

09-05 Computers and Technology- Classroom Summary

Classroom Summary

Classroom Audio Recording Policy

- Audio recording is conducted in the classroom using devices placed in student backpacks. This policy is included in the syllabus and approved by both the principal and superintendent.
 - Only audio (not video) is recorded, which is legally less restrictive and is used to create class summaries for supplemental learning.
 - Video recording is not permitted due to stricter legal constraints.
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Academic Expectations, Assignment Submission, and Grading

- ****Student Responsibility:****High school students are expected to act responsibly, follow instructions, and submit assignments on time. Several students have not submitted daily exercises or major assignments, resulting in significant point loss and a current grade distribution of 1 D and 6 Fs, primarily due to missing work.
 - ****Assignment Submission:****Students must share their class folders (Google Drive) with the instructor for grading. Three students have not done so, preventing their work from being graded.
 - ****Grading Process:****The teacher checks for assignment completion, provides immediate feedback, and awards partial credit for incomplete work. Extra credit is available for additional effort. Students are encouraged to fix and resubmit incorrect or incomplete assignments.
 - ****Remediation:****Students who are significantly behind (e.g., due to absences) may be advised to retake the class in the spring or be placed in a study hall to catch up on other classes. The instructor will discuss options with administration and inform affected students.
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Classroom Management and Behavior

- ****Expectations:****Students are expected to follow detailed instructions provided at the top of each assignment. Skipping steps leads to confusion and incomplete work.

- ****Behavior:****Some students are displaying immature behavior and poor work habits, such as being distracted (e.g., browsing unrelated websites) or not participating. Persistent non-participation may result in being sent to administration.
 - ****Rules:****Phones must be kept in backpacks, and headphones are not permitted for another week and a half. Students goofing off or not working will be asked to leave.
 - ****Breaks:****The teacher offers a five-minute break if students work diligently for the remaining class time; failure to comply results in loss of break privileges.
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Use of Technology and AI

- ****Technology Integration:****The class leverages technology to prepare students for future academic and professional success.
 - ****AI Tools:****Students may use ChatGPT for brainstorming, basic research, and developing outlines, as well as for generating APA and inline citations. However, ChatGPT or other AI tools must not be used to write entire papers or be cited as a source.
 - ****Plagiarism Detection:****The instructor uses an AI module to check for AI-generated content and plagiarism.
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Plagiarism Policy

- ****Definition:****Plagiarism includes submitting someone else's work, copying words or ideas without credit, failing to use quotation marks, providing incorrect source information, copying sentence structure, or copying large portions from sources (including AI).
 - ****Consequences:****Plagiarism results in a zero on the assignment, possible disciplinary referral or suspension, and a permanent zero for the assignment. In professional settings, it can lead to immediate termination.
 - ****Example:****A student who copied an entire Wikipedia article received a zero.
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Research Paper Assignment Requirements

- **Formatting (60% of grade):**
 - Title page: Times New Roman, 24 pt, title centered; name, class, and due date at the bottom, double-spaced.
 - Main paper: Times New Roman, 12 pt, double-spaced, extra space between paragraphs, no indenting.
- **Content:**
 - Two to three pages (excluding cover and sources pages).

- Must include a cover sheet, research file (outline), and sources page.
 - All non-obvious information must be cited with in-text citations and a sources page.
 - Students may use ChatGPT to generate proper citations but must not use it as a source.
 - ****Non-compliance:**** Papers not meeting formatting or citation requirements will receive a zero.
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Instructional Support

- ****Guidance:**** Detailed instructions are provided for each assignment. Students are expected to read and follow them before seeking help.
 - ****Citation Exercises:**** Students are instructed to copy and paste prompts into ChatGPT for citation assistance.
 - ****Teacher Support:**** The instructor is available for questions but expects students to attempt following instructions first.
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Examples and Data Literacy

- ****Graph Interpretation:**** Students completed exercises identifying misleading data presentations, such as temperature graphs that do not prove global warming and bar graphs that exaggerate changes by manipulating the y-axis.
 - ****Real-World Data:**** Students are encouraged to use real data (e.g., number of colored pots on shelves) for graphing assignments.
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Classroom Dynamics

- ****Support:**** The teacher assists students with technical and academic challenges, encourages peer support, and maintains a supportive but firm tone.
 - ****Atmosphere:**** The classroom environment is informal and conversational, with light-hearted banter and encouragement to complete tasks.
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Next Arrangements and Action Items

[] Finish the citation of sources exercise.

[] Complete the Google graphing project by Sunday.

- ☐ Complete the daily exercise "Crowds on Demand."
- ☐ Work on and submit the favorite thing research paper (BFP).
- ☐ Submit the research paper outline (Marco, John, Adi, Renee, Emily).
- ☐ Share the correct class folder with the instructor for grading.
- ☐ Ensure all assignments are properly formatted and cited as instructed.
- ☐ Check Infinite Campus for grades and feedback.
- ☐ Students significantly behind: Await instructor's update regarding possible schedule changes or remediation options.
- ☐ Use ChatGPT for citation assistance, but not as a source.
- ☐ Organize all classwork into the designated CompTech folder.
- ☐ Finish assignments before leaving class to ensure points are awarded over the weekend.
- ☐ Adhere to classroom rules regarding phones, headphones, and participation.

This summary reflects current classroom policies, academic expectations, assignment requirements, use of technology, and upcoming action items to support student success and maintain a productive learning environment.