

Policy on USTA South Carolina

Adult Tournament Sanction and Scheduling

Purpose: This policy outlines the guidelines used by the Sanction and Scheduling Sub-Committee to schedule tournaments in South Carolina and establishes the minimum requirements Tournament Directors and Member Organizations must meet to have adult tournaments sanctioned by USTA South Carolina.

Policy:

1. USTA South Carolina tournament sanctions are held by the Tournament Director. The Tournament Director is responsible for meeting all sanctioning requirements.
2. Applications for tournament sanctions must be submitted using the Serve Tennis online application. Failure to submit a complete application within established timelines may result in denial of sanction.
3. If a National Sanctioned event will include both junior and adult competition, a separate tournament sanction application will be submitted for each competition.
4. Tournament levels are determined by the USTA South Carolina Competitive Sub-Committee and are reviewed each year. Individual tournaments are not guaranteed the same level for the next year.
5. All sanctioned tournaments must meet the requirements listed in this policy and the Adult Tournament Criteria established by the USTA South Carolina Competitive Committee. If a Tournament Director violates any sanctioning requirement, the Tournament Director may be ruled ineligible for tournament approval the following year.
6. All adult tournaments sanctioned by USTA South Carolina will be charged sanction fees as outlined below:

Tournament Level	Tournament Application Fee
National Level 5	\$124.14
National Level 6	\$52.00
National Level 7	\$32.00
Unsanctioned	\$124.14

7. Tournament Sanction Requirements:

a. USTA Membership

- i. The Tournament Director must be a current member of the USTA through the last day of the sanctioned tournament.
- ii. All players must be current USTA members.

b. Serve Tennis

- i. Serve Tennis must be used for all USTA South Carolina sanctioned tournaments.

c. Additional Requirements

- i. The tournament director must have attended a USTA South Carolina Tournament Directors Workshop within the past twelve months.
- ii. Administrative Fees (formerly Head Taxes) will be paid as described in the USTA South Carolina Administrative Fee Policy.
- iii. All Tournament Directors must be Safe Play approved and maintain their approved Safe Play status through the dates of their sanctioned tournament. Tournament applications are ineligible for submission and consideration until the Tournament Director obtains Safe Play approval for both junior and adult tournaments.

8. Tournament Scheduling. The USTA South Carolina Competitive Sub-Committee shall use the criteria listed below to determine the adult tournament schedule for any given calendar year.

- a. All tournaments to be held on the same dates must be separated by at least 100 miles. As an exception, a junior and an adult tournament may be scheduled within the 100-mile limit.
- b. When two or more tournaments within 100 miles request overlapping dates, the co-chairs of the Competitive Committee as well as the USTA SC staff liaison may consider allowing both tournaments to take place if both tournament organizers are in agreement to host on the same dates.

- c. Adult state closed tournaments shall have priority on available dates. There shall be no other USTA South Carolina sanctioned tournaments offering the same divisions as a state closed tournament on the same date.
- d. The cancellation of a sanctioned tournament must be approved by the USTA South Carolina staff liaison. Requests for cancellation must be submitted with as much advance notice as possible. Canceled events will not receive priority for the same dates the following year unless the cancellation is due to inclement weather.

9. Enforcement:

- a. The USTA South Carolina staff liaison will inform the USTA South Carolina Competitive Committee chairperson(s) of any violations of tournament regulations and/or sanction requirements.
- b. The USTA South Carolina staff liaison or Competitive Committee Chairperson(s) may initiate a letter to the Tournament Director of the affected tournament outlining the regulation and/or sanction violations and requesting a written response to include an explanation and a description of corrective action taken or in progress.
- c. The USTA South Carolina Competitive Committee shall review the response from the Tournament Director and determine what, if any action, is to be taken against the affected tournament and/or Tournament Director.
- d. Penalties the committee may impose range from admonition to loss of sanction for that particular tournament in the subsequent year or loss of all sanctions, including any tournaments still to be played in the current year.

Board Approval Date: September 14, 2025; October 10, 2024