

# **NEW HANOVER COUNTY ADVISORY COUNCIL FOR THE IMPROVEMENT OF GIFTED EDUCATION**

## **NAME**

The name of this council is the New Hanover County Advisory Council for the Improvement of Gifted Education.

## **PURPOSE**

The establishment of this Council is a requirement of the school board and state approved New Hanover County Schools Gifted Education Improvement Plan – Academically or Intellectually Gifted (AIG)

Specifically, the Council will:

- Monitor the timely and accurate implementation of all components of AIG
- Advocate, communicate and liaise with business and the community at large with respect to AIG · Present, advise and make recommendations to the New Hanover Board of Education with respect to the improvement of the overall AIG program at the district level in a NHCS AIG Program Annual Report.

## **MEMBERSHIP**

The membership of the Council will be comprised of up to ten (10) persons. Members shall be approved by the Board of Education and will include three (3) employees representing the teachers and school building administrators of New Hanover County Schools, no less than four (4) parents of children in the school system and not less than two (2) community/business representatives. Membership shall be representative of the diversity (gender, race, geography) of the community. A committee composed of one parent, one community representative and one school system representative will recommend candidates to the full council who, upon concurrence, will submit the candidates to the Board of Education for approval. This method will also be used to fill vacancies. Additional representatives may be voted to serve as an ex-officio member. These individuals may also participate at executive committee meetings and ad hoc committee meetings. Ex-officio representatives may be used to fill mid-year vacancies.

The term of appointment for membership shall be for two-year terms from September 1 to August 31 with one half of the memberships' term expiring each year. Each member may serve more than two consecutive terms; if voted upon by the Gifted Advisory Council, the outgoing chairperson may serve one year as an ex-officio member after the individual's term of office has expired. This individual may also participate at executive committee meetings and ad hoc committee meetings.

Each council member shall be entitled to one vote. If a Council member misses three meetings during a school year, the Chairperson shall contact the member. After contacting the member, the Chairperson may declare the member's position vacant with the concurrence of the council. The Chairperson should notify the member in writing of the Council's decision. Vacancies shall be filled for the remainder of the member's term of office.

The AIG Supervisor, school board members, and other central office staff members shall be ex-officio members of the Council. Each school year, the Council shall invite each high school to provide a student representative to the Council. The student representative should be an AIG identified student. The student representatives will serve for one year as ex-officio members of the Council.

## **MEETINGS**

The Council shall hold regular monthly scheduled meetings when school is in session (except December). Additional sessions may be scheduled as necessary.

## **OFFICERS**

The Council shall at its first meeting each year elect a Chairperson, vice-chairperson and secretary. Each officer shall be elected at the August meeting of the Council and assume office immediately upon election. Nominations for officers will be made by the membership at the August meeting.

The Chairperson shall preside at Council meetings, facilitate the establishment of goals and strategies and prepare the agenda for each meeting. The Chairperson will assume responsibility for presenting the Annual Report to the NHCS Board of Education and will represent the Council as appropriate.

In the absence of the Chairperson, the vice-chairperson shall fulfill those duties. The vice-chairperson will assist the chairperson in facilitating the meeting agenda and will serve as Chairperson of the Annual Report committee.

The secretary shall be responsible for recording the minutes of each meeting and distributing the minutes in a regular and timely manner to the membership and others. The secretary shall be responsible for notifying the membership and others as appropriate of the meeting, and maintaining records of the Council, with the assistance of the central office support staff.

## **MISCELLANEOUS**

The Council will strive for consensus in its decision making process. However, should consensus not be reached, actions requiring a vote of the Council will require a two-thirds vote of those members present. A quorum must be present to conduct official business. A quorum is defined as six (6) or more members of the Council. The Council will employ virtual voting, as needed, requiring a minimum of two thirds, or 6 members, in agreement to pass a vote.

Any revision of this document must be approved, in advance, by the New Hanover County Board of Education.