.	All	N/A
3	2023 Festival Stalls Gareth went through some queries. He will action these in the coming days. Kaarin needs a simplified list, to include names, description of stalls and measurements of those having more than a regular stall. Gareth to provide. Victoria to contact the police and the grow your own veggies company to see if they want to attend. Sarah to join and post on York Events / stallholders fb page asking for jewellery or craft interest. Victoria to let Terry know he can only bring donuts. It was also noted at this point that when someone posts on slack it needs to be acknowledged and / or answered. Some of the group are feeling frustrated and ignored, in some circumstances even a thumbs up will suffice. It was also mentioned that the headers need compacting as some are no longer used. If the channel doesn't get used for 3 months the information within it is automatically archived and cannot be retrieved without payment. If there is something needed it needs to be saved to drive. Sarah to send Karen the link to get on G drive. Sarah to obtain woodthorpecommunitygroup.co.uk domain if possible and send receipt along with the current renewal cost to Gareth. Then see if we can change existing website over to the new one. Need to keep the website updated. Bands Sarah has the bands and timings under control. Charity For clarification we will be keeping all money raised on our stalls; bottle tombola, water stall and normal tombola. The money raised by stall fees and money donated on the day will be split equally between St Leonards Hospice and Dementia Yorkshire (as chosen by the community).	GW GW VF SB VF ALL SB SB SB	Feb Mar Feb / Mar Feb / Mar Feb / Mar Ongoing ASAP Mar Ongoing
4	Strictly Victoria to check with Jo @ Tesco that the exercise bike has a mileometer. Also to check how much preparation we need to set the event up, i.e; get the bike and tables out etc. Victoria to collect map board from Kaarin and to collect buckets, glitter ball and t-shirts from St Leonards.	VF	ASAP

5	Easter Trail We decided to keep the trail low key after the hunt not being as successful as we hoped last year. Sarah suggested having it at Chapmans Pond on Easter Sunday which we all thought is a good option. Victoria to speak to Fiona from Love to Eat to check she is ok with it. We also need to check it wouldn't interfere with the fishermen. Once Fiona has agreed we need to think of finer details.	VF All	ASAP March
6	Next Meeting Date Tuesday 21st March, location tbc.	All	March
7	AOB No AOB. Previous agenda items to be reconvened at the next meeting.	All	March