

ELSA POSITIONS (2025-26)

Leadership roles in Student Media are accompanied by financial support in the form of Educational Leadership Service Awards ([ELSA](#)). To receive an ELSA, students must maintain academic eligibility and meet the specified terms and conditions for the award, including requirements for the [Media Fellows](#) program.

ORGANIZATION	ROLE	COMMITMENT HOURS/WEEK	PAY PER TERM
KPSU	Manage	11-19	\$2500
	Programming Director	11-19	\$2100
	Station Coordinator (Excluding summer term)	11-19	\$1700
	Promotions Director (Excluding summer term)	11-19	\$1700
	Multimedia Director (Excluding summer term)	10 or less	\$600
	Volunteer Director	11-19	\$2100
	Production Director	11-19	\$1700
	Technical Director (Excluding summer term)	11-19	\$1700
Pathos	Editor (Excluding summer term)	11-19	\$1700
	Creative Director (Excluding summer term)	10 or less	\$900
	Sub-Editor (Excluding summer term)	10 or less	\$600
	Student Outreach Coordinator (Excluding summer term)	10 or less	\$600
Pacific Sentinel	Editor in Chief	20+	\$2500
	News Editor	20+	\$2100
	Production Editor	20+	\$2100
	Digital Multimedia Editor (Excluding summer term)	20+	\$2100

	Sub-Editor (Excluding summer term, 2 positions)	11-19	\$1200
SBS	Manager	20+	\$2500
	Technical Director	20+	\$2100
	Project Director/Senior Videographer	20+	\$2100
	Marketing Director	11-19	\$1700
	Volunteer Director	11-19	\$1700
Vanguard	Editor in Chief	20+	\$2900
	Managing Editor	20+	\$2500
	News Co-Editor (2 positions)	20+	\$2100
	Arts & Culture Editor	20+	\$2100
	Opinion Editor	20+	\$2100
	Sports Editor	20+	\$2100
	Social Media Editor	20+	\$2100
	Multimedia Editor	20+	\$2100
	Online and Promotions Editor	20+	\$2100
	Copy Chief	20+	\$2100
	Creative Director	20+	\$2500
	Distribution Manager	10 or less	\$900

Note: The listed amounts are approved by the ELSA Committee for each leadership position. However, the Student Fee Committee determines whether or not a particular role is funded for any given term.

Accepting an ELSA Award

1. A couple of weeks before the beginning of each term, students anticipated to be in leadership roles will receive a link to an ELSA form from the head (editor or manager) of their organization. To avoid processing delays, the form should be filled out by the specified deadline.
2. Additionally, students who are new to a leadership role will need to schedule a brief orientation meeting on Zoom with the Coordinator of Student Media, Reaz Mahmood, by emailing reaz@pdx.edu. Your ELSA processing won't start until after your meeting, so it's best to meet as soon as possible to avoid a potential delay. If you have already been a leader in Student Media and are switching to a different leadership role, you do not need to have another orientation meeting.
3. By week 4 or 5 of the term, awards should be ready to accept. After logging into your MyPSU account, please do the following:
 - Go to the Finances section.
 - Click on the Financial Aid Dashboard link.
 - Make sure the correct Aid Year is selected at the top of the page. (Note: Financial Aid treats summer term as the previous academic year, and the new year starts in fall term.)
 - Click on Offer.
 - Scroll down through the offer to the Grants and Scholarships section, where you should see the ELSA and be able to accept it. You can read the Terms and Conditions of the ELSA by clicking on its name. You'll have to accept these Terms and Conditions once per year. Otherwise your award won't be processed.

Important Notes About Your ELSA

1. If you do not receive your award by the end of week 5 of the term:
 - a. The award might be waiting for you in your Financial Aid dashboard. Make sure you've accepted the terms and conditions.
 - b. If you don't see an award to accept, contact the Coordinator of Student Media as soon as possible.
2. If you have any balance with PSU that you owe at the time of ELSA disbursement, your ELSA will be applied to paying that off. Anything remaining will be deposited into your bank account. If you don't owe PSU anything at the time, you'll receive your full ELSA in your bank account.
3. This is an award, not employee pay. Additionally, your advisor is not your supervisor. As such, the ELSA doesn't fall under Human Resources. The award is disbursed through Financial Aid.
4. When accepting your ELSA award, it is important to understand student aid and cost of attendance. The university is only allowed, by federal law, to award you up to the cost of attendance minus the Expected Family Contribution (EFC) calculated from your FAFSA data. [Student aid](#) can consist of federal loans, grants, scholarships, tuition remission,

etc. Your ELSA is considered student aid. Visit Financial Aid's website to [determine cost of attendance](#). **If you have been given a financial aid package, the amounts may be adjusted if the dispersal of your ELSA puts your total aid over your estimated "need."** You still receive your ELSA, but indirectly. It would go toward paying down your student loans. If you have accepted your maximum amount in financial aid (or close to it), please visit the Financial Aid office to discuss how your ELSA may impact your aid package.