



NIGERIAN INSTITUTE OF TOWN PLANNERS

Founded 1966

RC: 2958

Member, Association of Professional
Bodies of Nigeria (APBN)

Member, Commonwealth Association
of Planners (CAP)

National President

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Corporate Head Office

NITP Bawa Bwari House,
Plot 2047, Michael Okpara Way, Zone 5,
Wuse, PMB 7012, Garki, Abuja-FCT.

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EXPRESSION OF INTEREST FOR NOMINATION AND ELECTION INTO NATIONAL EXECUTIVE OF AWTPN FOR 2025/2026 SERVICE YEAR

*Attach Two Copies of
Recent Passport
Photographs with Your
Name and Membership
Number*

SECTION A: PERSONAL DETAILS

Surname _____ Name _____ of _____

Candidate.....

.....

Other _____ Names _____

.....

.....

Date _____ of _____ Birth _____ Day _____ Month _____

.....Year.....

Sex Marital Status

State of Origin: Town..... LGA..... State _____

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Place of Residence: Town..... LGA State _____

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Which Chapter of NITP/ AWTPN do you belong to?

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Place of Work (Office Address)

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Current Rank in Office

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...

Phone Number(s) E-mail Address

.....

House

Address

..... **NITP Membership Number**.....**Year**

of Registration.....**Current Class of**

Membership.....

.....

SECTION B: POSITION OF INTEREST

Position Being Vied

For

.....

SECTION C: PARTICIPATION IN NITP PROGRAMMES

Level of Participation in AWTPN Activities

No of Times You Attended State Chapter Meetings in

thePast24Months.....No. of Times You Attended National Conference

since you became Full Member

No. of Times You Attended MCPDP in the last five years (With Evidence of Certificates of Attendance)

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Attendance of other programmes organized by AWTPN e.g. International Workshops in and outside

Nigeria with evidence of Certificate(s) of attendance.....

Financial Commitment to AWTPN

Current Outstanding Balance of Annual
Dues.....

Current Outstanding Balance of Levies.....

Current Outstanding Balance on Annual Dues to TOPREC
.....

Current Outstanding Balance on Annual Dues to State
Chapter.....

Have you ever held any Executive Position in your (AWTPN) State Chapter? (if
yes, please specify in the Table below.

Post	Date (Period)	Confirmation by the State Chapter Chairman

List achievements made to AWTPN on the schedules mentioned above

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Have you held any position the National Council of AWTPN before? (if yes, please specify)

Post	Date (Period)

List achievements made to AWTPN on the schedule.

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Why do you want to serve in the National Executive of AWTPN? Interest (Please, Briefly Describe Key Issues in your Manifesto)

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Have you read and understood the provisions of AWTPN Constitution, Financial Regulations,
Professional Ethics and Code of Conduct?(If
Yes, Do you accept to work in line with terms and conditions of service prescribed therein?
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Declaration

Ido
solemnly declare that the information I have given in this form is the truth; and I accept being
disqualified in the event of any information contrary to my declaration.

Signature.....Date.....
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SECTION D: SPONSORSHIP

*A Sponsor or Supporter (should note that he/she is in good financial standing and up to date
in his/her financial obligations to the Institute as at the time of completing this Form; if not,
the candidate shall be disqualified, and he/she (the Sponsor) shall be appropriately
sanctioned*

Name of Sponsor.....Membership.
No.....

E-mail Address Phone
No..... Office

Address.....
.....

Signature.....

Date..... **Supporter**

Name of Supporter.....Membership
No.....

E-mail Address Phone
No..... Office

Address.....
.....

Signature.....

Date.....

Recommendation by the State Chapter Chairperson

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Name of State Chapter Chairperson.....

NITP Reg. No..... E-mail Address

..... Phone

No..... Office

Address.....

.....

Signature.....

Date.....

19. Supporters from the State Chapter

Name of Supporter..... NITP Reg.

No..... E-mail Address

..... Phone

No..... Office

Address.....

.....

Signature.....

Date.....

a. Name of Supporter..... NITP Reg.
No.....

b. E-mail Address Phone
No..... Office

Address.....

.....

Signature.....

Date.....

ASSOCIATION OF WOMEN TOWN PLANNERS IN NIGERIA

EXPRESSION OF INTEREST FOR ELECTION INTO NATIONAL EXECUTIVE OF THE AWTPN FOR 2025/2026 SERVICE YEAR

1. In compliance with the provisions of the constitution of the Nigerian Institute of Town Planners (NITP) 2010(as amended in 2020), particularly part IV section 6.0, Part VI section 12 and other National Council's approvals in connection with electoral matters, I have been directed by the Chairman, Nomination and Election Committee for 2025/2026 elections, **TPL. Steve I. Onu, FNITP, PPNITP, NPOM** to inform and invite all eligible and interested members to vie for various elective positions in National Executive of AWTPN. Nomination forms are now available at the following rates:
 - ☐ **Fifty Thousand Naira (N50,000.00)** only for National Chairman.
 - ☐ **Thirty Thousand Naira (N30,000.00)** only for National Vice Chairmen
 - ☐ **Twenty Thousand Naira (230,000.00)** only for all other positions
2. The forms can be downloaded the NITP website www.nitpng.org platform or purchased directly at the National Secretariat, NITP- BawaBwari House, Plot 2047, Michael Okpara Street, Wuse Zone 5, Abuja. **Members are advised to adhere strictly to the guidelines provided below to avoid disqualification or invalidation of their application.**
3. All interested members are advised to complete and return the forms along with the required supporting documents in a sealed envelope addressed to the Secretary, NITP 2024 Election Committee, National Secretariat, NITP-BawaBwari House, Plot 2047, Michael Okpara Street, Wuse Zone 5, Abuja on or before 12:00 noon on Wednesday 24th September, 2025. **(Expression of interest box will be placed at the National Secretariat where forms will be dropped)**
4. The Election Committee will not go into correspondence(s) with any candidate on information relating to the election.
Note that late entries shall not be entertained for whatever reason(s)



