

CSC Meeting Minutes and Notes: 10/10/23:

CSC Members present: Mr. Khosravi, Mr. Bailey, Mrs. Covarrubias, Mrs. Aguayo

- 1) Discuss CSC Working Agreements as a team
 - a) Be on time, end on time
 - b) Be professional, positive
 - c) Everyone gets a chance to speak
 - d) Discussed in-person for the team - create virtual option for watching only. Will create when needed.
- 2) CSC Training update - next week, 5PM 10/19/23
 - a) CSC members discussed the training. All members present plan to attend.
- 3) Discuss DPS [CSC Handbook](#) and Scope of CSC Work:
 - a) Discuss CSC Roles/Responsibilities
 - b) Discuss Membership and parent members/elections update
 - i) Mr. Bailey - teacher representative voted on August 2023.
 - ii) Maria Rios - 2nd year of service on CSC - member of classified staff (school recognized organization)
 - iii) Mr. Khosravi Principal
 - iv) Mrs. Aguayo - parent
 - v) Discussion
 - vi) Need:
 - (1) 2 parents
 - (2) 1 community member
 - c) Elections for Parent Members:
 - i) Discussed process from CSC Handbook and one-pager.
 - ii) Have one parent, Ms. Lawrence, interested. Had 3 from last Pastries interested, but they have not followed-up when contacted.
 - iii) CSC members contact parents and email Mr. Khosravi their info if they're interested in nominating themselves. Mr. Khosravi asks staff if they know parents interested.
 - iv) Friday 10/20 - Mr. Khosravi sends out electronic form for parents to vote.
 - d) Discuss and decide upon future CSC dates
 - i) Decided upon:
 - (1) November 15th
 - (2) December 6th
 - (3) January 10th
 - (4) January 24th
- 4) Check-in on Parent Volunteering and Calendar of Events, including Literacy Night
 - a) Discussed [calendar of events](#)

- b) Discussed parent communication - schoolwide with Messenger (email and text - going well.

5) Principal Updates

- a) Fall Adjustment, FRI, etc.
 - i) 585.
 - ii) Personnel Committee Update:
 - (1) 1.0 SPED Teacher
 - (2) .5 Teacher
 - (3) 1:1 Para position and SPED para position.

- b) Discuss Data and School Performance Framework Updates

6) Idea for A PTA:

- a) Discuss - process.
- b) Help the teachers and staff who organize:
- c) Mr. Khosravi reached out to district contacts - will give more info about starting PTA

- 7) CSC discussed membership. Members voted unanimously to vote Ms. Rocio Cazares as the community representative on CSC.

- 8) CSC meeting ended 4:34.