

MINUTES - REGULAR MEETING  
PINE CREEK SD #5 BOARD OF DIRECTORS  
DATE - **TUESDAY, April 11, 2023**

Present: Justin Hill, Chair Cyndee Hill Zach Sword Catlin Martin Katie Tracy

Absent Excused: Monique Martin

Also Present: Cori Wright

1. CALL TO ORDER: The regular meeting was called to order at 7:00 PM by Board Chair Justin Hill.
2. VISITORS:
  - None.
3. AGENDA ADJUSTMENTS:
  - None.
4. CUSTODIAL REPORT:
  - a. None.
5. APPROVAL OF MEETING MINUTES:
  - **Cyndee Hill made a motion to approve the regular meeting minutes from March 20, 2023. Zach Sword seconded. No discussion. Motion carried.**
6. PUBLIC COMMENT:
  - None.
7. TEACHER'S REPORT: Katie Tracy reported the following:
  - a. We are on the downhill slope! Everything is going well. We played Golf with Kaitlin Patterson and the kids had a lot of fun. April is Track & Field, to prepare for the Crane Play Day.
  - b. We have submitted our entries for the Bird Festival.
  - c. The Artist in Residence was amazing, Kelly Thibdeaux was a lot of fun and the girls did a great job. We are thinking about adding fiddles to our musical instruments.
  - d. Our internet was down again so the tutoring program was delayed. Miss Shannon came and helped us get set up when the internet came back up.
  - e. Upcoming events : Science Fair - we are working on our projects, Talent Show - Tressa is singing a solo and playing the guitar, Alyssa is playing the keyboard and Maddie is going to sing. We are also doing a group thing. Creative Writing - we are getting samples together. Tressa and Madison won the handwriting

contest at the State level! Miss Carlee will present their awards at the end of the year dinner/party. It will be catered so if you would like to join us please let Katie know.

- f. Graduation will be May 12th at 4:00PM. We have ordered decorations and Katie asked the board if it was ok if she ordered cupcakes again. The board agreed.
- g. Crane Play Day is coming up, we will be attending, Katie is checking on dates.
- h. Dinosaur Expo in Ontario is May 11th, the kids are excited about that.

8. CLERK'S REPORT:

- a. Cori Wright passed around the bank reports and payroll reports for review. Disbursements were discussed. **Zach Sword made a motion to approve the disbursements, bank reports and payroll reports as presented. Cyndee Hill seconded. No further discussion. Motion carried.**
- b. Cori asked the board if there were any projects they would like added to the budget. Discussion followed. The board asked that we have an inspection done on the roof as there have been some leaks in the gym area. Cori will contact 2L Construction to see if they can come out to look it over.
- c. Cori presented the updated Bank Signature Cards to the board for signature. Catlin will ask Monique to stop by the ESD next time she is in town to sign them.
- d. Cori let the board know the deadline to do the Ethics Survey is Friday April 14th, 2023. If they want to complete it or need help to let her know. Justin, Cyndee, Zach and Catlin declined at this time. Cori will reach out to Monique.

9. OLD BUSINESS:

- Starlink Internet discussion - **Catlin Martin made a motion to approve the Starlink Internet as a backup to our current MiWave internet plan. Cyndee Hill seconded. No further discussion. Motion carried.**
- Cori presented the Teacher Contract for the 2023-2024 school year. The board accepted the contract and it was presented to Katie Tracy.
- Budget Committee - We have yes's from three budget board members. Cori asked if there was anyone else the board could suggest to be on the committee. A suggestion was given, Cori will follow up.
- Backup Generator - Katie Hill, at the ESD, is looking into options. Cori will bring the information to the board as soon as it is gathered.

10. NEW BUSINESS:

- a. The following Policy Updates/New Policies were presented to the board as a First Reading:
  - **AC - AR** - Discrimination Complaint Procedure
  - **EHB** - Cybersecurity (New)
  - **IGBHD** - Program Exemptions

- **JFCF - AR** - Harassment, Intimidation, Bullying, Cyberbullying, or Teen Dating Violence Reporting Procedures - Student
- **JGE** - Expulsion

11. SAFETY REPORT:

- None

12. OTHER TOPICS:

- None

12. ADJOURNMENT:

- **Motion was made by Cyndee Hill to adjourn the meeting at 7:50 PM.  
Seconded by Catlin Martin. No discussion. Motion carried.**

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BOARD CHAIR