5. Thank you

TPL. Zainab Jummai Yakubu, MNITP

Secretary, Electoral Committee

GUIDELINES ON APPLICATIONS FOR ELECTION INTO OFFICES IN THE NATIONAL EXECUTIVE OF ASSOCIATION OF WOMEN TOWN PLANNERS IN NIGERIA.

The following positions in the National Executive of Association of Women Town Planners in Nigeria. shall be vacant by the end of the tenure of the current National Executive on 30th October, 2025. Currently serving elected officers and other members are invited to apply to fill vacancies at the General Election scheduled to take on 30th October, 2025 during the Annual General Meeting in Abuja.

The positions include:

1. National Chairman
2. 1st National Vice Chairman
3. 2nd National Vice Chairman
4. Secretary
5. Assistant Secretary
6. Financial Sec.
7. Treasure
8. Welfare Secretary
9. Auditor

QUALIFICATIONS

- a) All interested candidates must be full members of AWTPN;
- b) Candidates are preferably expected to have not less than ten(10) years of consistent membership;
- c) Candidates must have either served in a Committee at the National level or as executive member at the State Chapter level prior to the date of this election;
- d) Candidate must be financially up to date at both National and State Chapter levels. These will be attested to by the Chapter and National Financial Secretary with evidence of payments;

- e) All sponsors and supporters of candidates must be up to date in their financial responsibilities to the Institute; Voting rights at the AGM shall be exercised by members who have fulfilled all their financial obligations to the Institute as at 17th October, 2025;
- f) Candidates contesting for the positions of the National Chairman, 1st and 2nd National Vice Chairmen **MUST** be Fellows of the Institute, and must have served in the National Council for a period of not less than four (4) years and Nigerian citizen;
- g) Voting shall be by secret ballot or electronic voting;
- h) No member can serve for more than two (2) terms for the same office;
- i) Candidates for any elective office must obtain, pay and submit nomination form/documents to the Secretary of the Election Committee **on or before 12:00 noon on Friday 19th September, 2025**, failing which the application will not be accepted;
- j) Application forms must be endorsed by the duly elected State Chapter Chairperson and supported by two members (None must be a serving executive member), all of whom should be financial members of the Institute.
- k) No member indicted of financial misappropriation or any misconduct in the Institute or for any professional misconduct by a competent body shall be qualified for the elections.
- l) Forms of current serving National Officers who intend to go re-election shall in addition to the above conditions be countersigned by the National President.
- m) Current passport photograph and detailed Curriculum Vitae and evidence of payment for the application form (such as bank teller, electronic fund transfer etc.) must accompany all application for election; and
- n) Retired members are not allowed to endorse, sponsor or support any candidate for any elective position.
- o) In the case of an unopposed candidate, such a candidate must earn 2/3 majority of the total votes cast.

NOTE: NAMES OF ALL QUALIFIED APPLICANTS SHALL BE PUBLISHED ON THE NITP WEBSITE, SOCIAL MEDIA HANDLES AND NITP NOTICE BOARD AT THE NATIONAL SECRETARIAT, ABUJA FCT.

Payments are to be made to the Bank account of the Nigerian Institute of Town Planners with the following details:

Account Name: **Nigerian Institute of Town Planners**



Account Number: **1014801986**

Bank: **United Bank for Africa (UBA)**

Campaign for elective positions shall commence only after a candidate has received a written clearance by the Nomination and Election Committee.

Campaign must stop by Tuesday 28th October, 2025 at 11:59pm prompt, and no poster or handbill will be allowed at the Conference Venue. Candidates will be required to provide their manifesto and citation among other necessary information as compendium would be prepared for successful candidates that would be shared electronically on the Institute platforms at National and State level while AGM is on-going.

TPL. Zainab Jummai Yakubu, MNITP

Secretary Electoral Committee

For Electoral Officers Official Use Only

Eligibility

i.	Qualifications	Satisfactory/Not Satisfactory
ii.	Previous performances	
	(a) State Level	Satisfactory/Not Satisfactory
	(b) National Level	Satisfactory/Not Satisfactory
iii.	Financial Status of Candidate	Satisfactory/Not Satisfactory
iv.	Financial Status of the sponsors	
	1 st Sponsor.....	Satisfactory/Not Satisfactory
	2 nd Sponsor.....	Satisfactory/Not Satisfactory
v.	Attendance at NITP General Meetings/Workshops/ Conferences	Satisfactory / Not Satisfactory
	Overall Performance:	Qualified/ Not Qualified to Contest



Chairman Nomination & Electoral Committee -----

Secretary Nomination & Electoral Committee -----

Member Nomination & Electoral Committee -----

Acceptance of recommendation by the National President

Approved/Not Approved -----

DISTRIBUTION OF POSITIONS

North	East	West
i. 2nd National Vice Chairman	i. National Chairman	i. 1st National vice Chr
ii. P.R S	ii. Treasurer	ii. National Secretary
iii. Financial Secretary	iii. Asst secretary	iii. Welfare Officer
iv. Auditor		